

**Regular Session**

**RS**

**Milwaukie City Council**

**COUNCIL REGULAR SESSION**

City Hall Council Chambers, 10501 SE Main Street  
& Zoom Video Conference ([www.milwaukieoregon.gov](http://www.milwaukieoregon.gov))

**REVISED AGENDA**

OCTOBER 15, 2024

(Revised October 11, 2024)

**Council will hold this meeting in-person and by video conference.** The public may come to City Hall, join the Zoom webinar, or watch on the [city's YouTube channel](#) or Comcast Cable channel 30 in city limits. For Zoom login visit <https://www.milwaukieoregon.gov/citycouncil/city-council-regular-session-381>.  
Written comments may be delivered to City Hall or emailed to [ocr@milwaukieoregon.gov](mailto:ocr@milwaukieoregon.gov).

**Note:** agenda item times are estimates and are subject to change.

**Page #**

1. **CALL TO ORDER** (6:30 p.m.)
  - A. **Pledge of Allegiance**
  - B. **Native Lands Acknowledgment**
  
2. **ANNOUNCEMENTS** (6:31 p.m.) **2**
  
3. **PROCLAMATIONS AND AWARDS**
  - A. **Outstanding Milwaukie High School (MHS) Student – Award** (6:35 p.m.)  
Presenter: Kim Kellogg, MHS Principal
  
4. **SPECIAL REPORTS**
  - A. **City of Portland Administrator Introduction** (6:50 p.m.) **4**  
Presenter: Michael Jordan, City Administrator
  
5. **COMMUNITY COMMENTS** (7:05 p.m.)  
To speak to Council, please submit a comment card to staff. Comments must be limited to city business topics that are not on the agenda. A topic may not be discussed if the topic record has been closed. All remarks should be directed at the whole Council. The presiding officer may refuse to recognize speakers, limit the time permitted for comments, and ask groups to select a spokesperson. **Comments may also be submitted in writing before the meeting, by mail, e-mail (to [ocr@milwaukieoregon.gov](mailto:ocr@milwaukieoregon.gov)), or in person to city staff.**
  
6. **CONSENT AGENDA** (7:10 p.m.)  
Consent items are not discussed during the meeting; they are approved in one motion and any Council member may remove an item for separate consideration.
  - A. **Approval of Council Meeting Minutes of:** **14**
    1. **September 3, 2024, work session,**
    2. **September 3, 2024, regular session,**
    3. ~~September 10, 2024, study session,~~
    4. ~~September 17, 2024, work session, and~~
    5. ~~September 17, 2024, regular session.~~ (removed from the agenda)
  - B. **Adoption of Updated Council Committee Assignments – Motion** **19**
  - C. **Adoption of Supplemental Budget – Resolution** **23**
  - D. **Adoption of a Revised Fee Schedule – Resolution** **27**
  - E. **Authorization of an Intergovernmental Agreement (IGA) for the Stanley Avenue Improvements Project – Resolution** **92**

6. **CONSENT AGENDA (continued)**

- F. Authorization of a Collective Bargaining Agreement (CBA) with the American Federation of State, County, and Municipal Employees (AFSCME) – Resolution** (removed from the agenda)
- G. Approval of a Cost-of-Living Adjustment (COLA) for Management and Non-Represented Employees – Motion** (removed from the agenda)

7. **BUSINESS ITEMS**

- A. None Scheduled.

8. **PUBLIC HEARINGS**

- A. None Scheduled.

9. **COUNCIL REPORTS** (7:15 p.m.)

10. **ADJOURNMENT** (7:30 p.m.)

**Meeting Accessibility Services and Americans with Disabilities Act (ADA) Notice**

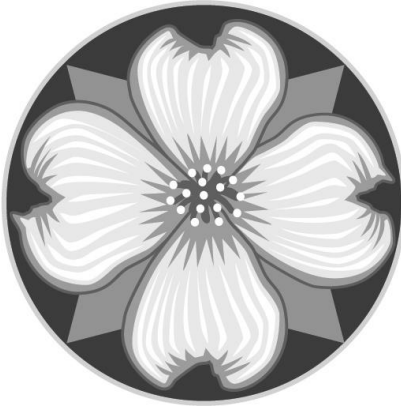
The city is committed to providing equal access to public meetings. To request listening and mobility assistance services contact the Office of the City Recorder at least 48 hours before the meeting by email at [ocr@milwaukieoregon.gov](mailto:ocr@milwaukieoregon.gov) or phone at 503-786-7502. To request Spanish language translation services email [espanol@milwaukieoregon.gov](mailto:espanol@milwaukieoregon.gov) at least 48 hours before the meeting. Staff will do their best to respond in a timely manner and to accommodate requests. Most Council meetings are broadcast live on the [city's YouTube channel](#) and Comcast Channel 30 in city limits.

**Servicios de Accesibilidad para Reuniones y Aviso de la Ley de Estadounidenses con Discapacidades (ADA)**

La ciudad se compromete a proporcionar igualdad de acceso para reuniones públicas. Para solicitar servicios de asistencia auditiva y de movilidad, favor de comunicarse a la Oficina del Registro de la Ciudad con un mínimo de 48 horas antes de la reunión por correo electrónico a [ocr@milwaukieoregon.gov](mailto:ocr@milwaukieoregon.gov) o llame al 503-786-7502. Para solicitar servicios de traducción al español, envíe un correo electrónico a [espanol@milwaukieoregon.gov](mailto:espanol@milwaukieoregon.gov) al menos 48 horas antes de la reunión. El personal hará todo lo posible para responder de manera oportuna y atender las solicitudes. La mayoría de las reuniones del Consejo de la Ciudad se transmiten en vivo en el [canal de YouTube de la ciudad](#) y el Canal 30 de Comcast dentro de los límites de la ciudad.

**Executive Sessions**

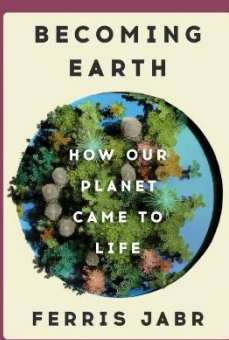
The City Council may meet in executive session pursuant to Oregon Revised Statute (ORS) 192.660(2); all discussions are confidential; news media representatives may attend but may not disclose any information discussed. Final decisions and actions may not be taken in executive sessions.



**RS Agenda Item**

**2**

# **Announcements**



## FERRIS JABR

WED OCTOBER 16

6:00PM

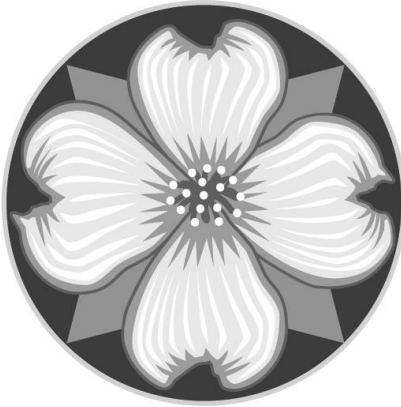


# Mayor's Announcements – October 15, 2024

- **Leading Library Fall Authors Series – Oct. 16 & 23**
  - Next event features Ferris Jabr – Wed., Oct. 16 (6 p.m.)
  - Leading Library Community Room, 10660 SE 21<sup>st</sup> Ave.
- **Elk Rock Island Volunteer Restoration Event – Sat., Oct. 19 (9:30 AM – 12 PM)**
  - Join these third Saturday events to remove invasive plants and pick up litter.
  - Bring mud gear, gloves, a water bottle and your favorite digging or clipping tools.
  - Volunteers meet at SE 19<sup>th</sup> and SE Sparrow.
- **Arbor Day – Sat. Oct. 26 (8:45 AM – 1 PM)**
  - Join the celebration at Water Tower Park (9890 SE 40<sup>th</sup> Ave.)
  - Sign up to volunteer or just enjoy the festivities. Find link on city website below.
- **Prescription Drug Dropoff and Document Shredding – Sat., Oct. 26 (10 AM – 2 PM)**
  - Dispose of unused or expired prescription drugs and have sensitive documents shredded.
  - Public Safety Building (3200 SE Harrison St.)
- **No Ivy Day at Homewood Park – Sat., Oct. 26 (10 AM – 12 PM)**
  - Tools, snacks, and instruction provided.
  - Sign up to volunteer at <https://ncprd.com/nature-volunteer-application>.
- **Trick or Treat on Main Street – Sat., Oct. 26 (1 – 4 PM)**
  - Put on your costumes and scare your way through downtown!
  - List of participating business available on city website below.
- **Halloween Bash and Movie Night – Sat., Oct. 26 (5 - 8 PM, Movie at 6:30 PM)**
  - Fee for NCPDR residents is \$5. Non-residents \$6 per family up to four people. \$1 for each additional person.
  - Milwaukie Community Center, 5440 SE Kellogg Creek Dr.
- **The Haunted Forest at Homewood Park – Thu., Oct. 31 (4-7:30 PM)**
  - Stroll through Homewood Park (10821 SE Home Ave.) on Halloween.
  - Route starts at west end of trail off of Garret Dr.
- **LEARN MORE AT [WWW.MILWAUKIEOREGON.GOV](http://WWW.MILWAUKIEOREGON.GOV) OR CALL 503-786-7555**

*No spectator sport  
Democracy needs us all  
To engage and vote*  
- Mayor Batey

Share your Milwaukie Haiku!  
Email yours to [bateyl@milwaukieoregon.gov](mailto:bateyl@milwaukieoregon.gov)



**RS Agenda Item**

**3**

**Proclamations  
& Awards**

# Helen Beecher

RS 3. A. 10/15/24  
Presentation



Helen has a 3.9 GPA

- Working toward an Honors Diploma
- National Honor Society

## Sabin Schellenberg Classes

- Animal Science 1-3
- Advanced Ag. Research

## MHS Classes

- AP World AP
- US History
- AP US Government AP Statistics
- AP Lit & Comp AP Lit & Lang

## Extracurricular & Work

- FFA
- Student Government
- Swim Team
- Working

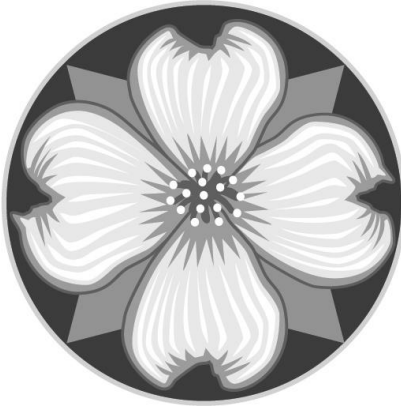




Helen Beecher

Helen is a dedicated and passionate student who brings so much energy to everything she's involved in. Whether it's sharing her ideas or talking about her interests, she's always eager and engaged. Helen's warm and helpful nature makes her a wonderful presence in any group, and she effortlessly builds strong connections with those around her. Her sense of humor and insightful perspective bring joy to her interactions, making her a valued member of her classes and community.

~ Celina Avila



**RS Agenda Item**

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## **Special Reports**



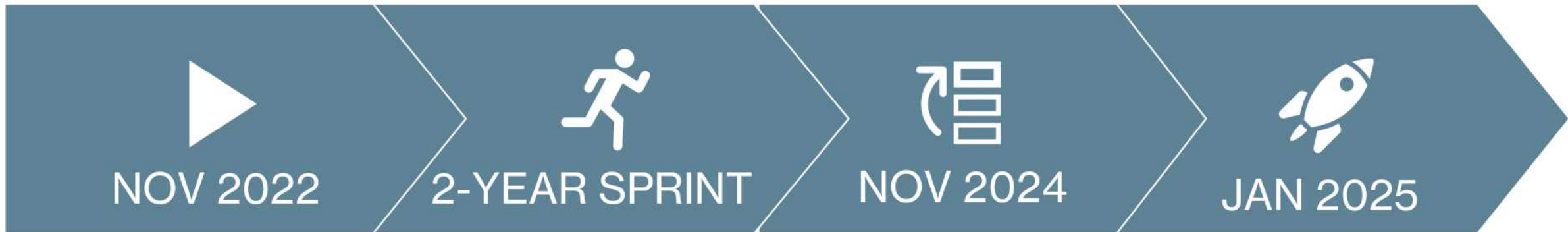
# Portland: Building Our Foundation

| October 2024

RS4



# Implementation, Delivering an Election using RCV, and Readyng the Organization



# It's a new day in Portland.

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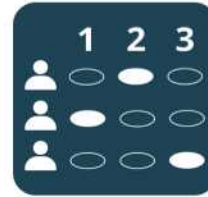
- Clear legislative and executive roles
- No more silos
- Better foundation to work with partners
- Focused on strategic priorities that matter most to Portlanders



# Voter-Approved Charter Amendments: On Track



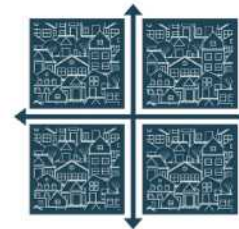
Vote for one candidate



Rank candidates



Citywide elections



Four geographic districts



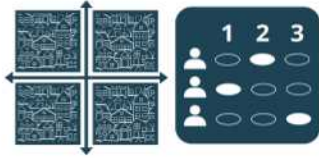
4 commissioners and mayor create policy AND oversee bureaus.



12 councilors create policy. Mayor manages city with a city administrator.

# Readying the Organization

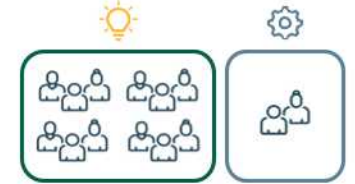
## Election methods



- Establish geographic districts
- Prepare for ranked-choice voting
- Educate voters and candidates

**Completed**     **In Progress**

## Governance



- Set elected official salaries
- Establish council operations
- Update organizational structure
- Update budget process
- Renovate City Hall
- Review and revise city code
- Recruit a city administrator



# Strong Foundation with Mayor/Council

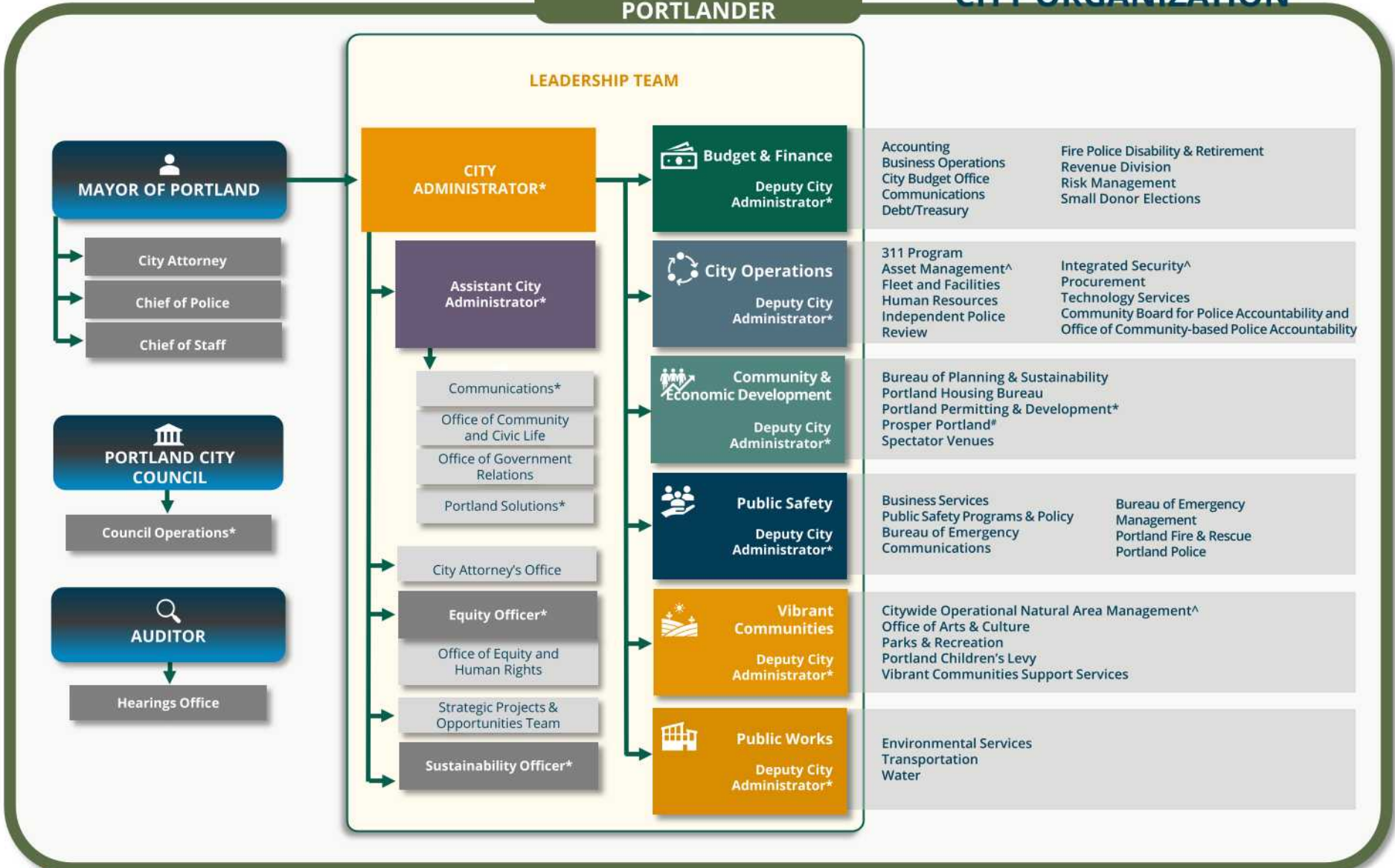


# City Leadership Team

- Lead and represent service areas
- Set citywide policies
- Build a positive, inclusive workplace culture
- Develop a cohesive, balanced budget proposal



CITY OF PORTLAND, OREGON  
Organizational Chart reflecting  
changes as of 7/1/24  
**CITY ORGANIZATION**

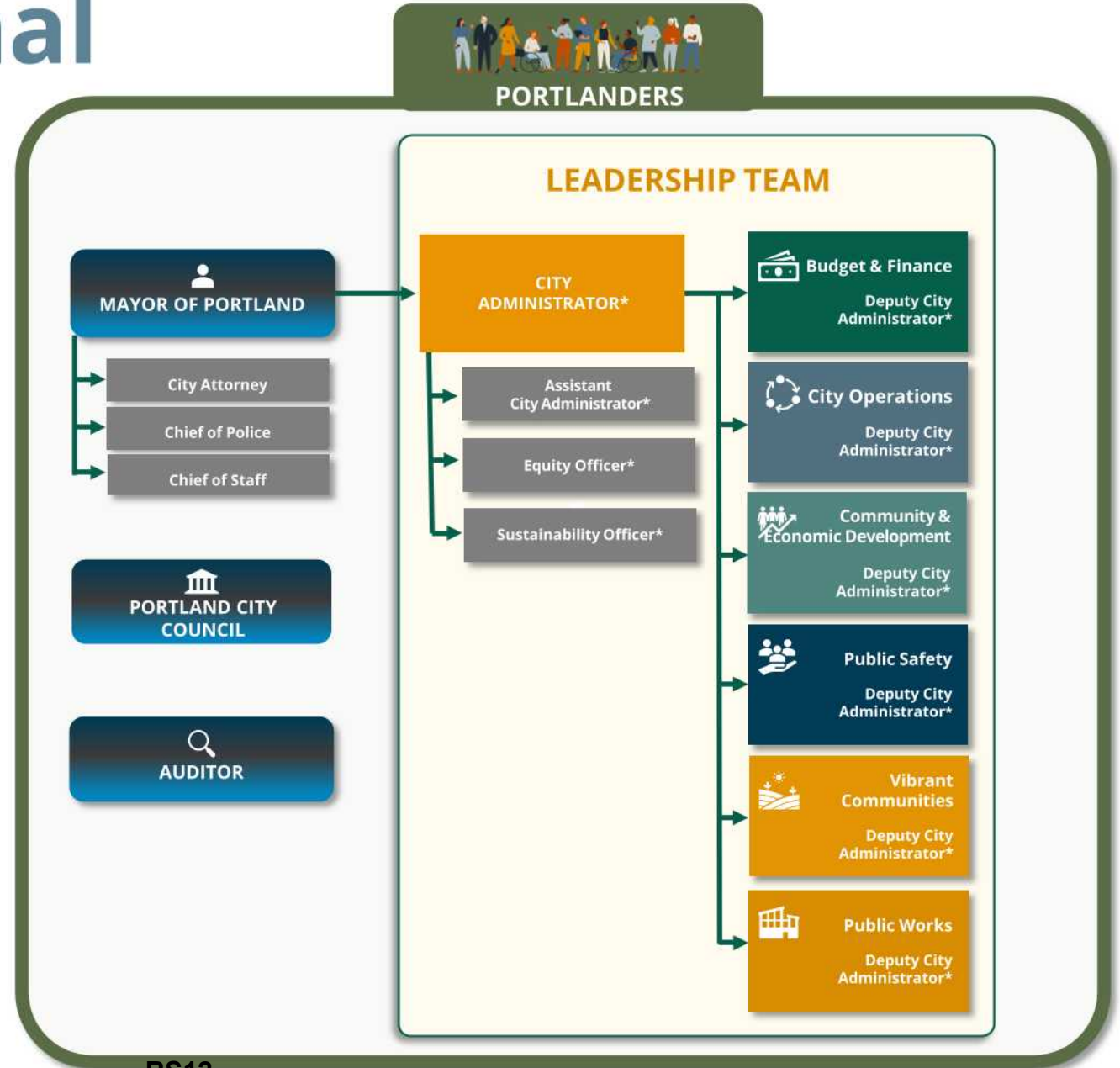


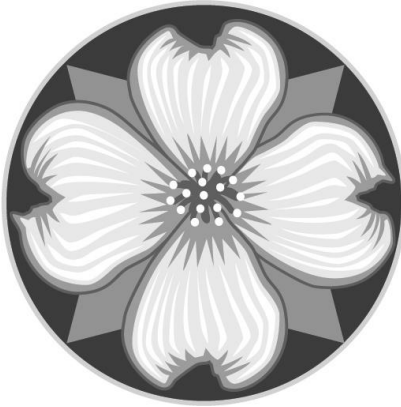
**Key**

- \* New program/function
- # Reports to the Prosper Portland
- Commission
- ^ To be created, pending assessment

# City Organizational Structure

- Focus for now on readiness
- Change takes time, and varies across the organization
- Working in service areas will enhance coordination and communication
- A “one city” culture will help with alignment of work with citywide strategy and shared goals.





**RS Agenda Item**

**5**

**Community Comments**

18:53:46 From Rebecca Stavenjord to Hosts and panelists:

Please tell Helen, “don’t be shy sharing those FFA fundraisers with the city council!”



19:10:49 From City Recorder to Hosts and panelists:

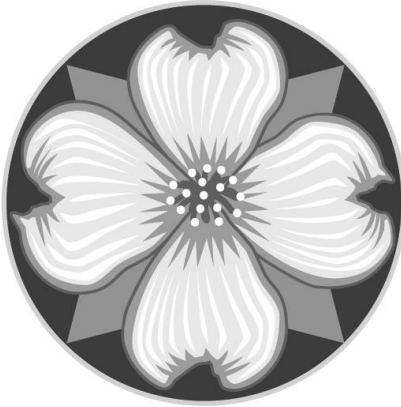
Will do - sorry just seeing your note.

19:17:58 From Rebecca Stavenjord to Hosts and panelists:

No worries, I can tell her :)

19:42:25 From City Recorder to Hosts and panelists:

I told Helen you want to know about FFA fundraisers



**RS Agenda Item**

**6**

# **Consent Agenda**

**COUNCIL WORK SESSION**

City Hall Council Chambers, 10501 SE Main Street  
& Zoom Video Conference ([www.milwaukieoregon.gov](http://www.milwaukieoregon.gov))

**MINUTES****SEPTEMBER 3, 2024**

**Council Present:** Councilors Will Anderson, Adam Khosroabadi, Rebecca Stavenjord, and Council President Robert Massey, and Mayor Lisa Batey

**Staff Present:**

Justin Gericke, City Attorney	Peter Passarelli, Public Works Director
Dan Harris, Events & Emergency Management Coordinator	Emma Sagor, City Manager
Nicole Madigan, Deputy City Recorder	Gabrial Santoyo Gutierrez, Equity & Inclusion Coordinator
Adam Moore, Parks Development Coordinator	Scott Stauffer, City Recorder

**Mayor Batey** called the meeting to order at 4:05 p.m.

**1. Council Goal Update: Parks – Discussion**

**Sagor** presented a timeline of previous discussions and actions related to Milwaukie's legal verification of the language in the cooperative intergovernmental agreement (IGA) that describes how Milwaukie could leave the North Clackamas Parks and Recreation District (NCPRD). **Councilor Massey** and **Gericke** discussed the anticipated timeline for oral arguments within the legal verification appeal process.

**Sagor** provided an update on the status of Milwaukie Bay Park (MBP). **Councilor Stavenjord** sought clarification on the expiration of the IGAs with NCPRD. **Sagor** and **Gericke** noted that the MBP funding and construction IGAs had likely expired, while the cooperative IGA did not have a specified end date.

**Sagor** highlighted previous actions taken by the Clackamas County Board of Commissioners, who serve as the NCPRD Board, that impacted MBP. **Stavenjord** inquired whether there had been prior discussions between Milwaukie and the county regarding the Board's proposed changes to the removal of language concerning the city's option to exit from the district in the cooperative IGA. **Gericke** shared an understanding of the interactions and correspondence related to the IGAs. The group then discussed the typical process for amending IGAs, requested more details about the history of conversations between the city and the county, and examined how the city found itself in the appeal process to validate the language in the cooperative IGA regarding its potential exit from the district, along with the origins of the cooperative IGA.

**Sagor** provided a breakdown of the funding for the MBP Phase III project, and shared recent actions taken at the city, county, and community levels.

**Mayor Batey** recognized the city's Park and Recreation Board (PARB) Chair Ali Feuerstein for tracking MBP Phase III funding grant expiration dates, expressed appreciation for the community letters sent to the NCPRD Board in support of moving forward with construction on MBP, and noted a potential upcoming community-led event to raise awareness about the expiring grants funds for completing MBP.

The group discussed ideas on how to address the completion of MBP by designating it as a Council goal, noting that the current legal action was unrelated to the park project and expressing frustrations about the inability to begin construction. The city remains involved in a cooperative IGA with the district and continues to contribute system development



charge (SDC) funds. The group agreed that next steps would involve elected-to-elected conversations, with legal representation, to discuss reopening the MBP-specific IGAs.

## **2. Milwaukie Leadership Academy (MLA) – Annual Update**

**Harris** reported on the history and purpose of the academy and recounted the outcomes of the January to June 2024 class. **Councilor Anderson**, a participant in the last MLA, shared insights from the program. The group discussed strategies for diversifying MLA participants to engage a wider community.

**Harris** noted that registration for the next MLA was open and outlined what participants could expect. **Stephan Lashbrook**, MLA co-facilitator, encouraged all Council members to engage with the MLA. The group commented on the upcoming MLA.

## **3. Youth Engagement Strategy – Discussion**

**Councilor Stavenjord** introduced Josh Todd, a youth engagement professional, and **Todd** provided a background introduction.

**Councilor Stavenjord** identified the target population of youth for engagement efforts and initiated a group discussion on how Council engages youth community members.

**Todd** introduced the City of Portland and Multnomah County "Our Bill of Rights" framework, developed through a collaborative effort with Multnomah County youth and children. This framework originated from the youth's desire to engage more deeply in policy discussions and has since become a guiding structure for various youth programs. **Todd** emphasized the importance of actively listening and following through on conversations that occur in such groups.

**Councilor Stavenjord** highlighted the significance of having trained adults as partners and allies, noting ways to maximize partnerships for engagement and alignment with Council goals. **Stavenjord** and **Todd** acknowledged that, both currently and historically, young community members have often been a driving force in social and environmental change. **Stavenjord** expressed concern that the city's community survey only engages individuals 18 and older and shared results from a North Clackamas School District (NCSD) survey, indicating potential issues with representation due to multiple opportunities for individuals to opt out of the survey.

**Councilor Stavenjord** and **Todd** discussed the potential structure of a youth council in Milwaukie, focusing on the key elements necessary for a successful and engaged youth council. **Stavenjord** presented the SPARK program—Supporting Participation, Advocacy, Responsibility, and Knowledge—and recounted the initiatives the city has undertaken this year to enhance youth engagement.

## **4. Adjourn**

**Mayor Batey** adjourned the meeting at 6:15 p.m.

Respectfully submitted,

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Nicole Madigan, Deputy City Recorder

**COUNCIL REGULAR SESSION**

City Hall Council Chambers, 10501 SE Main Street  
& Zoom Video Conference ([www.milwaukieoregon.gov](http://www.milwaukieoregon.gov))

**MINUTES**

SEPTEMBER 3, 2024

**Council Present:** Councilors Will Anderson, Adam Khosroabadi, Rebecca Stavenjord, and Council President Robert Massey, and Mayor Lisa Batey

**Staff Present:** Justin Gericke, City Attorney  
Dan Harris, Events & Emergency Management Coordinator  
Emma Sagor, City Manager  
Scott Stauffer, City Recorder

**Mayor Batey** called the meeting to order at 6:39 p.m.

**1. CALL TO ORDER**

**A. Pledge of Allegiance.**

**B. Native Lands Acknowledgment.**

**2. ANNOUNCEMENTS**

**Mayor Batey, Councilor Stavenjord, and Council President Massey** announced upcoming activities, including a fall authors series, the October First Friday event, the 3<sup>rd</sup> Annual Sustainability Fair, an open house for the Monroe Street Greenway project, a call for sculptures at historic city hall, and the application period for the Milwaukie Leadership Academy. They also wished all students a good first week at school.

**Mayor Batey** read a COVID vaccination themed haiku.

**3. PROCLAMATIONS AND AWARDS**

**A. National Preparedness Month – Proclamation**

**Harris** remarked on the importance of being prepared for natural disasters. **Mayor Batey** proclaimed September to be National Preparedness Month in Milwaukie.

**Harris** thanked the volunteers who support Milwaukie's emergency response efforts and **Sagor** noted the status of ongoing seismic improvement work at the city's Public Safety Building (PSB).

**4. SPECIAL REPORTS**

**A. None Scheduled.**

**5. COMMUNITY COMMENTS**

**Mayor Batey** reviewed the comment procedures. **Sagor** reported there was no follow-up report from the August 20 comments. No audience member wished to address Council.

**6. CONSENT AGENDA**

**Mayor Batey** noted several minor corrections to the Council committee assignments.

**It was moved by Councilor Khosroabadi and seconded by Councilor Stavenjord to approve the Consent Agenda as amended.**

**A. City Council Meeting Minutes:**

1. July 25, 2024, Joint Session with the Equity Steering Committee,
2. ~~August 6, 2024, work session, and~~
3. ~~August 6, 2024, regular session.~~ (removed from the agenda)

**B. A motion adopting an updated 2024 Council Committee assignments.**

**C. Resolution 45-2024: A resolution of the City Council of the City of Milwaukie, Oregon, acting as the Local Contract Review Board, authorizing a personal services agreement and public improvement contract for design-build services with Elemental Energy for rooftop solar panels at the Johnson Creek Public Works Facility.**

**D. Resolution 46-2024: A resolution of the City Council of the City of Milwaukie, Oregon, acting as the Local Contract Review Board, authorizing multiple contracts for community engagement and strategic communications services.**

**E. Resolution 47-2024: A resolution of the City Council of the City of Milwaukie, Oregon, acting as the Local Contract Review Board, authorizing an increase in the project authorization for engineering services for the Harvey Street Improvements Project.**

**Motion passed with the following vote: Councilors Anderson, Khosroabadi, Massey, and Stavenjord and Mayor Batey voting “aye.” [5:0]**

**7. BUSINESS ITEMS**

**A. First Fish Herons Intergovernmental Agreement (IGA) – Report**

**Stauffer** introduced David Harrelson and Mack McFarland with the Confederated Tribes of the Grand Ronde (CTGR). **McFarland** and **Harrelson** expressed appreciation for the city’s interest in working with the Tribe on the art works project.

**Stauffer** and **Harrelson** provided an overview of the First Fish Herons art works project, noting how important it was for the Tribe to welcome the salmon each year. They reported the Tribal Council had authorized an IGA for the project and that the City Council was asked to direct staff to prepare a resolution to authorize the city manager to sign the IGA.

**Stauffer** reviewed key elements of the proposed IGA. **Mayor Batey** remarked on the timing of installing the artwork plinths at Milwaukie Bay Park and expressed support for the IGA. **Council President Massey, Stauffer, and McFarland** noted that where the plinths would be placed and what materials they would be made of would be determined once the IGA had been executed.

**Councilor Stavenjord and McFarland** remarked on how the City Council could express appreciation to the Tribal Council for supporting the IGA and the group remarked on city-Tribal programming when the artworks are installed. They also noted the feasibility of the City Council visiting the Chachalu Museum in Grand Ronde.

**Councilor Anderson** supported the IGA and remarked on using city event funds to support programming around the artworks. **Sagor** noted staff would investigate event funding. **Mayor Batey** observed that herons were often seen at Milwaukie Bay Park.

**Stauffer** summarized next steps, including the preparation of a resolution for City Council to authorize the IGA and city-Tribal staff meetings to begin the plinths installation project.

## **B. Quarterly Fee Schedule and Budget Review – Discussion**

**Sagor** explained that staff intended to bring budget adjustments to Council’s attention on a quarterly basis, and reported there was only one budget adjustment in the building department for Council to consider in this first quarter.

**Councilor Khosroabadi** and **Sagor** remarked on the requested building department budget transfer to support a full-time employee (FTE), noting that staff would monitor future staff needs.

**Sagor** summarized that Council supported bringing the supplemental budget to an upcoming regular session consent agenda.

## **8. PUBLIC HEARING**

**A. None Scheduled.**

## **9. COUNCIL REPORTS**

**Council President Massey** reported on recent Park and Recreation Board (PARB) work, including implementation of the Bee City USA work, and neighborhood park construction.

**Councilor Khosroabadi** reported on a recent meeting with a tiny home developer looking at placing tiny homes on the city’s Sparrow Site.

**Councilor Stavenjord** reported on recent Clackamas County Coordinating Committee (C4) work. The group remarked on an upcoming joint session of the state legislature’s Transportation Committee and discussed Clackamas Service Center (CSC) programs and events, suggesting Council should have a work session discussion on CSC programs. **Stavenjord** and **Mayor Batey** commented on how school boundaries function with social services providers. They also commented on the city’s participation in the county’s one-night houseless population counting event. Council expressed interest in supporting the houselessness counting event, noting the importance of not scheduling the count the same night as the city’s winter events.

**Mayor Batey** reported on a proposed state climate protection rulemaking process and proposed that Council sponsor an event focusing on the Israeli-Palestinian conflict.

**Sagor** provided updates on the city’s feedback on the League of Oregon Cities (LOC) legislative priorities and each Council member’s role in Council policy lanes.

## **10. ADJOURNMENT**

**Mayor Batey** announced that after the regular session, Council would convene as the Milwaukie Redevelopment Commission (MRC) and reported that the scheduled executive session had been canceled.

**It was moved by Councilor Stavenjord and seconded by Councilor Khosroabadi to adjourn the Regular Session. Motion passed with the following vote: Councilors Abma, Khosroabadi, Massey, and Stavenjord and Mayor Batey voting “aye.” [5:0]**

**Mayor Batey** adjourned the meeting at 7:56 p.m.

Respectfully submitted,

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Scott Stauffer, City Recorder

**COUNCIL STAFF REPORT**

**To:** Mayor and City Council  
Emma Sagor, Acting City Manager

**Date Written:** Oct. 4, 2024

**Reviewed:** (none)

**From:** Scott Stauffer, City Recorder

**Subject:** **Updated 2024 Council Committee Assignments**

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**ACTION REQUESTED**

Council is asked to adopt updated 2024 Council committee assignments.

**HISTORY OF PRIOR ACTIONS AND DISCUSSIONS**

Every January, Council updates the matrix noting which of its members serve on various intergovernmental and regional advisory bodies. And, as new Council members are elected, the Council's committee assignments are reviewed and updated as appropriate.

[October 1, 2024](#): During the Council Reports part of the regular session, Council discussed and agreed to reassign the Clackamas County Coordinating Committee (C4) and the C4 Metro Sub-Committee to Councilor Anderson.

**ANALYSIS**

Council discussed a committee reassignment at the October 1 regular session and directed staff to prepare an updated committee assignments matrix for adoption.

The committee assignments matrix may be updated throughout the year as committee information changes.

**BUDGET, EQUITY, CLIMATE, & WORKLOAD IMPACTS**

None.

**COORDINATION, CONCURRENCE, OR DISSENT**

None.

**STAFF RECOMMENDATION**

None.

**ATTACHMENTS**

1. Updated 2024 Council Committee Assignments Matrix

LAST UPDATED: 29-Aug-24

Committee	Focus	Governing Authority	2024 Appointee	Staff Resources	Elected Rep Required	Meeting Schedule (subject to change)	Policy areas
<b>Audit Committee</b>	The City of Milwaukie created an Audit Committee of the Milwaukie City Council to ensure that audits of the City's financial statements are completed annually in accordance with Oregon state law, to share oversight responsibility of the City's independent auditors with management, and to assist City management in the review and selection of the City's independent auditor (Res. No. 56-2012).	The Audit Committee is to consist of one member of the City Council and one member of the City Budget Committee each appointed by the Council for two-year staggered terms and two citizen members with an interest in City government financial operations, with preference first given to a Certified Public Accountant residing within City limits and second to a Certified Public Accountant with City affiliation, also for a two year term.	<u>Robert Massey</u>	Michael Osborne	Yes	Meetings are held at least twice annually	Finance
<b>Boards, Committees, and Commissions (BCC) Selection Committee</b>	Purpose is to interview citizens who have applied to serve on citywide Boards, Committees, and Commissions.	Comprised of the Mayor, rotating Councilor, and Staff Liaison.	<u>Lisa Batey</u>	Scott Stauffer	Yes	Interviews are held as needed.	Public engagement
<b>Budget Committee</b>	The Budget Committee is established in accordance with the provisions of ORS 294.336 to review the annual city budget document as prepared by the city budget officer and to recommend an approved budget to the City Council for adoption.	The Committee includes five City Councilors plus an equal number of City residents who are registered voters. The Council appoints the citizen members for four-year terms. The Budget Committee meets as directed by City Council. Typically, the budget preparation meetings are held in the early spring, with additional meetings scheduled as needed and to review revenue and expenditure reports.	<u>Mayor and Council</u>	Emma Sagor, Michael Osborne	Yes	Meetings are held quarterly	Finance
<b>Clackamas Cities Association (CCA)</b>	12 cities in Clackamas County get together for dinner and speaker events to share ideas and to network.	City of Lake Oswego provides general coordination for cities.	<u>Mayor and Council</u>	Emma Sagor, Scott Stauffer	No	Dinners are held monthly. Typically, dinners are held on the third Thursday of the month.	Intergovernmental Affairs
<b>Clackamas County Coordinating Committee (C-4)</b>	C-4 was founded by the County to promote a partnership between the County, its Cities, Special Districts, Hamlets, Villages and Community Planning Organizations (CPOs). C-4 provides Councilors with an opportunity to network and work on building consensus on regional issues.	Voting membership shall consist of one elected representative and an elected alternate appointed by the City Council	<u>William Anderson</u>	Emma Sagor	Yes	Meetings are held on the first Thursday of the month starting at 6:45 p.m. in the Public Services Building of Clackamas County.	Land use and development, Transportation, Intergovernmental Affairs
<b>Clackamas County Coordinating Committee (C-4) – Metro Sub- Committee</b>	C-4 members who are within the Metro jurisdiction shall be a subcommittee of C-4 named Metro subcommittee to discuss JPACT and MPAC issues. This subcommittee shall at a minimum be the body which nominates and elects cities' representatives to: JPACT, MPAC, TPAC, MTAC, respectively.	Nominations and elections shall occur in November of each even numbered year in accordance with Metro Charter requirements.	<u>William Anderson</u>	Emma Sagor, Joseph Briglio	Yes	Meetings are held on the third Wednesday of the month at 7:30 in the Clackamas County's Development Services Building.	Transportation, Land use and development
<b>Clackamas County Fire District #1 District Board Subcommittee</b>	Purpose is to discuss collaborative opportunities, long-term facility needs, emergency preparedness, impacts of compression, and other challenges facing communities being served.	Subcommittee consists of two Fire Board members and two Council Members appointed by respective jurisdiction.	<u>Adam Khosroabadi</u> <u>Vacant</u>		Yes	Development Services Building 150 Beaver Creek Rd. Oregon City, OR 97045	Public safety
<b>Clackamas County Library District Advisory Committee</b>	Purpose is to advise the Clackamas County Library Service District (Board of County Commissioners) to support two county libraries and ten city libraries.	Committee involves 10 members that are typically appointed by respective library board. The advisory committee was created after the 2008 District creation.	<u>No Council Rep Needed</u>	Brent Husher	No	Meetings are held as needed.	Libraries
<b>Clackamas County Childcare for All Task Force</b>	A group convened by Clackamas County and Clackamas Education Service District on ways to provide greater access to affordable childcare options.		<u>Adam Khosroabadi</u>			Meeting schedule under development.	Housing and human services
<b>Clackamas County Mayor and Chair</b>	Broad topics that fall outside the scope of C4.	Ad hoc group – no formal appointment process.	<u>Lisa Batey</u>	Emma Sagor	No	Oregon City Library	Intergovernmental Affairs
<b>Community Action Board</b>	Members are appointed by the Clackamas County Board of County Commissioners. The group advocates both locally and at the state level on issues related to people and households with low-incomes.	Board is run by Clackamas County. 8 members and one alternate.	<u>Adam Khosroabadi</u>		No	Meetings are the first Wednesday of each month, 7:30 a.m. to 9 a.m.	Housing and human services
<b>Homeless Solutions Coalition of Clackamas County (HSCC)</b>	HSCCC's purpose is to bring together citizens, agencies, governments, churches, businesses, and schools in the Oregon City region to create partnerships that reduce homelessness.	Steering committee made up of co-founders and representatives of agencies, governments, churches, businesses, and schools.	<u>Rebecca Stavenjord - Board Member</u> <u>Adam Khosroabadi - attends regional "together" groups</u> <u>Robert Massey - attends provider committee (currently on hiatus)</u>		No		Housing and human services

Committee	Focus	Governing Authority	2024 Appointee	Staff Resources	Elected Rep Required	Meeting Schedule (subject to change)	Policy areas
League of Oregon Cities	Legislative Committees (any councilor can participate)	LOC Energy Policy Committee Community Development Committee	<u>Any Councilor can participate in legislative committees</u>	Emma Sagor	Yes		Intergovernmental Affairs
Local Contract Review Board	Purpose is to review and adopt public contracting rules and findings as to amendments of professional services	Established via Resolution by Council.	<u>City Council</u>	Kelli Tucker	Yes	Meetings are held as needed.	Finance
Metro Mayor's Consortium	Advocate at Metro and State on issues that affect all metro cities.	Membership limited to 20 local mayors of the Portland Metro Region.	<u>Lisa Batey</u>	Emma Sagor	Yes	Meetings are held monthly on Wednesdays during lunchtime.	Intergovernmental Affairs
Milwaukie Redevelopment Commission	Facilitate and support urban renewal efforts in targeted areas of the City of Milwaukie	MRC	<u>City Council</u>		Yes	Meet as needed during Council work, study, and regular sessions	Land use and development
Milwaukie Redevelopment Commission Community Advisory Committee	Advise MRC on investment opportunities within the tax increment financing district.	MRC	<u>Rebecca Stavenjord</u>		Yes	Meets as needed to develop recommendations for MRC.	Land use and development
Milwaukie Parks and Recreation Board (PARB)	Advises City Council on parks related issues.	Comprised of 8 members appointed by City Council.	<u>Robert Massey</u>	Peter Passarelli	Yes	Meetings are held on the 4th Wednesday of every month at 4:30 at the Ledding Library.	Parks
North Clackamas Chamber of Commerce and Public Policy Team	Purpose is to discuss policy issues in front of the Chamber for position consideration.	Representatives appointed by the Chamber Board.	<u>Adam Khosroabadi</u>	Vera Koliass Emma Sagor	No	Meetings are held on the first Monday of the month from 12 p.m. to 1:15 p.m. at the Chamber Offices.	Economic development
North Clackamas Parks and Recreation District Advisory Board (DAC)	Purpose is to make recommendations to the District Board of Directors on the design, planning and development of parks and the provision of recreational programs in the district.	Section E(2) of the May 1, 1990 Agreement between Clackamas County and the City provide for representation to the DAC. City Council appoints the DAC member.	<u>Lisa Batey</u>	Peter Passarelli	No	DAB meets monthly on the second Wednesday of every month from 5:00 to 7:00 PM	Natural Resources and Parks
North Clackamas Watershed Council	The North Clackamas Watershed Council's purpose is to advocate for the protection and enhancement of the watersheds' fish and wildlife habitat and improve water quality through partnership with public and private entities, habitat restoration projects, community education and outreach, and strategic planning.	The number of Council Representatives may vary between a minimum of four (4) and a maximum of thirty (30). A minimum of one position will be reserved for each of the following watersheds and sub-basin areas; Upper Kellogg, Lower Kellogg, Lower Mt Scott, Dean, Middle Mt Scott/Cedar, Phillips, Upper Mt Scott, Minthorn Spring, Boardman Creek, River Forest, and Rinearson Creek. The term of office for Council Representatives shall be three years.	<u>Robert Massey</u>	Peter Passarelli	No	Meetings are held on the third Wednesday of the month from 6:00 p.m. to 8:00 p.m. at Oak Lodge Sanitary District.	Natural Resources and Parks
Oregon Mayors Association (OMA), Portland Metro Region Team	Purpose is to create a forum for discussing a wide variety of issues, and, most importantly, a unified voice in Salem. Established in 1972, the Oregon Mayors Association is a voluntary association of persons who hold the office of mayor. OMA is recognized as an affiliate organization in cooperation with the League of Oregon Cities. Over two-thirds of Oregon mayors are active members of OMA.	The leadership of the OMA is vested in a Board of ten directors which include a President, President-elect, Secretary-Treasurer, Immediate Past President and six members at-large. The Immediate Past President and the Secretary-Treasurer serve as ex-officio-Directors. The Secretary-Treasurer position is a nonvoting position held by the Executive Director of the League of Oregon Cities Board members are elected at the annual meeting of the OMA, held at the League of Oregon Cities' Annual Conference. The OMA constitution requires that consideration be given to geographic and size diversity on the Board.	<u>Lisa Batey</u>	Emma Sagor	Yes	Meetings are held as needed either by way of teleconference or at League of Oregon Cities' Meetings.	Intergovernmental Affairs
WES Advisory Committee	On Sept. 14, 2017, the Board of County Commissioners of Clackamas County (BCC) acting as the governing body of WES, created a standing advisory committee consisting of customers, stakeholders and city representatives referred to as the Water Environment Services Advisory Committee.	Clackamas County	<u>Adam Khosroabadi</u>	Peter Passarelli	Yes		Natural Resources and Parks, Public Utilities
Regional Water Providers Consortium	The Regional Water Providers Consortium serves as a collaborative and coordinating organization to improve the planning and management of municipal water supplies in the greater Portland, Oregon metropolitan region. Primary focus is conservation and planning interties of water systems to address emergency needs.	Formed in 1997, the Consortium serves the Multnomah, Clackamas, and Washington counties and is made up of 21 water providers and the regional government Metro. Together, these entities provide about 95 percent of the Portland metropolitan area's drinking water. Members of the Consortium are cities, water districts and a people's utility district throughout the Portland, Oregon metropolitan area. The regional government Metro is also a member. Participation in the Consortium is voluntary and is funded through membership dues.	<u>Robert Massey</u>	Peter Passarelli	No	Meetings are held three times per year. Typically, from 6:00 p.m. to 8:30 p.m. at Metro. Usually in the Metro Chambers.	Natural Resources and Parks, Public Utilities

Committee	Focus	Governing Authority	2024 Appointee	Staff Resources	Elected Rep Required	Meeting Schedule (subject to change)	Policy areas
Transportation System Plan Advisory Committee	Community based committee that will advise on the update of the TSP.	Committee is appointed by City Council.	William Anderson	Laura Weigel	Yes, as determined by City Council	Approx. 12/16 meetings over 12-18 months. Meeting time TBD. Likely on Thursday evenings from 6:00- 8:00.	Transportation



**COUNCIL STAFF REPORT**

**To:** Mayor and City Council  
Emma Sagor, City Manager

**Date Written:** Oct. 7, 2024

**Reviewed:** Matt Deeds, Assistant Finance Director

**From:** Michael Osborne, Finance Director

**Subject:** **Adoption of Fiscal Year (FY) 2025-2026 Q1 Budget Adjustment and Transfer Appropriation Authority**

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**ACTION REQUESTED**

Council is asked to approve a resolution authorizing a transfer of appropriation authority for FY 2025-2026 to account for the addition of a building inspector position in the building department.

**HISTORY OF PRIOR ACTIONS AND DISCUSSIONS**

[June 4, 2024](#): Council adopted the FY 2025-2026 biennium budget.

[August 26, 2024](#): The proposed budget adjustments were presented to the Budget Committee.

[September 3, 2024](#): The proposed budget adjustments were notified to Council during the quarterly supplemental budget adjustment discussion.

**ANALYSIS**

Oregon Revised Statute (ORS) 294 allows for budget adjustments when a condition arises that was not known at the time the budget was adopted. Since the biennial budget was adopted, certain conditions and situations have arisen that necessitate changes in financial planning. These adjustments and a summary of the conditions are outlined below.

The city has committed to presenting any needed budget adjustments on a quarterly basis, in alignment with the quarterly schedule of the Budget Committee. Because this budget adjustment can be accounted for in previously budgeted contingency, it is referred to as a transfer appropriation authority; a full supplemental budget is not required. This budget adjustment was reviewed by the Budget Committee at their August 26 meeting. No concerns were noted.

**BUILDING DEPARTMENT**

The building department is requesting the addition of one full-time employee (FTE) for a building inspector position. Last year, the building department added one FTE resulting in a total of four staff members. While the number of permits issued has remained relatively constant, the increasingly complex nature of the permits issued has resulted in an approximately 27% increase in required inspections. This increase means that the building department is now performing approximately 900 more inspections per year than five years ago. To handle growth and variation in workload, the building department contracts for outside services to help with plan review and/or inspections. By adding this position, the building

department would have increased capacity to accommodate the volume, thereby reducing the need to contract for relatively expensive outside building inspectors.

The budget resolution associated with this change directs a change to the original budget for the building department to accommodate the addition of 1 FTE building inspector to the building division. This would be a represented position in the AFSCME union. The inspector is an existing job class and is at range 63 on the AFSCME salary schedule. The cost of funding this additional FTE for the remainder of the biennium is expected to be approximately \$250,000.

Adding this FTE to the building department will mean that Milwaukie can perform the plan review for Clackamas County's Hillside Park redevelopment project in house and retain all permit fees related to that project. Retention of these permit fees, plus other fees generated by plan reviews performed by the new FTE, should cover the cost of the additional FTE and add to the fund balance that supports future work of the department.

### **BUDGET IMPACT**

The building fund is healthy, with a current fund balance of \$4.9 million. The fund has seen 3% growth in the last fiscal year and the city projects an additional 3% growth in FY25. Building funds are restricted and can only be used on building-related expenses and personnel due to state law. The city is unable to transfer funds from the building fund into other funds.

All increases in this budget resolution are offset by the use of fund contingency. Reserves will remain the same in all funds except the Building Fund where this action will enhance future reserves.

### **CLIMATE & EQUITY IMPACTS**

None.

### **WORKLOAD IMPACT**

Approval of the budget resolution will increase efficiency in the building department.

### **COORDINATION, CONCURRENCE, OR DISSENT**

Finance staff has coordinated with the building and human resources departments to talk about how this position would fit into the city's current structure.

### **STAFF RECOMMENDATION**

Staff recommends approval of the resolution authorizing this budget adjustment and the addition of 1 FTE to the building department.

### **ALTERNATIVES**

Council can choose not to approve the resolution authorizing a transfer of appropriation authority, which will result in no additional FTE in the building department.

### **ATTACHMENTS**

1. Resolution

**COUNCIL RESOLUTION No.**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILWAUKIE, OREGON, AUTHORIZING A TRANSFER OF APPROPRIATION AUTHORITY FOR THE 2025-2026 BIENNIUM.**

**WHEREAS** the City of Milwaukie budget for the 2025-2026 biennium was adopted by City Council on June 4, 2024, and

**WHEREAS** certain conditions and situations have arisen since the initial adoption of the 2025-2026 biennium budget that require changes in financial planning [Oregon Revised Statute (ORS) 294.338(3)(b)], and

**WHEREAS** spending authority may be changed by transferring amounts among existing appropriations in the same fund [ORS 294.463(1)] or through interfund transfers [Oregon Administrative Rule 150-294-0540(3)]; and

**WHEREAS** workload has increased in the building department, and

**WHEREAS** the transfer of appropriation authority shown in Exhibit A is necessary to fund an additional position in the building department to cover this increased workload.

**Now, Therefore, be it Resolved** by the City Council of the City of Milwaukie, Oregon, that the transfer of appropriation authority shown in Exhibit A is adopted.

Introduced and adopted by the City Council on **October 15, 2024.**

This resolution is effective immediately.

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Lisa M. Batey, Mayor

ATTEST:

APPROVED AS TO FORM:

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Scott S. Stauffer, City Recorder

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Justin D. Gericke, City Attorney

**EXHIBIT A**

**Resolution - Transfer (Biennium FY2025-FY2026)**

	Adopted	Revised	Increase / (Decrease)
<b><u>Building Fund</u></b>			
Building Department	\$ 2,746,000	\$ 2,996,000	\$ 250,000
Contingency	680,000	430,000	(250,000)
<b>Appropriated for Building Fund</b>	<b>\$ 3,426,000</b>	<b>\$ 3,426,000</b>	<b>\$ -</b>

	FTE Counts				
	Original Budget Year FY 2025	Budget Year FY 2026	Adjustment Increase (Decrease)	Budget Year FY 2025	Final Budget Year FY 2026
<b>BUILDING FUND</b>					
Building Official	1.00	1.00	-	1.00	1.00
Building Inspector / Plan Examiner	1.00	1.00	-	1.00	1.00
Permit Technician	1.00	1.00	-	1.00	1.00
Permit Coordinator	1.00	1.00	-	1.00	1.00
Building Inspector	-	-	1.00	1.00	1.00

**COUNCIL STAFF REPORT**

**To:** Mayor and City Council  
Emma Sagor, City Manager

**Reviewed:** Matt Deeds, Assistant Finance Director

**From:** Michael Osborne, Finance Director

**Subject:** **Consolidated Fee Schedule – Update to Solid Waste Fees**

**Date Written:** Oct. 7, 2024

**ACTION REQUESTED**

Council is asked to adopt the updated Consolidated Fee Schedule for fiscal years (FYs) 2025 and 2026 that includes revised solid waste rates.

**HISTORY OF PRIOR ACTIONS AND DISCUSSIONS**

[June 4, 2024](#): The Consolidated Fee Schedule was reviewed and adopted by Council.

[July 16, 2024](#): Council reviewed the proposed FY 2025 solid waste rates with Chris Bell of Chris Bell and Associates.

[August 8, 2024](#): Council Adopted the solid waste rates for FY 2025.

**ANALYSIS**

Following the adoption of the solid waste rates in August 2024, staff were notified of additional, minor rate adjustments that had not been accurately transferred from Chris Bell’s analysis into the city’s fee schedule. This was an oversight and due to incomplete information being transmitted to the city by our consultant.

This update to the fee schedule fully captures the solid waste rate adjustments for FY 2025. Most of the fees that were not originally adjusted are very infrequently charged by the haulers.

The changes included in this update to the Consolidated Fee Schedule were shared with both haulers who agreed to the updates.

The updates are as follows:

**Residential Rates:**

- Extra can of Debris decreased from \$4.92 to \$4.85
- Court Apartments – recycling increased from \$31.50 to \$32.00
- Monthly On Call Service decreased from \$20.95 to \$20.90

**Commercial Rates:**

- 32-Gallon can/cart increased
  - 1 Can – increased from \$32.65 to \$34.72
  - 2 Cans – increased from \$65.30 to \$68.30
  - Each additional can/cart increased from \$27.50 to \$28.60
  - Each can of garbage decreased from \$6.10 to \$5.90

Roller Carts increased

60-Gallon cart – increased from \$46.20 to \$48.10

90-Gallon cart – increased from \$51.50 to \$54.00

Cart Deposit of \$31.20 has been removed.

### **Monthly Drop Box Rates**

Special Waste delivered to a landfill:

10/20 yards increased from \$191.50 to \$192.00

30 yards decreased from \$209.50 to \$209.00

### **Rates for Miscellaneous Services**

Hourly fee for:

Truck + 2 people increased from \$137.50 to \$140.00

Furniture pickup decreased its maximum from \$32.10 to \$31.00

Tire pick-up (off rim) increased from \$3.00 to \$4.00

Tire pick-up (on rim) increased from \$6.00 to \$7.00

Rent of container after 5 working days with no collection

1-2 yards increased from \$3 to \$4 per day

3 yards increased from \$4 to \$6 per day

4 yards increased from \$5 to \$7 per day

### **Non-customer services**

Recycling only:

60-gallon cart increased \$6.85 to \$7.50

### **BUDGET IMPACT**

These solid waste rate updates have no impact on the city's budget but impact the amount the franchise haulers charge residents for solid waste services.

### **CLIMATE & WORKLOAD IMPACTS**

None.

### **EQUITY IMPACT**

Staff realizes the impact of the solid waste rates on low-income households and residents on a fixed income. The city contracts with Chris Bell to analyze the fees to ensure they are fair and equitable to all residents.

### **COORDINATION, CONCURRENCE, OR DISSENT**

Staff has been in contact with Chris Bell of Bell and Associates on the rate analysis and with the local waste haulers to ensure everyone agrees on the rates for fiscal year 2025.

### **STAFF RECOMMENDATION**

Staff recommends that Council adopt the updated Consolidated Fee Schedule with the updates for Solid Waste rates.

**ALTERNATIVES**

Council could decline or delay adopting the Consolidated Fee Schedule, which would result in the current fees remaining in place.

**ATTACHMENTS**

1. Updated FY 2025 & 2026 Consolidated Fee Schedule (10/15/2024)
2. Resolution clarifying solid waste fees on the consolidated fees and charges.



# CITY OF MILWAUKIE

## CONSOLIDATED FEE SCHEDULE

Fiscal Years 2025 & 2026

Milwaukie, Oregon





## City of Milwaukie, Oregon

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The City of Milwaukie provides a full range of municipal services to the community, including police protection, traffic control and improvement, street maintenance and improvement, water, wastewater, and surface water management services, planning and zoning regulation, building inspection and regulation, and community library services. This Fee Schedule consolidates all City fees and charges adopted by City Council resolution for the various services that the city provides. Typically, it is updated annually and reflects all fee resolutions passed by Council during the year.

## Fee Variance and Waiver Statement

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Based upon an unusual circumstance or event, past practices, demonstrated hardship, or public benefit, the City Manager is authorized to waive or decrease a fee(s) or charge(s) in a matter or establish a fee not yet authorized in this schedule. When a new fee is established by the City Manager it shall be incorporated into this document, and it shall be included and specified during the next update to this document.

A waiver or reduction request must be in writing and communicated to Council to allow opportunity for comment. If the City Manager or their designee agrees to said waiver or reduction, he/she shall inform the City Council, in writing, of the request and his/her decision, except in minor matters (defined as waivers or reductions valued at \$1,000 or less).

## Effective Dates and Resolutions

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The FY 2025 and FY 2026 Fee Schedule fees are effective as of July 1, 2024 with the adoption of Resolution #R27-2024, adopted by City Council on June 4, 2024, unless otherwise noted.

1. ADMINISTRATION .....1

2. BUILDING.....2

3. BUSINESS REGISTRATION .....10

4. DOWNTOWN PARKING.....11

5. ENGINEERING .....12

6. FEES IN LIEU OF CONSTRUCTION (FILOC) .....17

7. LIBRARY .....18

8. MISCELLANEOUS .....19

9. MUNICIPAL COURT .....20

10. PLANNING .....22

11. TREES IN THE CITY.....27

12. POLICE .....32

13. SDC & CONSTRUCTION EXCISE TAX .....34

14. UTILITIES.....39

15. RIGHT-OF-WAY UTILITY LICENSE.....45

16. VIOLATIONS OF THE MUNICIPAL CODE.....46

17. SOLID WASTE RATES.....50

## 1. ADMINISTRATION

### a. Billable Hourly Rates

The City employee billable hourly rate shall be calculated as 2.5 times step 4 of the employee's job classification, to the nearest \$5 increment, unless otherwise specified. The classification schedule can be found on the City of Milwaukie website under Human Resources.

This calculation shall be used to recover costs for those services billed on an hourly basis, including, but not limited to professional services such as planning, engineering, public works, utility, financial, legal, and police services. The use of a multiplier of 2.5 is intended to recover all overhead, training, benefits, and other costs associated with a city employee's time. Any work performed during overtime hours shall be billed as the calculated hourly rate multiplied by 125 percent. The City Manager and/or department directors are authorized to adjust calculated billings to reflect the impact of unusual circumstances or situations.

## 2. BUILDING

Building fees include structural, mechanical, plumbing, and electrical charges. Fees are applicable to residential, commercial, and industrial properties unless otherwise specified.

### a. Structural Permits<sup>1</sup>

Valuation will be calculated in accordance with OAR 918-050-0100.

#### Residential / Commercial / Industrial:

Permit Size	Fiscal Year 2025 Base Fee	Plus each additional \$1,000 over base fee	Fiscal Year 2026 Base Fee	Plus each additional \$1,000 over base fee
\$1 to \$5,000	\$150.75	\$0.00	\$150.75	\$0.00
\$5,001 to \$25,000	\$150.75	\$15.50	\$150.75	\$15.50
\$25,001 to \$50,000	\$460.75	\$11.50	\$460.75	\$11.50
\$50,000 to \$100,000	\$748.25	\$7.80	\$748.25	\$7.80
Over \$100,000	\$1,138.25	\$6.50	\$1,138.25	\$6.50
Minimum permit fee	\$150.75	\$0.00	\$150.75	\$0.00

**Stand-alone Fire Suppression Systems** (requires a backflow device when connected to potable water installed by licensed plumbing contractor or person exempt from licensing):

Permit Size	Fiscal Year 2025 Base Fee	Fiscal Year 2026 Base Fee
0 sq. ft. to 2,000 sq. ft.	\$157.80	\$157.80
2,001 sq. ft. to 3,600 sq. ft.	\$236.90	\$236.90
3,601 sq. ft. to 7,200 sq. ft.	\$296.15	\$296.15
7,201 sq. ft. and greater	\$551.45	\$551.45

#### **Fire and Life Safety Plan Review Fee**

Commercial properties only; 50% of the structural permit fee.

#### **Essential Facilities Hazard Report Review**

Commercial properties only; 1% of the structural and mechanical fees.

#### **Initial Structural Plan Review Fees**

75% of the permit fees.

#### **Third-Party Plan Review**

For transfer of a plan review to a third party; 10% of the permit fee, \$65 minimum.

<sup>1</sup> Permit fees are calculated based on the total valuation and square footage of the improvements.

**BUILDING** *continued***b. Mechanical Permits****Residential:**

Fees per current Mechanical Permit Application:

Permit	Fiscal Year 2025 Base Fee	Fiscal Year 2026 Base Fee
Minimum permit fee	\$155.90	\$155.90
<b>HVAC – for the installation of air handling unit including ducts</b>		
Up to 10,000 cfm	\$27.40	\$27.40
Over 10,000 cfm	\$32.45	\$32.45
Air conditioning/heat pump (site plan required)	\$50.35	\$50.35
Alteration of existing HVAC system	\$23.40	\$23.40
Mini split system	\$23.40	\$23.40
<b>Furnace install/relocate/replace including ductwork and vent</b>		
Up to 100,000 BTU/h	\$23.40	\$23.40
Over 100,000 BTU/h	\$27.60	\$27.60
Vent for other than furnace	\$23.40	\$23.40
Hydronic Piping System	\$23.40	\$23.40
Install/relocate/replace heaters (room, suspended, wall/floor-mounted)	\$23.40	\$23.40
<b>Environmental Exhaust and Ventilation – for the installation of</b>		
Appliance vent	\$19.15	\$19.15
Dryer exhaust	\$15.50	\$15.50
Range hood/ other kitchen equipment	\$13.15	\$13.15
Each hood that is served by a mechanical exhaust or air conditioning	\$13.15	\$13.15
Exhaust system and single duct (bath fan) each	\$10.75	\$10.75
Exhaust system apart from heating or air conditioning	\$15.50	\$15.50
<b>Fuel Piping and Distribution/LPG-NG-Oil fuel piping</b>		
Up to four outlets (including gas tag)	\$27.60	\$27.60
Each additional outlet over four	\$2.95	\$2.95
<b>Other Listed Applications</b>		
Decorative fireplace or insert	\$44.40	\$44.40
Woodstove/pellet stove	\$58.75	\$58.75
Water heater/flue vent	\$23.40	\$23.40
Chimney-liner-flue -vent w/o appliance	\$23.40	\$23.40
Oil tanks/gas/diesel generators	\$23.40	\$23.40
Barbeque	\$23.40	\$23.40
Radon mitigation	\$23.40	\$23.40
Pool or spa heater/kiln	\$23.40	\$23.40

**BUILDING** *continued***Mechanical Permits** *continued***Commercial/Industrial:**

Valuation shall be calculated on the value of the equipment and installation costs. Use this section for commercial installation, replacement or relocation of non-portable mechanical equipment, or mechanical work not covered previously. Indicate the value of all mechanical labor, materials, and equipment.

Permit	FY 2025 Base Fee	Plus each additional over the base fee	FY 2026 Base Fee	Plus each additional over the base fee
Minimum permit fee	\$155.90	\$0.00	\$155.90	\$0.00
\$1 to \$5,000	\$155.90	\$0.00	\$155.90	\$0.00
\$5,001 to \$10,000*	\$155.90	\$2.50	\$155.90	\$2.50
\$10,001 to \$100,000**	\$280.90	\$19.15	\$280.90	\$19.15
Over \$100,000**	\$2,004.40	\$13.00	\$2,004.40	\$13.00
*Permit category stipulates additional over each \$100.				
**Permit category stipulates additional over each \$1,000.				

**Initial Mechanical Plan Review Fees for Residential and Commercial/Industrial**

50% of the permit fees.

**BUILDING** *continued***c. Plumbing Permits**

<b>Permit</b>	<b>Fiscal Year 2025 Base Fee</b>	<b>Fiscal Year 2026 Base Fee</b>
Minimum permit fee (Residential/Commercial/Industrial)	\$155.90	\$155.90
Utilities per 100 feet (Residential/Commercial/Industrial)	\$120.00	\$120.00
Catch basin	\$52.75	\$52.75
Drywells, each	\$118.45	\$118.45
Rain drain connector	\$52.75	\$52.75
Manholes, each	\$103.20	\$103.20
Addition, alterations, and repairs for Residential/Commercial/Industrial (per fixture)	\$33.60	\$33.60

**Residential:**

Fees per current Plumbing Permit Application:

<b>Permit</b>	<b>Fiscal Year 2025 Base Fee</b>	<b>Fiscal Year 2026 Base Fee</b>
Total bathrooms per dwelling		
1 bath dwelling (includes 1 kitchen)	\$654.90	\$654.90
2 bath dwelling (includes 1 kitchen)	\$723.65	\$723.65
3 bath dwelling (includes 1 kitchen)	\$860.00	\$860.00
Additional bathroom/kitchen	\$342.35	\$342.35
Manufactured home utilities	\$135.65	\$135.65
*Includes the first 100 ft. of water piping, wastewater and storm water lines, hose bibs, icemakers, under floor low point drains, and rain drain packages that include the piping, gutters, downspouts, and perimeter system.		
Interior Piping (water or sewer) (per floor)		
First floor	\$103.20	\$103.20
Each additional floor	\$35.90	\$35.90
Multipurpose or Continuous Loop Suppression Systems		
0 sq. ft. to 2,000 sq. ft.	\$165.75	\$165.75
2,001 sq. ft. to 3,600 sq. ft.	\$248.85	\$248.85
3,601 sq. ft. to 7,200 sq. ft.	\$311.15	\$311.15
7,201 sq. ft. and greater	\$579.25	\$579.25



**BUILDING *continued*****Plumbing Permits *continued*****Commercial/Industrial:**

Valuation shall be calculated on the value of the equipment and installation costs. Fees per current Plumbing Permit Application:

Permit	Fiscal Year 2025 Base Fee	Plus each additional over the base fee	Fiscal Year 2026 Base Fee	Plus each additional over the base fee
Interior Piping (per fixture)	\$33.60	\$0.00	\$33.60	\$0.00
Initial plumbing plan review fees	30% of the plumbing permit fees			
Medical Gas permits				
\$1 to \$6,500	\$155.90	\$0.00	\$155.90	\$0.00
\$6,501 to \$10,000*	\$155.90	\$1.90	\$155.90	\$1.90
\$10,001 to \$100,000**	\$222.40	\$11.25	\$222.40	\$11.25
Over \$100,000**	\$1,234.90	\$7.80	\$1,234.90	\$7.80
Minimum permit fee	\$155.90	\$0.00	\$155.90	\$0.00
*Permit category stipulates additional over each \$100.				
**Permit category stipulates additional over each \$1,000.				

**d. Electrical Permits****Residential/Commercial/Industrial:**

Fees per current Plumbing Permit Application:

Permit	Fiscal Year 2025 Base Fee	Fiscal Year 2026 Base Fee
Minimum permit fee	\$155.90	\$155.90
New Residential single or multifamily houses, includes attached garage:		
1,000 square feet or less	\$315.15	\$315.15
Each additional 500 square feet or portion	\$64.40	\$64.40
Limited energy - single family (per dwelling)	\$127.55	\$127.55
Limited energy - multi-family (per floor)	\$127.55	\$127.55
Protective Signaling-multi-family (per floor)	\$127.55	\$127.55

**BUILDING, Electrical Permits *continued*****Residential/Commercial/Industrial:**

Permit	Fiscal Year 2025 Base Fee	Fiscal Year 2026 Base Fee
Services or feeders installation, alterations, and/or relocation		
200 amps or less	\$188.45	\$188.45
201 amps to 400 amps	\$249.40	\$249.40
401 amps to 600 amps	\$378.85	\$378.85
601 amps to 1,000 amps	\$564.40	\$564.40
Over 1,000 amps or volts	\$1,032.15	\$1,032.15
Temporary services or feeders installation, alteration, and/or relocation		
200 amps or less	\$110.00	\$110.00
201 amps to 400 amps	\$234.10	\$234.10
401 amps to 600 amps	\$315.15	\$315.15
601 amps to 1,000 amps	\$463.05	\$463.05
Over 1,000 amps or volts	\$877.25	\$877.25
Branch circuits		
Branch circuits without service or feeder, 1 <sup>st</sup> circuit	\$105.35	\$105.35
Branch circuits without service, each additional circuit	\$14.45	\$14.45
Branch circuits with service, each circuit	\$14.45	\$14.45
Miscellaneous (service or feeder not included)		
Each manufactured or modular dwelling, service, and/or feeder	\$127.60	\$127.60
Reconnect only	\$127.60	\$127.60
Pump or irrigation circle	\$127.60	\$127.60
Sign or outline lighting	\$127.60	\$127.60
Signal circuit(s) or limited energy panel, alteration or extension (commercial/industrial only)	\$127.60	\$127.60
Each additional inspection over the allowable	\$99.45	\$99.45
Renewable Electrical Energy		
5 kva or less (2)	\$162.70	\$162.70
5.01 kva to 15 kva (2)	\$194.25	\$194.25
15.01 kva to 25 kva (2)	\$316.45	\$316.45
Greater than 25 kva – 25 kva + each add'l kva to 100 kva (max)	\$12.65	\$12.65
For Wind generation system		
25.01 kva to 50 kva (2)	\$632.95	\$632.95
50.01 kva to 100 kva	\$1,265.85	\$1,265.85
Master Electric Permit Application	\$100.00 one-time application fee	
Master Electric Permit Inspections	\$110.00 per hour	
Initial Electrical Plan Review Fees	25% of electrical permit fee	
Third-Party Plan Review	\$110.00	

**BUILDING** *continued***e. Manufactured Homes**

All jurisdictions in the Tri-County area shall charge a single fee for the installation and set-up of manufactured homes. This single fee shall include the concrete slab, runners, or foundations when they comply with the prescriptive requirements of the Oregon Manufactured Dwelling standard, electrical feeder and plumbing connections, and all cross-over connections.

Permit	Fiscal Year 2025 Base Fee	Fiscal Year 2026 Base Fee
Permit fee	\$445.00	\$445.00
Manufactured dwelling parks and mobile home parks fee <sup>1</sup>	Per current State Permit Fee	
Statewide Code Development, Training and Monitoring Fee	\$30.00	\$30.00

**f. In-fill and Grading**

Permit	Fiscal Year 2025 Base Fee	Fiscal Year 2026 Base Fee
In-fill and Grading Permit and Plan review fees for each		
1 to 50 cubic yards	\$100.00	\$100.00
51 to 100 cubic yards	\$150.00	\$150.00
101 to 1,000 cubic yards <sup>54</sup>	\$200.00	\$200.00
1,000 to 10,000 cubic yards	\$250.00	\$250.00
10,001 cubic yards or more	Total hourly cost <sup>2</sup>	

<sup>1</sup> O.A.R. 918-600-0030.

<sup>2</sup> Costs include supervision, overhead, hourly wages and benefits of employees involved.

**BUILDING** *continued***g. Permit Related Fees**

Permit	Fiscal Year 2025 Base Fee	Fiscal Year 2026 Base Fee
State surcharge shall be collected in an amount as required by State law		
Building Moving/Demolition permits:		
2,000 square feet or less	\$110.00	\$110.00
Each additional 1,000 square feet or portion	\$40.00	\$40.00
Plan Review Fee	75% of the permit fee	75% of the permit fee
Prescriptive Solar PV Installation	\$100.00	\$100.00
Non-prescriptive Solar PV Installation per current structural fee by validation	See building valuation table	
Recreational Parks and Organizational Camps	Per current State Permit Fee	
Administrative fee for simple refunds	\$35.00	\$35.00
Administrative fee for simple refunds	\$250.00	\$250.00
Administrative fee for changing contracts simple	\$35.00	\$35.00
Administrative fee for changing contracts complex	\$250.00	\$250.00
Floating structure permit – follow the structural permit fee schedule		
Permit changes outside of normal scope	\$110.00 per hour	
Plan review fees required/requested changes, additions and revisions.	\$110.00 per hour	
Re-inspection fees	\$110.00	\$110.00
Replacement sheets (each)	\$23.00	\$23.00
Re-instatement fee	\$110.00	\$110.00
Investigation fee	\$110.00 per hour	
Inspections outside of normal business hours (min. 2 hours)	\$110.00 per hour	
Earthquake – restraint bracing	\$135.00	\$135.00
Plan reviews not designated elsewhere	30% of the permit fee	
Certificate of Occupancy	\$180.00	\$180.00
Temporary Certificate of Occupancy	\$180.00	\$180.00
Change of use/Occupancy	\$180.00	\$180.00
Technology fee – applies to all programs unless specified	5% of the permit fee	
Deferred Submittal fee (per Deferred Submittal)	70% of permit fee calculated using the value of the deferred portion with a minimum of \$300	
Phased permit fee (per phase)	\$300.00 + 10% of total project permit fee (not to exceed \$1,500.00 per phase)	

### 3. BUSINESS REGISTRATION

Business Registration is required annually for all businesses doing business in the City.

Permit	Fiscal Year 2025 Fee	Fiscal Year 2026 Fee
Standard Base Fee	\$175.00	\$175.00
New Business Commencing between July 1 and December 31	\$88.00	\$88.00
Change in Business Ownership	\$15.00	\$15.00
Fee for each FTE	\$10.00	\$10.00
Temporary Business (2 weeks or less)	\$30.00	\$30.00
Delinquent Registration	10% of the original business tax plus interest at 9% per annum from the due date until full payment is received.	

#### **Metro Business License versus City Business Registration or Both:**

Instead of obtaining separate business licenses/registrations within each Portland-area city that you conduct business in, you can purchase a single license from Metro to construct, alter, and repair structures in 20 cities that have licensing/registration requirements in the metropolitan area, excluding Portland. The license covers all construction trades, both commercial and residential, as well as all landscape contractors. Exception: if your principal place of business is inside the City of Milwaukie, the business is required to apply for a City of Milwaukie Business Registration in addition to the Metro license.

For Metro applications, contact Metro at 503.797.1620 or visit their website at:

<https://www.oregonmetro.gov/tools-working/regional-contractors-business-license>

## 4. DOWNTOWN PARKING

Downtown employees can purchase a permit for designated permit spaces. Customers and visitors to downtown Milwaukie can use the short-term parking spaces.

Parking Permit Fees <sup>1</sup>	Fiscal Year 2025 Fee	Fiscal Year 2026 Fee
Daily	\$7.00	\$7.00
Monthly	\$100.00	\$100.00
Quarterly	\$275.00	\$275.00
Discount for Bulk Pass Purchase (>10) <sup>2</sup>	10%	10%
Replacement Pass (each)	\$7.00	\$7.00
Parking Variance Fee <sup>3</sup>	\$40.00	\$40.00

### Downtown Parklet Use Fees

Downtown parklets are reviewed through Engineering. Additionally, Parklets incur a use fee for the parking spaces which are due upon application approval.

Engineering Fees	Fiscal Year 2025 Fee	Fiscal Year 2026 Fee
New parklet application fee	\$150.00	\$150.00
New parklet right-of-way fee	\$150.00	\$150.00
Parklet renewal application fee	\$50.00	\$50.00
Parklet renewal right-of-way fee	\$95.00	\$95.00
Parklet plan review	\$150.00	\$150.00
Monthly Use Fee Per Parking Space		
Private seasonal platform	\$20.00	\$20.00
Hybrid parklet (25% discount from private)	\$15.00	\$15.00
Public parklet	No fee for parking space use	
Additional incurred costs (if applicable)	TBD based on location	
Signage for public and hybrid parklets	\$95.00	\$95.00

<sup>1</sup> For parking fines refer to Section 9.

<sup>2</sup> Does not apply to daily permits.

<sup>3</sup> Parking variance is subject to City approval for events and/or construction parking. Fee is charged per parking space and would be issued for no longer than a two-week period.

## 5. ENGINEERING

Engineering fees consist of plan review, inspections, permits, printed and electronic maps, and erosion control review.

Inspections and Permits	Fiscal Year 2025 Fee	Fiscal Year 2026 Fee
<b>Right-of-Way Permit Application<sup>1</sup></b>		
Construction permit application	\$275.00	\$275.00
Sidewalk permit	\$55.00	\$55.00
Temporary street use	\$55.00	\$55.00
Use permit application	\$55.00	\$55.00
Parking closure downtown (per month, per space)	\$55.00	\$55.00
Lane closure (per week, per lane/block)	\$110.00	\$110.00
Road closure (per week, per block)	\$275.00	\$275.00
Major encroachment permit application	\$165.00	\$165.00
Minor encroachment permit application	\$55.00	\$55.00
Recording fee	\$113.00	\$113.00
Right-of-way re-inspection (beyond standard of 2)	\$105.00	\$105.00
Painted intersection permit	\$55.00	\$55.00
Subdivision construction inspection	5.5% of total construction cost (\$500.00 minimum)	
Public improvement construction inspection	5.5% of total construction cost (\$500.00 minimum)	
Street opening deposit	\$25.00 per sq. ft./\$1,500.00 minimum	
Street opening surcharge (under 5-year moratorium)	\$50.00 per sq. ft./\$3,000.00 minimum	
5-year moratorium surcharge		
1 <sup>st</sup> year of moratorium	\$250.00 per sq. ft.	\$250.00 per sq. ft.
2 <sup>nd</sup> year of moratorium	\$200.00 per sq. ft.	\$200.00 per sq. ft.
3 <sup>rd</sup> year of moratorium	\$150.00 per sq. ft.	\$150.00 per sq. ft.
4 <sup>th</sup> year of moratorium	\$100.00 per sq. ft.	\$100.00 per sq. ft.
5 <sup>th</sup> year of moratorium	\$50.00 per sq. ft.	\$50.00 per sq. ft.
Grading permit		
Minor (0 to 100 cy)	\$165.00	\$165.00
Major (100+ cy)	\$275.00	\$275.00
Flood plain review	Actual costs	
Flood plain inspection	Actual costs	
Building permit plan review – minor	\$85.00	\$85.00

**ENGINEERING** *continued*

<b>Inspections and Permits</b>	<b>Fiscal Year 2025 Fee</b>	<b>Fiscal Year 2026 Fee</b>
Building permit plan review – major	\$165.00	\$165.00
Street vacation/rename request	\$2,750.00 deposit (actual cost billed per hourly rate)	
Request for stormwater rate reduction	\$75.00 deposit (actual cost billed per hourly rate)	
Franchise permit application	No charge	
Traffic control device request	No charge	
Engineering request	No charge	
ADA request for service	No charge	
Transportation fee review application	\$85.00 deposit (actual cost billed per hourly rate)	
Appeal to City council <sup>2</sup>	\$330.00	\$330.00
Sewer dye test	\$110.00	\$110.00
Moving buildings <sup>3</sup>	\$220.00 + \$85.00/hr. staff time + \$1,000.00 deposit	
Materials		
Public Works Standards	\$30.00	\$30.00
Sewer TV inspection tape	\$25.00	\$25.00
Electronic Drawing		
Paper – all sizes	\$6.00	\$6.00
Other format (plus \$45.00/hr. for additional work)	\$8.00	\$8.00
Reproduction charges (\$0.10 for additional pages)	\$1.00	\$1.00
Printed and electronic maps (GIS)		
Standard selection of GIS maps		
Full sheet (34" x 44")	\$50.00	\$50.00
½ sheet (22" x 34")	\$40.00	\$40.00
1/4 sheet (17" x 24")	\$30.00	\$30.00
1/8 sheet (11" x 17")	\$17.00	\$17.00
Electronic file (via electronic mail in PDF, JPG, GIF, or TIF formats)	\$17.00	\$17.00
Electronic file (for mailed media, which includes postage, handling, and media charges)	\$25.00	\$25.00
Aerial maps		
Full sheet (34" x 44")	\$55.00	\$55.00
½ sheet (22" x 34")	\$45.00	\$45.00
1/4 sheet (17" x 24")	\$35.00	\$35.00
1/8 sheet (11" x 17")	\$25.00	\$25.00
Electronic file (via electronic mail in PDF, JPG, GIF, or TIF formats)	\$17.00	\$17.00



**ENGINEERING** *continued*

<b>Inspections and Permits</b>	<b>Fiscal Year 2025 Fee</b>	<b>Fiscal Year 2026 Fee</b>
Aerial Maps <i>continued</i> Electronic file (for mailed media, which includes postage, handling, and media charges)	\$25.00	\$25.00
Custom Maps Flat charge per hour plus cost of materials	\$60.00	\$60.00
Electronic file (for mailed media, which includes postage, handling, and media charges)	\$8.00	\$8.00
<u>Erosion Control:</u> Erosion Control permit required when disturbing over 500 sq. ft. of soil or as determined by MMC 16.28. Permit fees include one (1) plan review, one (1) initial inspection fee, and one (1) final inspection fee. Development sites may require more than one permit depending on project size, staging and requested phasing of occupancy. An erosion control permit may include demolition, clearing, grading and/or construction phases of development.		
Permit Review Fees – includes one (1) plan review, one (1) initial inspection and one (1) final inspection.		
Erosion Control Permit Consultation Fee (up to 30 min consultation)	\$50.00	\$50.00
Discount for Certified Erosion and Sediment Control Lead (CESCL) assigned project staff	25% permit review fee reduction	25% permit review fee reduction
Discount for qualified affordable housing One or more units meeting MMC 3.60.050	25% permit review fee reduction	25% permit review fee reduction
Residential – Minor Site Disturbance: For small projects adding no additional building footprint. Must be less than 1000 sq. ft. total soil disturbance	\$100.00	\$100.00
Residential - Single Family Home For single detached units and/or detached additional dwelling units.	\$250.00	\$250.00
Residential – Duplex, Triplex, Quadplex	\$500.00	\$500.00
Residential - Townhouses Attached single units, one unit per taxlot	\$500.00	\$500.00

**ENGINEERING** *continued*

<b>Inspections and Permits</b>	<b>Fiscal Year 2025 Fee</b>	<b>Fiscal Year 2026 Fee</b>
Residential - Cottage Cluster Three (3) to twelve (12) units per cluster, one cluster per permit	\$500.00	\$500.00
Residential – Multi-unit Housing Five (5) or more attached units in one building, fee applies per building	\$750.00	\$750.00
Residential – Multi-phase development Large site for phased development, including grading, subdivision, right-of-way improvements, and site utility work. Fee is in addition to phased individual site permits.	\$500.00	\$500.00
Residential 1200 CN plan review fee	\$50.00	\$50.00
<b>Commercial/Industrial – Minor Site Disturbance</b>		
For small projects adding no additional building footprint. Must be less than 1000 sq. ft. total soil disturbance	\$100.00	\$100.00
Commercial – Multiunit Housing Five (5) or more attached units in one building, fee applies per building	\$750.00	\$750.00
Commercial - < 30,000 sq. ft. disturbed	\$750.00	\$750.00
Commercial - ≥ 30,000 sq. ft. to < 1 acre	\$750.00	\$750.00
Commercial - ≥ 1 acre but < 5 acre	\$900.00	\$900.00
Commercial – > 5 acres	\$400.00	\$400.00
<b>Industrial - &lt; 30,000 sq. ft. disturbed</b>		
Industrial - < 30,000 sq. ft. to < 1 acre	\$800.00	\$800.00
Industrial - ≥ 30,000 sq. ft. to < 1 acre	\$800.00	\$800.00
Industrial - ≥ 1 acre but < 5 acre	\$900.00	\$900.00
Industrial – > 5 acres	\$400.00	\$400.00
<b>Permit reissuance fee (no significant site changes, no changes to submitted EC plan, )</b>		
	\$50.00	\$50.00
<b>Erosion Control Inspection Fees</b>		
Residential Re-Inspection Fee (Initial, Final)	\$60.00	\$60.00
Residential Routine Inspection Fee	\$20.00	\$20.00

**ENGINEERING *continued***

Inspections and Permits	Fiscal Year 2025 Fee	Fiscal Year 2026 Fee
Commercial Re-Inspection Fee (Initial, Final)	\$80.00	\$80.00
Commercial Routine Inspection Fee	\$30.00	\$30.00
Industrial Re-Inspection Fee (Initial, Final)	\$80.00	\$80.00
Industrial Routine Inspection Fee	\$40.00	\$40.00
Non-compliance Inspection Fee	\$120.00	\$120.00
Erosion Control Violation Fees		
Erosion Control Violation (MMC 16.28)	\$300.00/day	\$300.00/day
Illicit Discharge Violation (MMC 13.14)	\$1,000.00/day	\$1,000.00/day

<sup>1</sup> Performance bond amount at discretion of City Engineer.  
<sup>2</sup> Certification requires four (4) hours of training in erosion control every two (2) years.

## 6. FEES IN LIEU OF CONSTRUCTION (FILOC)

FILOC (Residential/Commercial/Industrial)	Fiscal Year 2025 Fee	Fiscal Year 2026 Fee
<b>Transportation<sup>1</sup> maximum</b> per lineal foot of site frontage. Actual fee may be less depending on site conditions and actual improvements required.	\$340.00	\$340.00
Collectors, arterials, and public area requirements	Actual cost + 50%	
<b>Water<sup>2</sup></b> – per lineal foot of site frontage	\$375.00	\$375.00
<b>Stormwater<sup>3</sup></b> – per lineal foot of site frontage	\$265.00	\$265.00
<b>Wastewater<sup>4</sup></b> – per lineal foot of site frontage	\$250.00	\$250.00
<b>Stormwater Management<sup>5</sup></b> – per square foot of new or changed	\$14.00	\$14.00

FILOC may be available as an alternative to construction of minimum required improvements in accordance with MMC 13.32. FILOC for Transportation, Water, Stormwater, Wastewater, and Stormwater Management Facilities are established by City Council based on impact of development on the infrastructure serving the proposed use. FILOC for Transportation, Water, Stormwater, and Wastewater are based on historical costs to construct the facility per lineal foot of frontage. FILOC for Stormwater Management Facilities is based on historical costs to construct a facility per square foot of added or changed impervious area draining to the public system. FILOC is indexed for inflation annually using the Engineering News-Record Construction Cost Index (CCI) for Seattle, WA (Resolution #79-2016), based on a 5-yr. running average.

<sup>1</sup> Transportation FILOC is based on the historical cost to construct the minimum standard improvements for a local street.

<sup>2</sup> Water FILOC is based on the historical cost to construct the minimum standard water main.

<sup>3</sup> Stormwater FILOC is based on the historical cost to construct the minimum standard storm main.

<sup>4</sup> Wastewater FILOC is based on the historical cost to construct the minimum standard sanitary sewer main.

<sup>5</sup> Storm Water Quality FILOC is based on the historical cost to construct the minimum required water quality facility for impervious surfaces created that drain to a public storm system without treatment.

**7. LIBRARY**

The Library collects fines for overdue books, lost or damaged items, and photocopying services.

Overdue Fines	Fiscal Year 2025 and 2026 Fee	Fiscal Year Maximum
Adult	\$0.10	\$1.00
Juvenile	\$0.10	\$1.00
Library of Things	\$1.00 per day	Replacement cost

Fees and Charges	Fiscal Year 2025 and 2026
Printing and Copies, per side	
Black and white	\$0.10
Color	\$0.50
Microfilm copies	
Lost or damaged items	Up to Replacement Cost
Non-district citizen library use (annual pass)	\$95.00

## 8. MISCELLANEOUS

Fees and Charges	Fiscal Year 2025 Fee	Fiscal Year 2026 Fee
Document printing and copying Black and white Color	\$0.10 \$0.50	\$0.10 \$0.50
Lien docket searches	\$35.00	\$40.00
Filming permit – fee varies based upon production budget and time to review application. Fee may be waived under certain conditions.	\$2,400.00	\$2,400.00
South Downtown Plaza Reservations – Fee applies to full or partial closure of the South Downtown Plaza & festival street. Fee may vary based on size of event and staff involvement required. Fee may be waived at the discretion of the city manager or designee.	\$400.00	\$400.00
Temporary event permit – fee may be charged to cover costs incurred by the City for assisting with an event. Staff time will be based upon billable hourly rates.	No application fee	
Use of parking stall(s) in the right-of-way during a temporary event – City reserves the right to charge for required staff time if inspection is needed.	\$30.00	\$30.00
Maximum credit card transaction is \$10,000. All transactions greater than \$10,000 must be paid via cash, check, money order, or electronic funds transfer (EFT). This includes building permits, court fines, and other licensing or administrative services provided by the city.		

## 9. MUNICIPAL COURT

Milwaukie Municipal Court collects fines for traffic citations, parking violations, and miscellaneous programs approved by the Judge. Traffic fine amounts are set by State legislature based on the offense classification.

Fees and Charges	Fiscal Year 2025 Base Fee	Fiscal Year 2026 Base Fee
Payment plan installment fee	\$25.00	\$25.00
Failure to appear	\$40.00	\$40.00
Reinstatement fee	\$15.00	\$15.00
Suspension packet fee	\$15.00	\$15.00
Returned check fee	\$30.00	\$30.00
Boot release fee	\$50.00	\$50.00
Seat belt class fee	\$50.00	\$50.00
Collection processing fee	\$30.00	\$30.00
Audio CD – Court session	\$25.00	\$25.00
Trial cancellation fee	\$25.00	\$25.00
Young driver diversion fee		
Class B	\$200.00	\$200.00
Class C	\$100.00	\$100.00
Dismissal fee		
Class D	\$50.00	\$50.00
Deferred sentencing fee		
Class B	\$265.00	\$265.00
Class C	\$165.00	\$165.00
Class D	\$115.00	\$115.00

Traffic Fines				
Penalty	Presumptive Fine	Special Zone Fine <sup>1</sup>	Minimum Fine	Maximum Fine
Fiscal Year 2025 Fees				
Class A	\$440.00	\$875.00	\$225.00	\$2,000.00
Class B	\$265.00	\$525.00	\$135.00	\$1,000.00
Class C	\$165.00	\$165.00	\$85.00	\$500.00
Class D	\$115.00	\$115.00	\$65.00	\$250.00
Fiscal Year 2026 Fees				
Class A	\$440.00	\$875.00	\$225.00	\$2,000.00
Class B	\$265.00	\$525.00	\$135.00	\$1,000.00
Class C	\$165.00	\$165.00	\$85.00	\$500.00
Class D	\$115.00	\$115.00	\$65.00	\$250.00

<sup>1</sup> Special zones include highway work zones, school zones, and safety corridors.

**MUNICIPAL COURT** *continued***Parking Fines**

Per Milwaukie Municipal Code §10.20.090E, parking fine amounts may increase by 50% when a registered vehicle owner has received four (4) or more previous citations for the same parking violation within a rolling 365-day timeframe. If bail is not posted by the court date, the fine will be doubled. (Ord. #2005, adopted 2009, Ord. #1997, adopted 2009, Ord. #1728, adopted 1993, and Ord. #1361, adopted 1977).

<b>Parking Fines</b>	<b>Fiscal Year 2025 Fee</b>	<b>Fiscal Year 2026 Fee</b>
Abandon vehicle	\$80.00	\$80.00
Angle parking	\$40.00	\$40.00
Bicycle lane	\$80.00	\$80.00
Blocking driveway	\$50.00	\$50.00
Block rule	\$40.00	\$40.00
Blocking disabled parking space	\$250.00	\$250.00
Bus zone/taxi zone	\$50.00	\$50.00
Double parking	\$50.00	\$50.00
During prohibited times	\$50.00	\$50.00
Emergency/safety zone	\$80.00	\$80.00
Fire hydrant	\$80.00	\$80.00
Five or more unpaid violations	\$60.00	\$60.00
Head-in only parking	\$50.00	\$50.00
Loading zone	\$50.00	\$50.00
No parking zone/tow away zone	\$80.00	\$80.00
On crosswalk/sidewalk	\$80.00	\$80.00
Over one foot from curb	\$60.00	\$60.00
Over space line	\$60.00	\$60.00
Overtime parking	\$60.00	\$60.00
Permit only parking <sup>1</sup>	\$60.00	\$60.00
Traffic hazard	\$80.00	\$80.00
Trucks – 2-hour limit	\$50.00	\$50.00
Disabled parking space	\$450.00	\$450.00
Wrong side of street	\$50.00	\$50.00
Where prohibited	\$80.00	\$80.00

<sup>1</sup> For parking permit fees see Section 4.



## 10. PLANNING

The City Planning Department oversees land use applications, annexations, special requests, and procurement of City maps and master plans.

### Standard Land Use Applications

The following standard fees apply to all land use applications<sup>1</sup> not listed below. Some applications may require additional fees as described below under Additional Application Fees on page 22.

Review Type	Fiscal Year 2025 Fee	Fiscal Year 2026 Fee
Type I Administrative review	\$200.00	\$200.00
Type II Administrative review	\$1,000.00	\$1,000.00
Type III Quasi-judicial review	\$2,000.00	\$2,000.00
Type IV Quasi-judicial review	\$5,000.00	\$5,000.00
Type V Legislative review	\$5,000.00	\$5,000.00

### Other Land Use Applications

Applications	Fiscal Year 2025 Fee	Fiscal Year 2026 Fee
Community service use – minor modification (Type I)	\$50.00	\$50.00
Final plat (Type I)	\$200.00	\$200.00
Historic resource designation (Type IV)	\$150.00	\$150.00
Lot consolidation (Type I)	\$200.00	\$200.00
Minor land partition, including Middle Housing or Expedited Land Division – preliminary plat review (Type II)	\$2,000.00	\$2,000.00
Natural Resource <sup>2</sup>		
Boundary verification (Type I)	No charge	No charge
Construction management plan (Type I)	No charge	No charge
Natural resource management plan (Type I)	No charge	No charge
Tree removal request (Type I) <sup>3</sup>	No charge	No charge
Tree removal request (Type III) <sup>4</sup>	\$500.00	\$500.00
All other type I, II, or III Natural Resource applications <sup>5</sup>	See fee for standard land use applications above	

<sup>1</sup> For a complete list of land use application types, see Milwaukie Municipal Code Table 19.901.

<sup>2</sup> Res. #77-2011, adopted August 16, 2011.

<sup>3</sup> See MMC 19.402.6.A for Type I tree removal. For tree removal in the right of way see Section 5.

<sup>4</sup> Required for any tree removal that is not Type I (MMC 19.402.8.A) or exempt (MMC 19.402.6.A). For tree removal in the right of way see Section 5.

<sup>5</sup> Fees waived for applications that meet all three of the following criteria: (1) the application involves only a habitat conservation area (HCA) and not a water quality resource (WQR), (2) the property is used for residential purposes, and (3) the current owner was the owner prior to September 15, 2011.

**PLANNING** *continued*

<b>Applications</b>	<b>Fiscal Year 2025 Fee</b>	<b>Fiscal Year 2026 Fee</b>
Planned development – preliminary plan review (Type III)	\$2,000.00	\$2,000.00
Planned development – final plan review (Type IV) <sup>1</sup>	\$5,000.00	\$5,000.00
Property line adjustment (Type I)	\$650.00	\$650.00
Property line adjustment (Type II)	\$1,000.00	\$1,000.00
Subdivision – preliminary plat review (Type III) <sup>3</sup>	\$4,400.00 + \$100.00 per lot over 4 lots	
Subdivision for Middle Housing or Expedited Land Division (Type II)	\$2,000.00	\$2,000.00
Temporary structure (Type I)	\$50.00	\$50.00
Variance to fence height (Type II)	\$500.00	\$500.00
<b>Annexations</b>		
Annexation (expedited)	\$150.00	\$150.00
Annexation (Non-expedited: No zone change or comp plan amendment)	\$150.00	\$150.00
Annexation (Non-expedited: Zone change only)	\$500.00	\$500.00
Annexation (Non-expedited: Zone change and comp plan amendment)	\$3,500.00	\$3,500.00
<b>Appeals</b>		
Appeal to Planning Commission – per Oregon Statute (ORS 227.175 (10)(b)) <sup>1,2</sup>	\$250.00	\$250.00
Appeal to City Council <sup>2</sup>	\$1,000.00	\$1,000.00

<sup>1</sup> Fee includes the zone change to apply the PD symbol to the zone map. Any change to the base zone requires an additional Type IV application and fee.

<sup>2</sup> A subdivision application fee is required for any subdivision that is being reviewed as part of a planned development.

**PLANNING** *continued***Additional Application Fees**

<b>Fee Type</b>	<b>Fiscal Year 2025 Fee</b>	<b>Fiscal Year 2026 Fee</b>
Measure 56 Notice (for zoning map or text amendment)	Actual cost (\$1.00 per affected property, \$35.00 minimum)	
Reserve deposit	\$500.00	\$500.00
Technical report review <sup>1</sup> Scope of work preparation Reserve deposit	Actual cost \$1,500.00	Actual cost \$1,500.00
Review of technical report (Res. #77-2011)	Actual cost	
Other reserve deposit		
Traffic	\$2,500.00	\$2,500.00
Natural resources	\$3,000.00	\$3,000.00
All other	\$1,000.00	\$1,000.00
Multifamily design review (Type I or II)	See fee for standard land use applications above.	
Downtown design review (type I, II, or III)	See fee for standard land use applications above.	
Discounts for Land Use Applications		
Two or More Applications (no discount for most expensive application). This discount applies to applications which relate to the same unit of land and which will be reviewed and decided concurrently.	25%	25%
Seniors must be at least 65 years of age and must be the property owner. Applicant may only receive one discount; the senior discount or the low-income discount.	25%	25%
Low-Income Residents may qualify for reduced fees by filing the same application used to apply for reduced sewer and water rates.	25%	25%
NDA-sponsored Land Use Applications Related to Parks	Fees waived	

<sup>1</sup> Actual cost to be determined by Planning Manager or City Engineer by estimating the cost of city staff time and resources dedicated to the project. See more information under Deposit Information.

<sup>2</sup> Fees are waived for NDA-sponsored appeals, pursuant to Resolution #26-1999.

<sup>3</sup> The cost of completing or correcting any improvements required by the title in question and incurred by the City may be assessed to persons as part of the civil infraction judgment. Each day a violation continues will be considered a separate violation.

**PLANNING *continued*****Deposit Information**

In some cases, reserve deposits are collected to ensure that the City's actual expenses are covered. Deposits will be refunded relative to actual costs, and additional money may be required if actual costs exceed the deposit amount. This applies only to reserve deposits—base fees are nonrefundable.

**Early Assistance**

<b>Pre-application Assistance for Minor Applications</b>	<b>Fiscal Year 2025 Fee</b>	<b>Fiscal Year 2026 Fee</b>
Pre-application meetings <sup>1</sup>		
First meeting	No charge	No charge
Second meeting	\$50.00	\$50.00
Third and subsequent meetings (per meeting fee)	\$100.00	\$100.00
Pre-application conference <sup>2</sup>	\$200.00	\$200.00
<b>Pre-application assistance for major applications:</b>		
Pre-application meetings <sup>1</sup>		
First meeting	No charge	No charge
Second meeting	\$100.00	\$100.00
Third and subsequent meetings (per meeting fee)	\$200.00	\$200.00
Pre-application conference <sup>2</sup>	\$400	\$400

Minor Applications typically include:

- Type I applications
- Type II applications for projects that would result in;
  - four or fewer residential units, or
  - construction of 10,000 sq. ft. or less of new or additional floor area.
- Type III applications for variances on sites with four or fewer residential units.

Major Applications typically include:

- Multiple applications packaged together.
- Type II applications that result in:
  - more than four residential units, or
  - construction of more than 10,000 sq. ft. of new or additional floor area.
- Type III applications, except for variances on sites with four or fewer residential units.
- Type IV or V applications

<sup>1</sup> Applies to optional meetings attended by a maximum of two City staff. No written notes provided.

<sup>2</sup> Applies to required or optional meetings that require three or more City staff. Written summary notes provided two weeks after meeting.

**PLANNING** *continued*

**Notes:** Staff will use the above lists as a general guide for distinguishing minor and major applications and reserve the right to make a final determination. City Manager (or designee) may reduce the fee for Early Assistance for a major application where it can be demonstrated that the level of staff effort required will be similar to what would be required for a Minor Application.

<b>Special Requests</b>	<b>Fiscal Year 2025 Fee</b>	<b>Fiscal Year 2026 Fee</b>
Claims (pertaining to Measures 37 or 49) <sup>1</sup>	\$1,515.00	\$1,515.00
Significant Modification of Complete Land Use Application	\$500.00	\$500.00
Reschedule of Public Hearing at Applicant's Request (when re-notification is required)	\$500.00	\$500.00
Temporary Occupancy Request	\$100.00	\$100.00
Time Extension of Previously Granted Land Use Approval (Title 17 only)	\$50.00	\$50.00
Zoning Confirmation (General)	\$50.00	\$50.00
Zoning Confirmation (DMV Permit, LUCS) <sup>2</sup>	\$25.00	\$25.00

<b>Permit Review and Inspections</b>	<b>Fiscal Year 2025 Fee</b>	<b>Fiscal Year 2026 Fee</b>
Zoning Confirmation (DMV Permit, LUCS) <sup>2</sup> Building Permit Review and Inspections (Minor; e.g., Demolition or Erosion Control)	\$25.00	\$25.00
Building Permit Review and Inspections (Major)	\$200.00	\$200.00
Additional Planning Inspection Fee	\$50.00	\$50.00
Modifications to Building Permit during review <sup>3</sup>	\$100.00	\$100.00
Original Art Mural	\$100.00	\$100.00
Sign Permit Review (per sign)	\$100.00	\$100.00
Sign Permit Review (daily display or "sandwich board" sign)	\$150.00	\$150.00

**Materials**

Most materials are available online for free or contact Planning for additional information: <https://www.milwaukieoregon.gov/planning/planning-documents-ordinances-plans-and-guidelines>

The fee for a copy of any planning document (e.g. comprehensive plan, zoning ordinance, ancillary plans, etc.) shall be charged based on the number of copied pages. The standard City copy fee shall apply; refer to Section 8 of this document.

<sup>1</sup> Fee will be refunded if applicant prevails. If claim is denied, additional money may be required to cover contract-attorney or appraiser costs, as determined by city manager.

<sup>2</sup> Waived for LUCS for emergency sewer connection.

<sup>3</sup> Fee applies to site plan revisions generated by applicant, not those required by staff during review process.

**11. TREES IN THE CITY**

Trees are considered valuable urban infrastructure that should be nurtured and protected as a community asset. The Milwaukie Municipal Code Chapter 16.32 Tree Code, Council Ordinance 2197 is to establish, maintain, and increase the quantity and quality of tree cover on land owned or maintained by the City and within rights-of-way, and to ensure our urban forest is healthy, abundant, and climate resilient.

Per the City of Milwaukie Tree Code, a right-of-way (ROW) tree removal permit is required for all trees that are over 2” DBH (diameter at breast height) that are located in the ROW or on city property. A tree is in the ROW if any portion of its trunk falls in the ROW. A pruning permit is required if more than 20% of the tree’s live crown is going to be removed or if roots within a radial distance of six times the tree’s DBH will be impacted. To prune or remove a tree that is in the ROW, an ROW permit application must be submitted along with a \$50.00 application processing fee. A permit application is typically approved if the tree is invasive, dead/dying, diseased, has significant infrastructure impacts that cannot be reasonably mitigated, or poses an unreasonable risk to public safety. Replanting a street tree from Milwaukie’s approved Street Tree List is a condition of permit approval.

Public Trees	Fiscal Year 2025 Fee	Fiscal Year 2026 Fee
Public Tree Removal or Major Pruning Application Fee	\$50.00	\$50.00
Public Tree Planting Permit	No charge	No charge
Healthy Public Tree Removal Fee		
Less than 2” DBH	\$40.00	\$40.00
2” to less than 4” DBH	\$60.00 per inch DBH	\$60.00 per inch DBH
4” to less than 8” DBH	\$80.00 per inch DBH	\$80.00 per inch DBH
8” to less than 14” DBH	\$100.00 per inch DBH	\$100.00 per inch DBH
14” to less than 20” DBH	\$150.00 per inch DBH	\$150.00 per inch DBH
20” or greater DBH	\$200.00 per inch DBH	\$200.00 per inch DBH
Public Tree Planting and Establishment Fee (in lieu of planting)	\$675.00 per tree	\$675.00 per tree
Public Tree Enforcement/Restoration Fee		
Failure to Replant	2X Planting and Establishment Fee	2X Planting and Establishment Fee
Damaged Tree	\$225.00 per inch DBH	\$225.00 per inch DBH
Removed Tree or Tree Topping	\$450.00 per inch DBH	\$450.00 per inch DBH

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**TREES IN THE CITY** *continued*

On April 19th, 2022, residential tree code (Ord. 2216) was adopted unanimously by city council as a way to complement the comprehensive plan housing and parking code updates while preserving and enhancing tree canopy in Milwaukie. Being a primarily residentially zoned community, the majority of Milwaukie's tree canopy is located on private property. To meet the established canopy goals of 40% canopy cover by 2040, Milwaukie adopted residential tree protections as a way to preserve existing trees and require the replanting of trees if another is removed. Development sites must also meet robust tree standards to ensure that new housing units are constructed with the community's canopy goals in mind.

Effective May 19<sup>th</sup>, 2022, trees that are greater than 6" DBH on residentially zoned private properties are regulated by the Milwaukie Tree Code (MMC 16.32.042). Property owners looking to remove a tree in a non-development situation must apply for a Type 1 or Type 2 tree permit before removal. Type 1 tree permits are for removal circumstances where the tree is dead, dying, hazardous, or impacting infrastructure or public safety in ways that cannot be mitigated. Type 1 tree permit applications are available at no cost to the applicant, and no removal fees are required. Type 2 tree permits are for the elective removal of healthy trees. Type 2 tree permits incur a \$50.00 application fee and if approved, applicants must pay healthy tree removal fees. Replanting is a condition of approval for most permitted tree removals.

The development tree code applies when new or additional housing units are constructed on residentially zoned properties, or when a property is being subdivided with the intention of constructing new housing units. The development tree code includes standards for tree preservation, tree planting, tree protection and soil volume requirements which must be met or mitigated for. Milwaukie's urban forest staff work with the city's community development department and engineering department, as well as the developers themselves, to meet the standards of the new tree code and integrate the requirements with the existing land use code and Public Works standards to create development sites that achieve the city's housing, parking and canopy goals.

**TREES IN THE CITY** *continued*

<b>Private Non-Development Tree Fees</b>	<b>Fiscal Year 2025 Fee</b>	<b>Fiscal Year 2026 Fee</b>
Residential Tree Permit Application Fee (Type 1)	\$0.00	\$0.00
Residential Tree Permit Application Fee (Type 2)	\$50.00	\$50.00
Healthy private tree removal fee beyond one tree per 12-month period <sup>1</sup> Measurements are in diameter at breast height (DBH). 6 to <12" DBH (approx. 19" – 38" circumference) 12 to <18" DBH (approx. 38" -57" circumference) 18" to <24" DBH (approx. 57" -75" circumference) 24" to <30" DBH (approx. 75" -94" circumference) 30" to <36" DBH (approx. 94" -113" circumference) 36" or greater (greater than 113" circumference)	\$60.00 per inch DBH \$60.00 per inch DBH \$60.00 per inch DBH \$60.00 per inch DBH \$150.00 per inch DBH \$200.00 per inch DBH	\$60.00 per inch DBH \$60.00 per inch DBH \$60.00 per inch DBH \$60.00 per inch DBH \$150.00 per inch DBH \$200.00 per inch DBH
Rare or Threatened Tree Removal	\$250.00 per inch DBH	\$250.00 per inch DBH
Planting and Establishment Fee in lieu of Replanting for Non-Development Private Residential Trees	\$675.00 per tree	\$675.00 per tree

<b>Private Enforcement and Restoration Fees</b>	<b>Fiscal Year 2025 Fee</b>	<b>Fiscal Year 2026 Fee</b>
Violation Review Fee (Development)	\$200.00	\$200.00
Damaged Private Tree	\$225.00 per inch DBH	\$225.00 per inch DBH
Tree Protection Violation Zone Fee	\$225.00 per inch DBH	\$225.00 per inch DBH
Unpermitted Private Tree Removal Fee (Development)		
6" to <12" DBH	\$2,000.00 per tree	\$2,000.00 per tree
12" to <18" DBH	\$167.00 per inch DBH	\$167.00 per inch DBH
18" to <24" DBH	\$200.00 per inch DBH	\$200.00 per inch DBH
24" to <36" DBH	\$250.00 per inch DBH	\$250.00 per inch DBH
36" or greater DBH	\$300.00 per inch DBH	\$300.00 per inch DBH
Unpermitted Private Tree Removal or Tree Topping (Non-Development)	2 x healthy private tree removal fee + \$250.00	2 x healthy private tree removal fee + \$250.00
Failure to Replant a Tree (Non-Development)	2 x Fee in Lieu	2 x Fee in Lieu

<sup>1</sup> No removal fee for 1<sup>st</sup> tree less than 12" DBH removed under type 1 permit.



**TREES IN THE CITY** *continued*

<b>Private Development Tree Fees</b>	<b>Fiscal Year 2025 Fee</b>	<b>Fiscal Year 2026 Fee</b>
Residential Construction Tree Plan Review Fee	\$300.00	\$300.00
Site Inspection Fee	\$50.00	\$50.00
Site Re-inspection Fee	\$175.00	\$175.00
<p>Fee in lieu of preservation standard in residential development <i>Canopy percentage measurements are in sq ft canopy / total site sq ft</i></p>	<p>\$4,000.00 for each reduction of 7.5% site canopy coverage below 30% total site canopy. Fees are cumulative based on total canopy reduction.</p> <p>Remaining site canopy                      &lt;30%-22.5%: \$4,000.00                      &lt;22.5%-15%: \$4,000.00                      &lt;15%-7.5%: \$4,000.00                      &lt;7.5%-0%: \$4,000.00</p>	<p>\$4,000.00 for each reduction of 7.5% site canopy coverage below 30% total site canopy. Fees are cumulative based on total canopy reduction.</p> <p>Remaining site canopy                      &lt;30%-22.5%: \$4,000.00                      &lt;22.5%-15%: \$4,000.00                      &lt;15%-7.5%: \$4,000.00                      &lt;7.5%-0%: \$4,000.00</p>
<p>Fee in lieu of preservation standard for eligible residential affordable housing <i>Canopy percentage measurements are in sq ft canopy / total site sq ft</i></p>	<p>\$2,000.00 for each reduction of 7.5% site canopy coverage below 30% total site canopy. Fees are cumulative based on total canopy reduction.</p> <p>Remaining site canopy                      &lt;30%-22.5%: \$2,000.00                      &lt;22.5%-15%: \$2,000.00                      &lt;15%-7.5%: \$2,000.00                      &lt;7.5%-0%: \$2,000.00</p>	<p>\$2,000.00 for each reduction of 7.5% site canopy coverage below 30% total site canopy. Fees are cumulative based on total canopy reduction.</p> <p>Remaining site canopy                      &lt;30%-22.5%: \$2,000.00                      &lt;22.5%-15%: \$2,000.00                      &lt;15%-7.5%: \$2,000.00                      &lt;7.5%-0%: \$2,000.00</p>

**TREES IN THE CITY** *continued*

Other Tree Types	Fiscal Year 2025	Fiscal Year 2026
<p><b>Significant Tree Credits</b>  <i>Retained significant trees in diameter at breast height (DBH)</i>                      Retained significant tree 12" to &lt;20" DBH                      Retained significant tree &gt;20" DBH                      Retained significant tree &gt;36" DBH</p>	<p>125% existing or future canopy multiplier                      150% existing or future canopy multiplier                      175% existing or future canopy multiplier</p>	<p>125% existing or future canopy multiplier                      150% existing or future canopy multiplier                      175% existing or future canopy multiplier</p>
<p>Rare or Threatened Tree Removal Fee</p>	<p>\$250.00 per inch DBH</p>	<p>\$250.00 per inch DBH</p>
<p>Fees in Lieu of Planting Standard</p>	<p>\$5.00 per square foot of canopy necessary to meet 40% site coverage</p>	<p>\$5.00 per square foot of canopy necessary to meet 40% site coverage</p>
<p><b>Bonding Requirements</b>                      Tree Protection                      Post Development</p>	<p>\$3,500 per protected tree held for 3 years                      \$3,500.00 per newly planted tree held for 5 years</p>	<p>\$3,500 per protected tree held for 3 years                      \$3,500.00 per newly planted tree held for 5 years</p>

**12. POLICE**

Milwaukie Police Department collects fees for permits, licenses, and other miscellaneous services listed below:

Fees and Charges	Fiscal Year 2025 Fee	Fiscal Year 2026 Fee
Permits/Licenses		
Adult business	\$372.00	\$372.00
Alarm permit – residential	\$25.00	\$25.00
Alarm permit – (65+)	\$10.00	\$10.00
Alarm permit – business	\$50.00	\$50.00
Gun background check	\$100.00	\$100.00
Liquor license (Original application)	\$100.00	\$100.00
Liquor license (Name or other change)	\$100.00	\$100.00
Liquor license (Renewal application)	\$150.00	\$150.00
Liquor license (Temporary license)	\$35.00	\$35.00
Police Reports		
Body worn camera footage	\$50.00 for 1 <sup>st</sup> 15 minutes to pull footage, \$50.00 for each add'l hour to complete request	
Video copy	\$35.00	\$35.00
Police report	\$15.00	\$15.00
Photo CD	\$15.00	\$15.00
Traffic citation discovery	\$10.00	\$10.00
Additional research charges may apply for unusual/complex requests		

Police Services	Fiscal Year 2025 Fee	Fiscal Year 2026 Fee
First false alarm response	No charge	
Second false alarm response		
Residential	\$25.00	\$25.00
Commercial	\$50.00	\$50.00
Third false alarm response		
Residential	\$50.00	\$50.00
Commercial	\$150.00	\$150.00
Fourth false alarm response		
Residential	\$150.00	\$150.00
Commercial	\$250.00	\$250.00
Fifth false alarm response		
Residential	\$250.00	\$250.00
Commercial	\$500.00	\$500.00
False alarm past fifth	No response	

**POLICE** *continued*

<b>Police Services</b> <i>continued</i>	<b>Fiscal Year 2025 Fee</b>	<b>Fiscal Year 2026 Fee</b>
Good conduct background letter	\$5.00	\$5.00
Vehicle impound	\$160.00	\$160.00
Loud party response – first response	Warning	
Loud party response – second response and/or each subsequent response in a 24-hr. period	\$50.00	\$50.00
Fire and emergency services fee (Ord. #1764, adopted 1994)	Actual cost	

### 13. SDC & CONSTRUCTION EXCISE TAX

System Development Charges (SDC) fees for Water, Stormwater, and Transportation shall be indexed for inflation annually using the Engineering-News Record Construction Cost Index (CCI) for Seattle (Resolution #40-2007). The CCI increase is 5.64%. Based on Oregon State Statute (ORS 223.304), the charges are broken down into three components; (1) reimbursement (to recover existing facility capacity available for growth), (2) improvement (to recover planned capacity improvements for growth), and (3) administration (to recover direct costs).

#### Water System Development Charges

Fiscal Year 2025 Fee				
Meter	Reimbursement	Improvement	Compliance	Total
3/4"x3/4"	\$525.00	\$4,682.00	\$396.00	\$5,603.00
1"	\$874.00	\$7,804.00	\$661.00	\$9,339.00
1.5"	\$1,749.00	\$15,608.00	\$1,321.00	\$18,678.00
2"	\$2,798.00	\$24,972.00	\$2,114.00	\$29,885.00
3"	\$5,596.00	\$49,944.00	\$4,229.00	\$59,769.00
4"	\$8,744.00	\$78,038.00	\$6,607.00	\$93,389.00
6"	\$17,489.00	\$156,075.00	\$13,214.00	\$186,779.00
8"	\$27,982.00	\$249,721.00	\$21,143.00	\$298,846.00
10"	\$40,225.00	\$358,973.00	\$30,393.00	\$429,591.00
12"	\$88,538.00	\$790,132.00	\$66,898.00	\$945,567.00

Fiscal Year 2026 Fee				
Meter	Reimbursement	Improvement	Compliance	Total
3/4"x3/4"	\$525.00	\$4,682.00	\$396.00	\$5,603.00
1"	\$874.00	\$7,804.00	\$661.00	\$9,339.00
1.5"	\$1,749.00	\$15,608.00	\$1,321.00	\$18,678.00
2"	\$2,798.00	\$24,972.00	\$2,114.00	\$29,885.00
3"	\$5,596.00	\$49,944.00	\$4,229.00	\$59,769.00
4"	\$8,744.00	\$78,038.00	\$6,607.00	\$93,389.00
6"	\$17,489.00	\$156,075.00	\$13,214.00	\$186,779.00
8"	\$27,982.00	\$249,721.00	\$21,143.00	\$298,846.00
10"	\$40,225.00	\$358,973.00	\$30,393.00	\$429,591.00
12"	\$88,538.00	\$790,132.00	\$66,898.00	\$945,567.00

**SDC & CONSTRUCTION EXCISE TAX** *continued***Scalable SDC by House Size**

	EDUs	Max. Water SDC
<b>Single-Family Residential</b>		
<500 sq ft (use ADU rate)	0.60	\$3,362.00
500-800 sq ft	0.70	\$3,922.00
800-1,799 sq ft	0.90	\$5,043.00
1,800-2,999 sq ft	1.00	\$5,603.00
3,000- 3,799 sq ft	1.10	\$6,164.00
≥3,800 sq ft	1.20	\$6,724.00
Accessory Dwelling Unit	0.60	\$3,362.00

**Wastewater System Development Charges**

A wastewater unit is equal to 16 fixture units derived from Table 7-3 of the Oregon Plumbing Specialty Code. Each residential dwelling unit is one (1) wastewater unit. Accessory Dwelling Units (ADU) and duplex units are assumed to have a lesser impact and will be charged at 65% of the EDU rate. Multi-family over (2) two units and all other development will be charged based on actual number of plumbing fixture units.

Fiscal Year 2025 Fee				
Wastewater SDC	Reimbursement	Improvement	Compliance	Total
Single-family dwelling	\$1,004.43	\$148.06	\$24.30	\$1,176.79
Duplex, ADU (per dwelling)	\$652.88	\$96.24	\$15.80	\$764.92
Other (per EDU)	\$1,004.43	\$148.06	\$24.30	\$1,176.79

Fiscal Year 2026 Fee				
Wastewater SDC	Reimbursement	Improvement	Compliance	Total
Single-family dwelling	\$1,061.07	\$156.41	\$25.67	\$1,243.15
Duplex, ADU (per dwelling)	\$689.70	\$101.66	\$16.69	\$808.05
Other (per EDU)	\$1,061.07	\$156.41	\$25.67	\$1,243.15

**SDC & CONSTRUCTION EXCISE TAX *continued*****Stormwater System Development Charges**

A stormwater unit is equal to 2,706 square feet of impervious surface on the property. Each single-family residential property is one (1) stormwater unit.

Fiscal Year 2025 Fee				
Stormwater SDC	Reimbursement	Improvement	Administration	Total
Single-family property (lot)	\$0.00	\$1,147.25	no charge	\$1,147.25
All other (per DRU)	\$0.00	\$1,147.25	no charge	\$1,147.25

Fiscal Year 2026 Fee				
Stormwater SDC	Reimbursement	Improvement	Administration	Total
Single-family property (lot)	\$0.00	\$1,211.95	no charge	\$1,211.95
All other (per DRU)	\$0.00	\$1,211.95	no charge	\$1,211.95

**Transportation System Development Charge**

Trip generation rates for each land use type are derived from the Institute of Transportation (ITE) report Trip Generation (10th Edition, 2017). Trip rates are expressed as vehicle trips entering and leaving a property during the p.m. peak travel period.

Fiscal Year 2025 and 2026 Fee				
Transportation SDC	Reimbursement	Improvement	Administration	Total
Single-family dwelling (per unit)	\$124.65	\$2,485.65	no charge	\$2,609.30
Duplex, ADU (per unit)	\$81.34	\$1,616.29	no charge	\$1,697.63
All other (per trip)	\$124.65	\$2,485.65	no charge	\$2,609.30

**SDC & CONSTRUCTION EXCISE TAX** *continued***Parks and Recreation System Development Charge**

This charge is set by the North Clackamas Parks and Recreation District (NCPRD). Rates are updated as changes are adopted by NCPRD's governing board. ADUs are charged half the rate of a single-family. Visit <https://ncprd.com/sdcs> for information on Parks SDC, including calculation of employees.

<b>System Development Charge</b>	<b>Fiscal Year 2025 Fee</b>	<b>Fiscal Year 2026 Fee</b>
Single-Family Residential (fee per dwelling unit)	\$3,985.00	\$3,985.00
Multifamily Residential (fee per dwelling unit)	\$3,608.00	\$3,608.00
Nonresidential (fee per employee)	\$60.00	\$60.00

**School Construction Excise Tax**

This charge is set by the North Clackamas School District. Rates herein are updated as changes are adopted by their governing board.

<b>School Construction Excise Tax</b>	<b>Fiscal Year 2025 Fee<sup>2</sup></b>	<b>Fiscal Year 2026 Fee<sup>3</sup></b>
Residential (fee per sq. ft.)	\$1.45	\$1.45
Commercial <sup>1</sup> (fee per sq. ft.)	\$0.72	\$0.72

**Metro Construction Excise Tax**

This charge is set by Metro. Rates are updated as changes are approved by their governing board.

Permits for construction projects valued at \$100,000 or less will be exempted from this tax as well as permits for development of affordable housing units and permits issued to 501(c)(3) nonprofit organizations for other projects aimed at serving low-income populations. Permits for construction valued at more than \$10 million will be assessed a flat \$12,000 fee (0.12 percent of \$10 million).

<b>Metro Construction Excise Tax</b>	<b>Fiscal Year 2025 Fee</b>	<b>Fiscal Year 2026 Fee</b>
Metro Construction Excise Tax (fee per \$100.00 of permit value)	\$0.12	\$0.12

<sup>1</sup> Total commercial fee capped at \$36,100<sup>2</sup> per project. Private schools, public improvements, low-income (HUD) housing, hospitals, religious facilities, and agricultural buildings are exempt. Construction under 1,000 sq. ft. is exempt.

<sup>2</sup> Pending NCSD approval in June 2022. Subject to change.

<sup>3</sup> Rates to be determined in 2023. Subject to change.



**SDC & CONSTRUCTION EXCISE TAX *continued*****Bancroft Financing for Commercial System Development Charges**

Bancroft Financing provides the opportunity for property owners of single family, multi-family, not-for-profit, public organizations, and commercial properties, to finance system development charge(s) over a ten-year period, or less at the desire of the property owner, subject to the following interest rate (Ordinance 2108, adopted November 17, 2015):

<b>Commercial System Development Charges</b>	<b>Fiscal Year 2025 Fee</b>	<b>Fiscal Year 2026 Fee</b>
Bank Prime Rate	Subject to change as published by the Federal Reserve System <sup>1</sup>	Subject to change as published by the Federal Reserve System <sup>1</sup>
Administration	5.00%	5.00%
Total	Current prime rate plus administration	Current prime rate plus administration

**Construction Excise Tax for Affordable Housing (CET-AH)**

Construction Excise Tax for affordable housing will be assessed at 1 percent (1%) of permit value. Permits for construction projects valued at \$100,000 or less will be exempted from this tax as well as permits for development of affordable housing units at or below 80% Median Family Income (MFI), public Improvements under public contracting code, schools, hospitals, places of worship, agriculture, non-profit care, affordable for-sale single family housing—at or below 80 percent MFI, and Accessory Dwelling Units for five (5) years from time of adoption. (Ordinance 2154, adopted November 21, 2017)

<sup>1</sup> The bank prime rate established by the Federal Reserve is updated periodically as determined by the Federal Reserve Board. The current bank prime rate can be found on the Federal Reserve website under "bank prime loan."

## 14. UTILITIES

City of Milwaukie provides water, wastewater, stormwater, and street maintenance service to residents. These services are billed monthly at the following rates<sup>1</sup>:

### Water

Water	Fiscal Year 2025 Fee	Fiscal Year 2026 Fee
Water Volume Charge (per CCF of consumption)		
0-3 Units (residential only)	\$4.34	\$4.44
4 or more units (residential or all multi-family/commercial)	\$4.50	\$4.64
Low Use Discount		
Single Family Residential low use discount (3 or less CCF per month)	\$(5.00)	\$(5.00)

### Residential & Commercial Meters – Fixed Charge<sup>2</sup>

Meter Size	Fiscal Year 2025 Fee	Fiscal Year 2026 Fee
5/8" – 3/4"	\$9.35	\$9.53
1"	\$14.60	\$16.06
1 1/2"	\$24.07	\$27.08
2"	\$38.23	\$43.96
3"	\$94.25	\$108.38
4"	\$162.01	\$186.31
6"	\$239.01	\$274.86

### Standby Service for fire Flow Purposes – Fixed Charge

Meter Size	Fiscal Year 2025 Fee	Fiscal Year 2026 Fee
2"	\$15.23	\$15.74
4"	\$58.67	\$67.47
6"	\$92.85	\$116.06
8"	\$151.23	\$226.84
10"	\$191.07	\$286.60
12"	\$230.91	\$346.36

<sup>1</sup> The Citizens Utility Advisory Board reviews the existing rate structure and capital improvement plan to advise City Council on utility rates.

<sup>2</sup> Customers participating in the City's Low-Income Utility Assistance program are exempt from the monthly fixed charge.

**UTILITIES *continued*****Wastewater**

Account Type	Treatment (per EDU)	Billing and Administration (per account)	Volume <sup>1</sup> (per CCF of water consumption)
	Fiscal Year 2025 and 2026 Fee		
Residential	\$34.36	\$4.35	\$3.99
Low Income	\$17.18	\$2.18	\$1.99
Multi-family/Commercial – 3/4” <sup>2</sup>	\$34.36/\$74.68	\$10.23	\$3.99
Multi-family/Commercial – 1”	\$34.36/\$74.68	\$18.74	\$3.99
Multi-family/Commercial – 1 1/2”	\$34.36/\$74.68	\$25.64	\$3.99
Multi-family/Commercial – 2”	\$34.36/\$74.68	\$32.54	\$3.99
Multi-family/Commercial – 3”	\$34.36/\$74.68	\$46.34	\$3.99
Multi-family/Commercial – 4”	\$34.36/\$74.68	\$60.14	\$3.99
Multi-family/Commercial – 6”	\$34.36/\$74.68	\$87.75	\$3.99

**Stormwater**

Fiscal Year 2025 Fee			
Account Type	Single Family Residential	Low Income	Commercial (per 2,706 sq. ft. of impervious area)
Stormwater	\$29.47	\$14.73	\$29.47
Fiscal Year 2026 Fee			
Account Type	Single Family Residential <sup>3</sup>	Low Income	Commercial (per 2,706 sq. ft. of impervious area)
Stormwater	\$29.47	\$14.73	\$29.47

<sup>1</sup> Residential wastewater volume charges are determined by the average monthly water usage from November to February (winter average). The winter average is adjusted annually on March 31st.

<sup>2</sup> Based upon water meter size. Multi-family EDU is billed per unit. A commercial EDU is equivalent to 10 CCF of usage.

<sup>3</sup> Where an ADU is on the property, fee is only charged to the primary residence.

**UTILITIES *continued*****Transportation - Street Maintenance & SAFE Rates for All Categories**

Account Type	Fiscal Year 2025 Fees SSMP	Fiscal Year 2026 Fees SSMP
Single Family Residential	\$6.06	\$6.40
Low Income	Exempt	
Commercial per daily trip generated <sup>1,2</sup>	\$0.62	\$0.66
Multi-Family Residential (per unit)	\$5.01	\$5.29
Elderly Housing/Mobile Homes (per unit)	\$2.49	\$2.63
Congregate Care (per unit)	\$1.24	\$1.32

Account Type	Fiscal Year 2025 Fees SAFE	Fiscal Year 2026 Fees SAFE
Single Family Residential	\$6.75	\$7.11
Low Income	Exempt	
Commercial per daily trip generated <sup>1,2</sup>	\$0.66	\$0.70
Multi-Family Residential (per unit)	\$5.41	\$5.71
Elderly Housing/Mobile Homes (per unit)	\$2.70	\$2.85
Congregate Care (per unit)	\$1.32	\$1.43

**Other Charges**

Water	Fiscal Year 2025 Fee	Fiscal year 2026 Fee
Connect Service 5/8" or 3/4" Residential Service	\$1,030.00 shortside / \$1,120.00 long side	\$1,030.00 shortside / \$972.00 long side
Connect Service 1"	\$1,237.00 shortside / \$1,312.00 long side	\$1,237.00 shortside / \$1,312.00 long side
Connect Service 1 1/2"	\$2,400.00 shortside / \$2,530.00 long side	\$2,400.00 shortside / \$2,530.00 long side
Connect Service 2"	\$4,175.00 shortside / \$4,750.00 long side	\$4,175.00 shortside / \$4,750.00 long side
3/4" Meter Equipment	\$300.00	\$300.00
1" Meter Equipment	\$450.00	\$450.00
1 1/2" Meter Equipment	\$700.00	\$700.00
2" Meter Equipment	\$1,500.00	\$1,500.00
Hydrant Meter Deposit (refundable less water usage)	\$2,500.00	\$2,500.00
Hydrant Meter usage Fee per CFF	\$9.25	\$9.25

<sup>1</sup> Cost per commercial account are determined by type of use. Visit [www.milwaukieoregon.gov/commercialfee](http://www.milwaukieoregon.gov/commercialfee) for a detailed breakdown.

<sup>2</sup> Commercial daily trip generated is calculated based on type of use and building square feet. Some uses have monthly caps that are adjusted annually for CPI published by the Bureau of Labor Statistics. Current maximums are \$395.81 for the SSMP and \$520.21 for the SAFE programs as applicable. Visit [www.milwaukieoregon.gov/commercialfee](http://www.milwaukieoregon.gov/commercialfee) for more information.

**UTILITIES, Other Charges *continued***

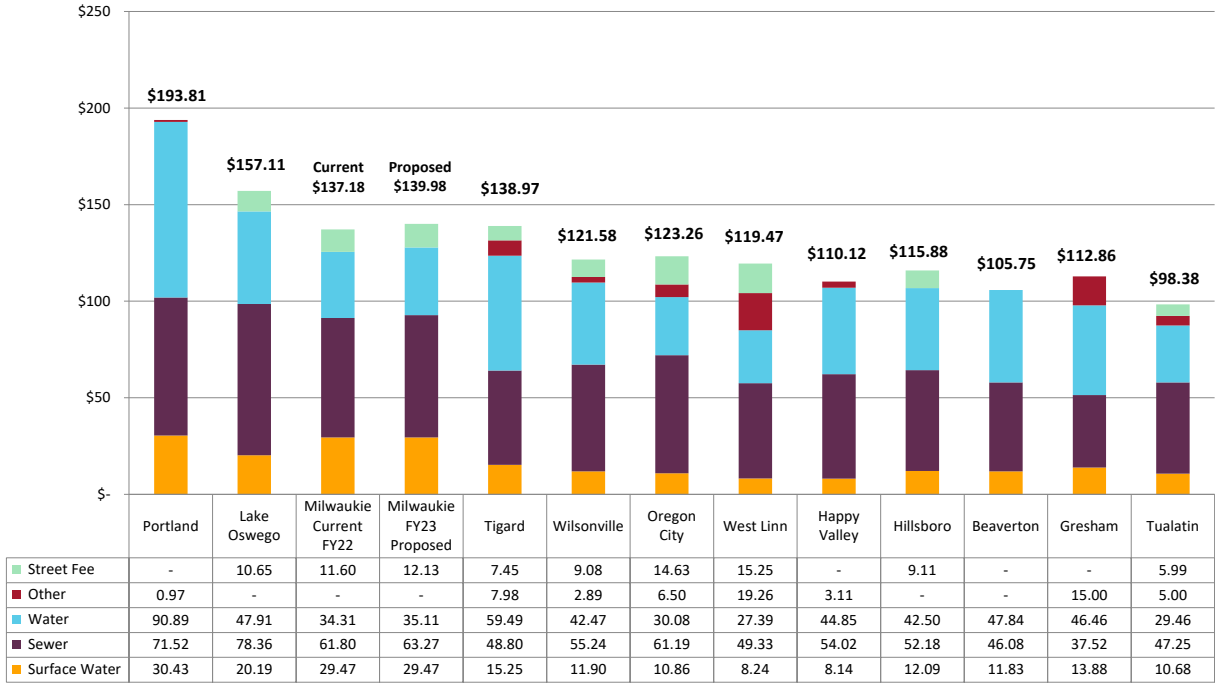
<b>Sewer Connection</b>	<b>Fiscal Year 2025 Fee (per EDU)</b>	<b>Fiscal Year 2026 Fee (per EDU)</b>
A fee charged to the City by Clackamas County and collected to recover invoiced costs for each new connection to the public sanitary sewer system.	\$9,100.00	\$9,100.00
A fee charged to the City by City of Portland and collected to recover invoiced costs for each new connection to the public sanitary sewer system.	Calculated on a tiered rate structure by multiplying the net new number of Drainage Fixture Units (DFU) by the rate published in City of Portland's annual rate ordinance for the appropriate occupancy tier.	
<b>Miscellaneous</b>	<b>Fiscal Year 2025 Fee</b>	<b>Fiscal year 2026 Fee</b>
Delinquent Account – Past Due Notice	\$8.00	\$8.00
Delinquent Account – Notice of Termination	\$15.00	\$15.00
Shut-off/Turn-on	\$35.00	\$35.00
Tamper Fee	n/a	\$150.00
After-hours Restoration of Service <sup>2</sup>	\$110.00	\$110.00
Reimbursement District Fee	To be determined by the scope of project	

<sup>1</sup> An EDU or "equivalent dwelling unit" is a unit of measurement of sewer usage that is assumed to be equivalent to the usage of an average dwelling unit.

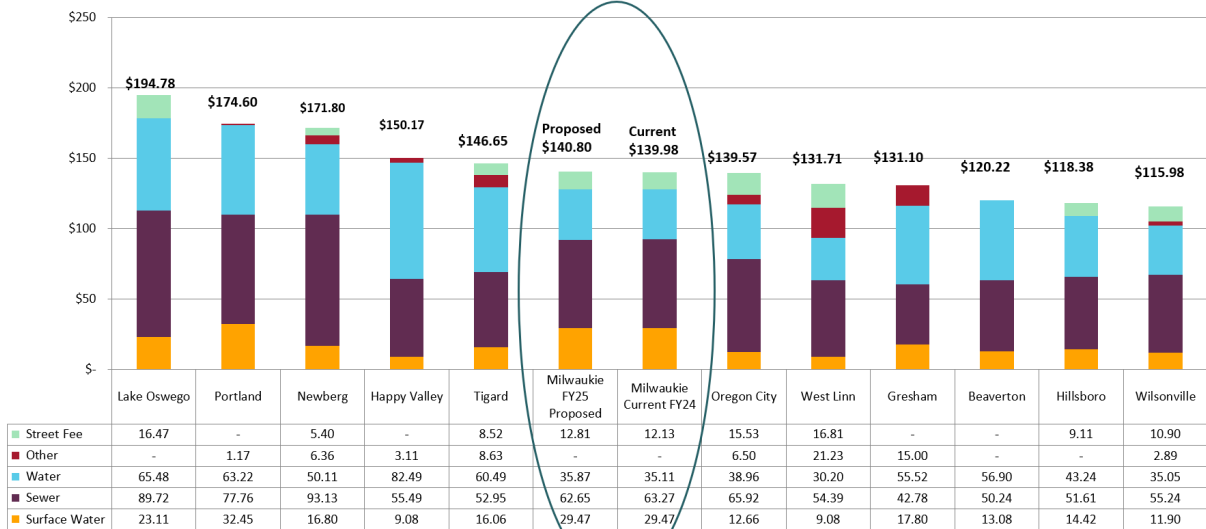
<sup>2</sup> After-hours service is Monday-Friday 3:00-8:00 p.m.; Saturday and Sunday 8:00 a.m.-8:00 p.m.

UTILITIES *continued*

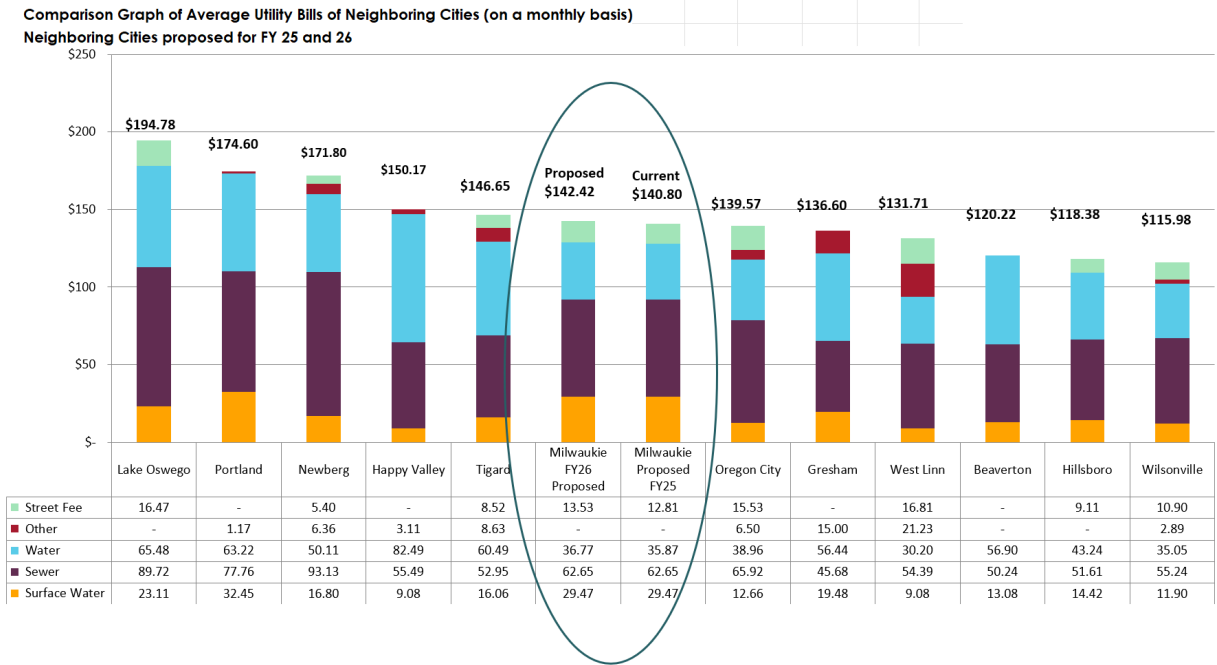
Comparison Graph – Single Family Residential for FY 2025 and FY 2026



Comparison Graph of Average Utility Bills of Neighboring Cities (on a monthly basis)  
Neighboring Cities proposed for July 1, 2024



**UTILITIES *continued***



These graphs compare the average utility bills for the neighboring cities surrounding Milwaukie. As some cities bill monthly, some bill every two months, and some bill every three months, these amounts are converted to average monthly amounts, so they are comparable to Milwaukie. Also, cities increase different rates at different times during the year; therefore, this graph is simply a picture in time reflecting the rates at the time that the survey was conducted. And finally, cities have different average water consumption amounts per household; so for the sake of this comparison, these rates are computed using an average 6ccfs of water used per month to be comparable to Milwaukie's overall average. Below are Milwaukie's calculations:

	July 1 2023			July 1 2024			July 1 2025		
	Increased	avg. bill		Increased	avg. bill		Increased	avg. bill	
<b>Water Service Fee</b>									
Base	1.87%	0.17	\$ 9.25	1.08%	0.10	\$ 9.35	1.93%	0.18	\$ 9.53
Plus per 6ccf	2.50%	0.63	25.86	2.55%	0.66	26.52	2.71%	0.72	27.24
<i>Avg water per house (6ccfs)</i>			35.11			35.87			36.77
<b>Sewer Service Fee</b>									
Base fee	2.51%	0.84	34.36	0.00%	-	34.36	0.00%	-	34.36
Plus per 6ccf	2.23%	0.63	28.91	-2.14%	(0.62)	28.29	0.00%	-	28.29
<i>Avg sewer per house</i>			63.27			62.65			62.65
<b>Storm Water Management Fee</b>	0.00%	-	29.47	0.00%	-	29.47	0.00%	-	29.47
<b>Street Maintenance Fee</b>									
SSMP	4.55%	0.25	5.74	5.57%	0.32	6.06	5.61%	0.34	6.40
SAFE	4.58%	0.28	6.39	5.63%	0.36	6.75	5.63%	0.38	7.13
<i>Avg street per house</i>			12.13			12.81			13.53
<b><i>Average bill per residence</i></b>	2.04%	\$ 2.80	\$ 139.98	0.59%	\$ 0.82	\$ 140.80	1.15%	\$ 1.62	\$ 142.42
Maximum SSMP	0.046	16.48	374.68	0.0564	21.13	395.81	0.0564	22.32	418.14
Maximum SAFE	0.046	21.66	492.43	0.0564	27.77	520.21	0.0564	29.34	549.54

## 15. RIGHT-OF-WAY UTILITY LICENSE

The following fees apply to anyone using the City's Rights-of-way (ROW) in accordance with Resolution 3-2019.

Right-of-Way Licenses	Fiscal Year 2025 Fee	Fiscal year 2026 Fee
ROW application	\$50.00	\$50.00
ROW License (5 year)	\$250.00	\$250.00
Electric & Natural gas utility providers	8% of gross revenue	8% of gross revenue
Communications (other than Small Cell Wireless)	7% of gross revenue	7% of gross revenue
Cable Systems (franchise required)	5% of gross revenue	5% of gross revenue
Use of the City's ROW for any purpose other than generating revenue <sup>1</sup>	\$4.52 per linear foot or \$6,149.38 per year, whichever is greater	\$4.52 per linear foot or \$6,149.38per year, whichever is greater
Attachments to facilities within the City's ROW other than Small Cell Wireless <sup>1</sup>	\$6,149.38 per attachment	\$6,149.38per attachment
Small Cell Wireless Attachment	\$270.00 per attachment	\$270.00 per attachment
Small Cell Wireless ROW licensing and application fee	\$500+\$100 per site over 5 sites	\$500+\$100 per site over 5 sites

<sup>1</sup> This fee shall increase 3% annually on July 1 of each year beginning July 1, 2020.



**16. VIOLATIONS OF THE MUNICIPAL CODE**

Violation of the Milwaukie Municipal Code (MMC) may result in the following fees or penalties. Each day that a violation exists is a separate offense.

<b>General Code Violations</b>		<b>Fiscal Year 2025</b>	<b>Fiscal Year 2026</b>
General penalty (applies to any Municipal Code violation where no other penalty is specified) <sup>1</sup>		\$150.00 - \$500.00	\$150.00 - \$500.00
Third or subsequent violation (applies to any Municipal Code violation) <sup>1</sup>	Maximum	\$1,000.00	\$1,000.00
Nuisance violation <sup>2</sup>		\$500.00	\$500.00
Shopping cart retrieval programmatic violation <sup>3</sup>		\$500.00	\$500.00
Noise control violation <sup>4</sup>		\$500.00	\$500.00
Adult business code violation <sup>5</sup>		\$500.00	\$500.00
Public urination or defecation <sup>6</sup>	Up to	\$750.00	\$750.00
Curfew violation <sup>7</sup>	Up to	\$300.00	\$300.00
Failure to retrieve shopping cart within 72 hours <sup>8</sup>		\$50.00	\$50.00
Solid waste regulation/un-franchised violation <sup>9</sup>	Up to	\$500.00	\$500.00
Abatement <sup>10</sup> (applies to any Municipal Code violation citation) <sup>11</sup>		\$50.00	\$50.00
<b>Building Penalties</b>		<b>Fiscal Year 2025</b>	<b>Fiscal Year 2026</b>
Violation of vacant building standards <sup>12</sup>	Up to	\$300.00	\$500.00
Interference with fire control device <sup>13</sup>	Up to	\$750.00	\$750.00
Swimming pool barrier violation <sup>14,18</sup>	Up to/per week	\$100.00	\$100.00
Building relocation violation <sup>15</sup>	Not less than	\$1,000.00	\$1,000.00
Failure to comply with stop work order <sup>16</sup>	Up to	\$1,000.00	\$1,000.00
Any violation of Title 15 for which a specific penalty has not been expressly provided <sup>17</sup>	Up to	\$1,000.00	\$1,000.00

<sup>1</sup> Ord. #1935, adopted 2004, Ord. #1758, adopted 1994, and Ord. #1591, adopted 1986.

<sup>2</sup> Ord. #1503, adopted 1981, and Ord. #1028, adopted 1964.

<sup>3</sup> Ord. #1980, adopted 2008.

<sup>4</sup> Ord. #1528, adopted 1982.

<sup>5</sup> Ord. #1533, adopted 1982.

<sup>6</sup> Ord. #1953, adopted 2005.

<sup>7</sup> Ord. #1503, adopted 1981, and Ord. #995, adopted 1963.

<sup>8</sup> Ord. #1980, adopted 2008.

<sup>9</sup> Ord. #1955, adopted 2005, Ord. #2092 adopted 2015.

<sup>10</sup> All MMC violations are additionally subject to Code Enforcement abatement fee, additional state and county assessments, and general penalty for third or subsequent violations.

<sup>11</sup> Ord. #1998, adopted 2009, Ord. #1758, adopted 1994, and Ord. #1659, adopted 1989.

<sup>12</sup> Ord. #1464, adopted 1980.

<sup>13</sup> Ord. #1515, adopted 1982.

<sup>14</sup> Ord. #1430, adopted 1979.

<sup>15</sup> Ord. #1952, adopted 2005.

<sup>16</sup> Ord. #1881, adopted 2000.

<sup>17</sup> Ord. #2011, adopted 2010.

<sup>18</sup> Each week that this violation exists is a separate offense.

**VIOLATIONS OF THE MUNICIPAL CODE** *continued*

<b>Motor Vehicle Fuel Tax Penalties<sup>1</sup></b>	<b>Fiscal Year 2025 Fee</b>	<b>Fiscal year 2026 Fee</b>
Failure to secure motor vehicle fuel sales permit	200% penalty on tax owed + \$250.00	200% penalty on tax owed + \$250.00
Failure to file monthly motor vehicle fuel sales report	10% penalty on tax owed + \$50.00	10% penalty on tax owed + \$50.00
Late payment of motor vehicle fuel sales tax (depending upon length of delinquency)	1% or 10% of tax	5% of gross revenue

<b>Specialty Code Penalties</b>		<b>Fiscal Year 2025</b>	<b>Fiscal Year 2026</b>
Violation of various Specialty Codes: building, plumbing, mechanical and electrical <sup>2</sup>	Up to/per week	\$1,000.00	\$1,000.00
	Maximum	\$5,000.00	\$5,000.00
Appeal of Specialty Code violation <sup>3</sup>	Up to	\$200.00	\$200.00

<sup>1</sup> Ord. #1970, adopted 2007.

<sup>2</sup> Ord. #1814, adopted 1997, and Ord. #2011, adopted 2010.

<sup>3</sup> Ord. #2011, adopted 2010.

**VIOLATIONS OF THE MUNICIPAL CODE** *continued*

Engineering Penalties		Fiscal Year 2025	Fiscal Year 2026
Violation of capital improvement regulations <sup>1</sup>	Up to	\$500.00	\$500.00
Basketball hoop regulation violation <sup>2</sup>	Up to	\$250.00	\$250.00
Vegetation too low in the right-of-way <sup>3</sup>	Up to	\$100.00	\$100.00
Clear vision violation <sup>4</sup>	Up to	\$250.00	\$250.00
Failure to repair sidewalk <sup>5</sup>	Up to	\$250.00	\$250.00
Sidewalk bench violation <sup>6</sup>	Up to	\$100.00	\$100.00
Failure to remove street bench after permit termination <sup>7</sup>		\$25.00	\$25.00
Flood hazard violation <sup>8</sup>	Up to	\$1,000.00	\$1,000.00
Access management violation <sup>9</sup>	Up to	\$250.00	\$250.00
Right-of-way encroachment <sup>10</sup>	Up to	\$250.00	\$250.00
Erosion control violation <sup>11</sup>	Up to	\$300.00	\$300.00
Unpermitted tree cutting in the public right-of-way <sup>12</sup>		\$1,000.00	\$1,000.00

<sup>1</sup> Ord. #1707, adopted 1991.

<sup>2</sup> Ord. #1503, adopted 1981, and Ord. #1405, adopted 1978.

<sup>3</sup> Ord. #1999, adopted 2009.

<sup>4</sup> Ord. #1679, adopted 1990.

<sup>5</sup> Ord. #1697, adopted 1991.

<sup>6</sup> Ord. #1503, adopted 1981, and Ord. #1289, adopted 1974.

<sup>7</sup> Ord. #1289, adopted 1974.

<sup>8</sup> Ord. #1983, adopted 2008, and Ord. #1899, adopted 2002.

<sup>9</sup> Ord. #2004 adopted 2009.

<sup>10</sup> Ord. #2004 adopted 2009, and Ord. #1866 adopted 2000.

<sup>11</sup> Ord. #1899 adopted 2002.

<sup>12</sup> (Title 16) Ord. #1836, adopted 1998.

**VIOLATIONS OF THE MUNICIPAL CODE** *continued*

<b>Police Penalties</b>		<b>Fiscal Year 2025</b>	<b>Fiscal Year 2026</b>
Weapon discharge violation <sup>1</sup>	Up to	\$750.00	\$750.00
Public consumption of alcohol <sup>2</sup>	Up to	\$250.00	\$250.00
Failure to pay Fire and Emergency Services Fee <sup>3</sup>	Up to	\$300.00	\$300.00
Security Alarm Violation <sup>4</sup>	Maximum	\$500.00	\$500.00
Traffic violation penalty <sup>5</sup>	At least 50% of maximum under Oregon Statute		

<b>Planning Penalties</b>		<b>Fiscal Year 2025</b>	<b>Fiscal Year 2026</b>
Violation of Sign Ordinance <sup>6</sup>	Up to	\$100.00	\$100.00
Violation of land Division Ordinance <sup>7</sup>		\$200.00	\$200.00
Violation of Zoning Ordinance <sup>8</sup>	Up to	\$200.00	\$200.00

<b>Utility Penalties</b>		<b>Fiscal Year 2025</b>	<b>Fiscal Year 2026</b>
Low-income utility rate violation <sup>9</sup>	Up to	\$200.00	\$200.00
Water, wastewater, or storm system regulation violation <sup>10</sup>		\$25.00 - \$500.00	\$25.00 - \$500.00
Sewer violation <sup>11</sup>	Maximum	\$500.00	\$500.00
Fats, oils, and grease violation <sup>12</sup>	Maximum	\$500.00	\$500.00

<b>Business Registration Penalties</b>		<b>Fiscal Year 2025</b>	<b>Fiscal Year 2026</b>
Violation of business registration requirements <sup>13</sup>	Up to	\$200.00	\$200.00
Violation of "Milwaukie Junk Dealers, Secondhand Dealers, Pawnbrokers and Transient Merchants Ordinance" <sup>14</sup>	Up to	\$300.00	\$300.00

<sup>1</sup> Ord. #1515, adopted 1982.

<sup>2</sup> Ord. #1746, adopted 1993.

<sup>3</sup> Ord. #1767, adopted 1994, and Ord. #1764, adopted 1994.

<sup>4</sup> Ord. #1568, adopted 1984.

<sup>5</sup> Ord. #1922, adopted 2003.

<sup>6</sup> Ord. #1965, adopted 2006, and Ord. #1733, adopted 1993.

<sup>7</sup> Ord. #1907, adopted 2002.

<sup>8</sup> Ord. #2025, adopted 2011.

<sup>9</sup> Ord. #1424, adopted 1979.

<sup>10</sup> Ord. #1418, adopted 1978, Ord. #1548, adopted 1986 and Ord. #1755, adopted 1994.

<sup>11</sup> Ord. #1548, adopted 1983.

<sup>12</sup> Ord. #1990, adopted 2008, Ord. #1985, adopted 2008, and Ord. #1972, adopted 2007.

<sup>13</sup> Ord. #1863, adopted 1999, and Ord. #1349, adopted 1976.

<sup>14</sup> Ord. #1552, adopted 1983.

## 17. SOLID WASTE RATES

Weekly collection includes recycling and yard debris service. Recycling carts and bins and yard debris carts must be placed at the curb.

<b>Uniform Monthly Residential Rates:</b>	<b>Fiscal Year 2025 Fee</b>	<b>Fiscal Year 2026 Fee</b>
20-gallon can (mini-can): 1 can/cart (1 time/week) <i>Weekly collection includes recycling and yard debris service</i>	\$34.72	\$34.72
32/35-gallon can/cart: 1 can/cart (1 time/week) 2 cans/cart (1 time/week) Each additional can/cart Extra can of garbage (occasional)* Extra can of yard debris (occasional) Court apartments – recycling only (1 time/week)  <i>Maximum weight for a 20 or 32 gal. can/cart is 60lbs.            Additional stops per week are charged at 100% of the first stop per            week rate.</i>	\$40.43 \$80.86 \$40.43 \$7.30 \$4.85 \$32.00	\$40.43 \$80.86 \$40.43 \$7.30 \$4.85 \$32.00
Roller carts: 60-gallon cart (1 time/week) 90-gallon cart (1 time/week) Extra can of yard debris (occasional) Redelivery charge (redelivery within one year, regardless of reason) <i>Additional stops per week are charged at 125% of the first stop per            week rate.</i> Maximum weight for 60 gal. cart is 100lbs and for 90 gal. cart is 120lbs.	\$52.72 \$62.68 \$4.85 \$10.00	\$52.72 \$62.68 \$4.85 \$10.00
Monthly and On Call service: Monthly On call <i>Monthly service includes recycling but not yard debris service.            Monthly and on call customers must subscribe for one year in advance            for yard debris service.            On call customers must provide hauler with 24 hours' notice.</i>	\$20.10 \$20.90	\$20.10 \$20.90

**SOLID WASTE RATES** *continued*

Weekly collection includes recycling and yard debris service. Recycling carts and bins and yard debris carts must be placed at the curb.

Uniform Monthly Commercial Rates	Fiscal Year 2025 Fee	Fiscal Year 2026 Fee
32-gallon can/cart: 1 can/cart (1 time/week) 2 cans/cart (1 time/week) Each additional can/cart Extra can of garbage (occasional)* <i>Additional stops per week are charged at 100% of the first stop per week rate.</i>	\$34.72 \$68.30 \$28.60 \$5.90	\$34.72 \$68.30 \$28.60 \$5.90
Roller carts: 60-gallon cart (1 time/week) 90-gallon cart (1 time/week) Redelivery charge (redelivery within one year, regardless of reason) <i>Additional stops per week are charged at 125% of the first stop per week rate.</i>	\$48.10 \$54.00 \$10.00	\$48.10 \$54.00 \$10.00
Compacted Containers: 2.2 times the loose container rate <i>Containers weighing in excess of 500 lbs. per cubic yard will be charged this rate plus disposal for the excess weight.</i> <i>Compactors furnished by the customers shall be compatible with the equipment of the collector. If the collector agrees to furnish the compactor, the collector may charge a reasonable rental rate based on the value of the compactor and the cost of repair and maintenance.</i>		

**SOLID WASTE RATES** *continued*

Uniform Monthly Drop Box Rates	Fiscal Year 2025 Fee	Fiscal Year 2026 Fee
Loose material: 10/20 yards 30 yards 40 yards	\$177.00 \$187.00 \$197.00	\$177.00 \$187.00 \$197.00
Lidded/Specialized box that cannot be exchanged: 10/20 yards <i>*Plus disposal costs</i> <i>An additional \$45.00 per drop box may be charged for one-stop service (plus disposal costs).</i> <i>Deposits of no more than \$500.00 may be charged for each drop box.</i>	\$177.00	\$177.00
Compacted material: Under 25 cubic yards 26-34 cubic yards 34+ cubic yards <i>*Plus disposal costs</i> <i>Rental rate for permanent boxes hauled at least weekly is \$50.00 per month. Rental rate for occasional boxes after 48 hours on location is \$6.30 per day or \$63.00 a month, whichever is less, if less than one load per week is hauled. Monthly Equipment Fee of \$20.00 for Lidded/Specialty Drop Boxes. Mileage charge of \$4.70 per mile (over 18 miles round-trip from shop or Metro South). Deadhead round trip for boxes that cannot be exchanged: \$25.00.</i>	\$177.00 \$216.00 \$245.00	\$177.00 \$216.00 \$245.00
Special Wastes delivered to an appropriately permitted landfill 10/20 yards 30 yards <i>*Plus disposal, monthly rental, mileage and monthly specialty drop box fees.</i>	\$192.00 \$209.00	\$192.00 \$209.00

**SOLID WASTE RATES** *continued*

<b>Uniform Rates for Misc. Services – Commercial and Residential</b>	<b>Fiscal Year 2025 Fee</b>	<b>Fiscal Year 2026 Fee</b>
Hourly fee: Truck + 1 person Truck + 2 people	\$95.00 \$140.00	\$95.00 \$140.00
Other Miscellaneous: Furniture and recyclable appliance pick-up Tire pick-up (off rim) Tire pick-up (on rim) Over 18 inches <i>*Plus \$30.00 freon removal charge</i> <i>**Plus disposal</i>	\$6.00 to \$31.00 \$4.00** \$7.00** Special handling rate	\$6.00 to \$31.00 \$4.00** \$7.00**
Clean-up Containers: 1 <sup>st</sup> collection  Each additional collection	33% of regular container rate + \$17.25 handling charge 33% of regular container rate	33% of regular container rate + \$17.25 handling charge 33% of Regular Container Rate
Rent of container after 5 working days (M-F) with no collection: 1-2 yards 3 yards 4 yards <i>Rent not to exceed \$20.00 per container in a 30-day period.</i>	\$4.00/day \$6.00/day \$7.00/day	\$4.00/day \$6.00/day \$7.00/day

<b>Non-Customer Services</b>	<b>Fiscal Year 2025 Fee</b>	<b>Fiscal Year 2026 Fee</b>
Recycling only: Weekly curbside collection of recyclables Yard debris subscription service annual rate must be paid in full in advance of service 60-gallon cart Extra can of yard debris 2 <sup>nd</sup> yard debris cart  <i>Monthly rates are for weekly service.</i> <i>This service is provided only within the Urban Growth Boundary.</i> <i>The subscriber is required to pay for one year of service in advance.</i>	\$8.15  \$7.50 \$5.70  \$4.10	\$8.15  \$7.50 \$5.70



**SOLID WASTE RATES** *continued***ANY OTHER TYPE OF SERVICE**

If due to changes in technology or needs of residents and businesspeople of Milwaukie, additional or other types of services are needed, the charge for the service shall not be discriminatory, shall be reasonable by being commensurate with the fees above, and shall not exceed the fees most generally applicable in the Portland Metropolitan area.

Commercial container fees as of September 1, 2024, and effective through June 30, 2026. Fees include garbage and recycling services. Collector shall furnish the container. Overweight charge for containers over 300 lbs. per cubic yard determined through mutual agreement between hauler and customer. Container cleaning, if required more than twice in 12 months, will be charged the actual cost of cleaning.

Container Size	Stops per Week					
	1	2	3	4	5	6
1 yard	\$ 122.89	\$ 238.02	\$ 353.17	\$ 468.29	\$ 583.45	\$ 698.58
Add'l Cont.	108.45	210.79	311.71	415.48	516.40	619.36
1-1/3 yard	154.42	301.13	447.81	594.50	741.20	887.90
Add'l Cont.	136.26	267.40	397.52	528.25	658.38	787.82
1-1/2 yard	166.34	324.94	483.55	642.11	800.72	959.29
Add'l Cont.	148.19	288.95	430.24	570.73	714.89	854.78
2 yard	213.14	418.52	623.93	829.34	1,034.75	1,240.14
Add'l Cont.	190.04	374.25	557.68	738.77	927.23	1,108.88
3 yard	296.70	580.93	865.17	1,149.43	1,433.70	1,717.92
Add'l Cont.	265.76	521.60	778.08	1,036.64	1,291.55	1,543.14
4 yard	382.40	752.40	1,122.37	1,492.34	1,862.31	2,232.30
Add'l Cont.	344.86	678.62	1,011.51	1,341.80	1,678.66	2,011.84
5 yard	465.80	917.98	1,370.17	1,822.31	2,274.53	2,726.68
Add'l Cont.	441.05	869.19	1,295.18	1,722.82	2,153.46	2,586.63
6 yard	542.11	1,070.61	1,599.09	2,127.59	2,656.09	3,184.60
Add'l Cont.	513.64	1,015.80	1,511.66	2,014.05	2,516.05	3,011.88
8 yard	682.99	1,352.34	2,021.71	2,691.08	3,360.45	4,029.81
Add'l Cont.	649.98	1,286.99	1,924.23	2,559.47	3,187.73	3,828.93

**SOLID WASTE RATES** *continued*

Commercial container fees as of September 1, 2024, and effective through June 30, 2026. Fees include garbage and recycling services. Collector shall furnish the container. Overweight charge for containers over 300 lbs. per cubic yard determined through mutual agreement between hauler and customer. Container cleaning, if required more than twice in 12 months, will be charged the actual cost of cleaning.

<b>Commercial Recycling for Drop Box and Roll Off Compactor Customers</b>					
<b>Stops/Week</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
1 to 4 yards	\$ 69.00	\$ 137.00	\$ 206.00	\$ 275.00	\$ 343.00
5 to 8 yards	95.00	191.00	285.00	380.00	475.00
<b>Multi-Family Recycling for Roll Off Compactor Customers</b>					
Rate per Unit	\$ 3.15				

**SOLID WASTE RATES** *continued*

<b>Bio-Medical Services Fees</b>	<b>Fiscal Year 2025 &amp; 2026 Fee</b>	
<b>Number of units:</b>	<b>Tub Rates per gallon</b>	
	<b>20/21</b>	<b>35/48</b>
1	\$81.45	\$83.25
2	\$61.85	\$63.50
3	\$54.30	\$56.00
4	\$49.35	\$51.00
5	\$46.35	\$48.00
6	\$44.35	\$46.00
7	\$41.85	\$43.50
8	\$40.40	\$42.00
9	\$37.35	\$39.00
10	\$35.85	\$37.50
11	\$34.75	\$36.50
12	\$33.25	\$35.00
13	\$32.75	\$34.50
14	\$32.00	\$33.75
15	\$31.25	\$33.00
16	\$26.30	\$28.00
17	\$26.30	\$28.00
18	\$26.30	\$28.00
19	\$26.30	\$28.00
20	\$26.30	\$28.00
60	\$17.90	\$18.75
75	\$17.45	\$18.05
90	\$12.80	\$13.10



**City of Milwaukie**

10501 SE Main Street  
Milwaukie, OR 97222

503.786.7555

[milwaukieoregon.gov/finance](http://milwaukieoregon.gov/finance)

**COUNCIL RESOLUTION No.****A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILWAUKIE, OREGON, CLARIFYING SECTION 17 SOLID WASTE OF THE CONSOLIDATED FEES AND CHARGES.**

**WHEREAS** the Consolidated Fees and Charges are adopted as part of the fiscal year (FY) 2025 and FY 2026 budget process; and

**WHEREAS** certain portions of the Consolidated Fees and Charges were updated on August 8, 2024, including solid waste rates; and

**WHEREAS** the city was made aware of further adjustments to the solid waste rates that had not been accurately captured in the August 8, 2024, update.

**Now, Therefore, be it Resolved** by the City Council of the City of Milwaukie, Oregon, that the following portions of Section 17 of the Consolidated Fees and Charges be updated as follows:

**Residential Rates:**

- Extra can of Debris decreased from \$4.92 to \$4.85
- Court Apartments – recycling increased from \$31.50 to \$32.00
- Monthly On Call Service decreased from \$20.95 to \$20.90

**Commercial Rates:**

- 32-Gallon can/cart increased
  - 1 Can – increased from \$32.65 to \$34.72
  - 2 Cans – increased from \$65.30 to \$68.30
  - Each additional can/cart increased from \$27.50 to \$28.60
  - Each can of garbage decreased from \$6.10 to \$5.90
- Roller Carts increased
  - 60-Gallon cart increased from \$46.20 to \$48.10
  - 90-Gallon cart increased from \$51.50 to \$54.00
  - Cart Deposit of \$31.20 has been removed.

**Monthly Drop Box Rates**

- Special Waste delivered to a landfill:
  - 10/20 yards increased from \$191.50 to \$192.00
  - 30 yards decreased from \$209.50 to \$209.00

**Rates for Miscellaneous Services**

- Hourly fee for:
  - Truck + 2 people increased from \$137.50 to \$140.00
- Furniture pickup decreased its maximum from \$32.10 to \$31.00
- Tire pick-up (off rim) increased from \$3.00 to \$4.00
- Tire pick-up (on rim) increased from \$6.00 to \$7.00
- Rent of container after 5 working days with no collection

1-2 yards increased from \$3 to \$4 per day  
3 yards increased from \$4 to \$6 per day  
4 yards increased from \$5 to \$7 per day

**Non-customer services**

Recycling only:

60-gallon cart increased from \$6.85 to \$7.50

Introduced and adopted by the City Council on **October 15, 2024**.

This resolution is effective immediately.

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Lisa M. Batey, Mayor

ATTEST:

APPROVED AS TO FORM:

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Scott S. Stauffer, City Recorder

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Justin D. Gericke, City Attorney

**COUNCIL STAFF REPORT**

**To:** Mayor and City Council  
Emma Sagor, City Manager

**Date Written:** Oct. 1, 2024

**Reviewed:** Joseph Briglio, Community Development Director

**From:** Jennifer Garbely, City Engineer

**Subject:** **Stanley Avenue Improvement Project Agreement with Clackamas County**

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**ACTION REQUESTED**

Council is asked to adopt a resolution authorizing an intergovernmental agreement (IGA) with the Clackamas County Development Agency (CCDA) to design and construct the Stanley Avenue Improvement Project.

**HISTORY OF PRIOR ACTIONS AND DISCUSSIONS**

[September 17, 2024](#): The city engineer provided a Capital Improvement Plan (CIP) projects update that informed Council that an IGA for the Stanley Avenue project would be coming to them for approval soon.

**BACKGROUND**

The CCDA approached the city's engineering department about partnering on a project along Stanley Avenue between Johnson Creek Boulevard and King Road. Through numerous discussions with county staff, the city has initially proposed an eight-foot side path along one side of Stanley Avenue with storm drainage and a new pedestrian/bike bridge across Johnson Creek and traffic calming measures. During the design phase, staff intend to engage the community and have an opportunity to comment on the proposed improvements. The CCDA will manage the design phase, and the city will manage the construction phase.

**BUDGET IMPACTS**

This project is funded in the city's 2025-2030 CIP. However, the dedicated city funds are from a Safe Route to School (SRTS) grant that was submitted on July 31, 2024, and as of October 1, staff have not heard if the city has been awarded these grant funds. If the city does not receive that grant, we will need to identify alternative funds.

**CLIMATE IMPACTS**

This project will enhance safety and comfort for people choosing to travel by walking, rolling, or biking. Improving active transportation infrastructure helps support the city's climate goals by providing alternatives to single-occupancy vehicle travel.

The materials and equipment used in the construction of infrastructure contain embedded carbon and generate greenhouse gas emissions. To the extent possible, staff work with contractors to use more sustainable materials and methods such as warm mix asphalt and concrete with a percentage of the cement replaced by fly ash or ground slag.

While some trees must be removed to provide the required area to construct a project, the goal is to always install more trees than are removed. When feasible, stormwater projects will now start to include the more natural, low-impact development facilities. These are smaller facilities spread throughout a project that allow better retention, cleansing, and infiltration of stormwater runoff. Where feasible on sidewalk and pathway projects, more pervious asphalt and concrete surfaces will be installed to reduce stormwater runoff. With Capital Improvement Plan projects, language in the project specifications that limit idling time of construction vehicles will be included.

### **EQUITY IMPACT**

Engineering projects help bring equity and accessibility to the community. CIP projects focus on the areas in Milwaukie with the greatest need and highest risk. Their goal is to improve safety and access to quality services for residents. Through our SAFE program our goal is to remove barriers for people to walk, bike, or roll safely. This includes Americans with Disabilities Act (ADA) enhancements. In addition, construction communication updates to water, wastewater, and stormwater facilities will be distributed and available in Spanish and English.

### **WORKLOAD IMPACTS**

This project is identified in the 2025-2030 CIP.

### **COORDINATION, CONCURRENCE, OR DISSENT**

Engineering staff coordinated with public works, community development, finance, and the city manager's office on this project.

### **ALTERNATIVES**

None.

### **ATTACHMENTS**

1. Resolution

**COUNCIL RESOLUTION No.****A RESOLUTION OF THE CITY COUNCIL OF MILWAUKIE, OREGON, AUTHORIZING AN INTERGOVERNMENTAL AGREEMENT WITH THE CLACKAMAS COUNTY DEVELOPMENT AGENCY (CCDA) FOR THE STANLEY AVENUE IMPROVEMENTS PROJECT.**

**WHEREAS** the City of Milwaukie has identified necessary transportation improvements on Stanley Avenue, and City Council has previously approved funding for the Stanley Avenue Improvements Project in the 2025–2026 biennium budget and the 2025–2030 Capital Improvement Plan (CIP), and

**WHEREAS** the project is estimated to cost more than has been budgeted to date and the city therefore commits to identifying supplemental funding from several sources, including possible Safe Routes to School (SRTS) grant funding, and

**WHEREAS** this project is consistent with the city’s Safe Access for Everyone (SAFE) Program, Street Surface Maintenance Program (SSMP), and Water, Wastewater, and Stormwater System plans, and

**WHEREAS** the Clackamas County Development Agency (CCDA) proposed a joint project to provide improvements on Stanley Avenue between Johnson Creek Boulevard and King Road, and these improvements will include an eight-foot side path along one side of Stanley Avenue with storm drainage and a new pedestrian / bike bridge across Johnson Creek and traffic calming measures, and

**WHEREAS** the CCDA will manage the design phase, and the city will manage the construction phase, and project costs will be shared by the city and CCDA based on currently known proportions of Stanley Avenue within and outside of the North Clackamas Urban Revitalization Area boundary.

**Now, Therefore, be it Resolved** by the City Council of the City of Milwaukie, Oregon, that the city manager or their designee is authorized to sign the intergovernmental agreement (IGA) with the CCDA for the joint Stanley Avenue Improvement Project and authorize the city manager to administer the city’s portion of the project in accordance with the agreement in the amount not to exceed \$250,000 above the original estimated contract value.

Introduced and adopted by the City Council on October 15, 2024.

This resolution is effective immediately.

ATTEST:

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Scott S. Stauffer, City Recorder

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Lisa M. Batey, Mayor

APPROVED AS TO FORM:

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Justin D. Gericke, City Attorney