

EQUITY STEERING COMMITTEE

City Hall: Community Room

NOTES

April 25, 2024

- The meeting began at 6:06 p.m.
 - In attendance were Aneesa Turbovsky, Corey Hester, Dennis Ward, and Corey Hester, Dennis Ward, and Cameron Ruen. Staff present included Gabriela Santoyo Gutierrez (Equity and Inclusion Coordinator) and Dan Harris (Events and Emergency Management Coordinator).

- Dan Harris presented a drafted outline of the multicultural community events program that was originally proposed at the February meeting. This included proposed application requirements, application scoring criteria, expenses, dates, and questions to consider.
 - Two ESC members asked about a grace period in order to extend flexibility for late submissions or a waiting pool.
 - Another ESC member shared the need for more funds.
 - Dan and Gabriela had shared how depending on the success of the program could lead to additional funding in the future.
 - Gabriela also emphasized the importance as group how we define “Multicultural” and “events.”
 - Another ESC member asked about making the mission statement and purpose of the program more robust for applicants to share how their event connects to the city’s equity goals.
 - The committee agreed and then transitioned to talking more about expenses.
 - The committee discussed potential barriers. One member asked about applicants’ ability to modify and improve their applications later.
 - One member then asked about a potential resource page for applicants to contact for communications, venues or space rentals, food, music, etc. Dan agreed and they will work on putting one together.
 - Dan also clarified event organizers can not charge admissions for their event, but other community members can donate and support purchase items.
 - One ESC member also mentioned adding cleaning responsibilities to the application form and Dan shared it may also depend on if the event location is public or private property.

- The committee agreed a potential informal reporting process related to a phone call conversation, pictures of the event, or short survey or what went well and what didn't.
- The committee then transitioned to brainstorming the Name of the events program. Here were some options discussed:
 - Milwaukie community events fund
 - Milwaukie connect
 - Milwaukie mingles
 - Milwaukie rocks
 - Dan said they would follow-up with a naming poll for members to vote for their top choice.
- The committee then discussed potential plans to review applications together.
 - One member mentioned being emailed applications packets in advance and voting during their meeting.
 - Another member mentioned the possibility of forming a subcommittee within the committee.
- Dan will continue communication with the committee to launch the first round of applications in July and return in August. Dan also asked the committee if anyone was available to attend left the committee about 7:15pm
- The committee then transitioned to business items:
 - The group shared out updates related to Clackamas County District Attorney's Office Advisory panel updates.
 - Gabriela then followed up about interest for serving on ESC interview panel the first week of May and being a sponsor for the Library's Author Talk edition in June.
 - The committee then reviewed ESC plan for May and June.
- The meeting concluded at 7:55 p.m.