



COUNCIL WORK SESSION

City Hall Council Chambers, 10501 SE Main Street
& Zoom Video Conference (www.milwaukieoregon.gov)

MINUTES

JANUARY 21, 2025

Council Present: Councilors Will Anderson, Adam Khosroabadi, Rebecca Stavenjord, and Council President Robert Massey, and Mayor Lisa Batey

Staff Present: Joseph Briglio, Assistant City Manager	Emma Sagor, City Manager
Ryan Burdick, Police Chief	Gabrial Santoyo Gutierrez, Equity & Inclusion Coordinator
Matt Deeds, Assistant Finance Director	Scott Stauffer, City Recorder
Justin Gericke, City Attorney	
Michael Osborne, Finance Director	

Mayor Batey called the meeting to order at 4:05 p.m.

1. Boards and Committees (BCs) Annual Recruitment – Preview

Stauffer explained the city was entering the fourth annual recruitment and provided an overview of the recruitment and appointment timeline, described how past interviews have been conducted, and explained the process for naming alternates.

Stauffer noted an upcoming BC introduction to the Milwaukie Leadership Academy which had been historically a great recruitment avenue.

The group discussed prescreening applicants and not offering all applicants an interview. It was Council consensus to prescreen applicants if there is a high volume of applications for a BC and that all Council members would participate in the interviews.

Councilor Khosroabadi arrived at the meeting at 4:20 p.m.

The group discussed Planning Commission interviews to fill current vacancies. **Stauffer** summarized that Mayor Batey and Councilor Massey would be the members of Council to participate on the Commission interview panel.

Mayor Batey stated that the interview process had generally improved each year and was running relatively smoothly.

The group discussed recruitment for youth positions, noting at two open youth positions, reaching out to the high school, and the involvement of the current youth members.

2. STOPS Data – Annual Report

Burdick reported that the STOPS Data Annual Report was a result of Oregon House Bill (HB) 2355 from 2017, which requires law enforcement officers to document the demographics of all self-initiated traffic and pedestrian stops. **Burdick** outlined the three key evaluation tests used in the report and stated that the Milwaukie Police Department (MPD) met the standards for the predicted disposition and search finding tests, but the results of the decisions to stop test indicated a failure for Black drivers with a 2.17 rating, above the 1.8 threshold that signals disparity.

Burdick provided an explanation on how the data was collected and calculated and **Sagor** noted areas for confusion in how the report uses data over multiple years.

Burdick discussed ongoing efforts to analyze the data which included working with the Oregon Criminal Justice Commission (CJC) to understand contributing factors such as the limited availability to make stops during the noted time windows due to shift change debriefs and trainings.

Burdick emphasized that the department takes the results seriously and that they remain open-minded to the results and learning from them.

The group discussed how external factors, such as work schedules, shift work, and community demographics, and department turnover might influence stop rates.

Councilor Anderson and **Burdick** discussed how the city’s results compared to results from other organizations.

The group discussed ongoing process evaluation, the department’s commitment to addressing bias, improving training, and how the data should be reviewed in future years given the schedule changes in late 2024.

Sagor confirmed that they would keep Council updated on further analysis and actions.

3. Fiscal Year (FY) 2024 Audit – Report

Osborne introduced Ashley Osten, from Moss Adams, the city's independent auditing firm. **Osborne** noted how the new audit firm had been selected and credited the smooth and timely completion of the FY 2024 audit to the finance team, particularly Deeds and the city’s Accountant Judy Serio, for preparing schedules and supporting the audit.

Osten introduced the Moss Adams auditors and provided an overview of the audit process, explaining that the firm conducted independent verification of transactions, assessed internal controls, reviewed compliance with state laws, and evaluated financial statements for accuracy.

Osten confirmed that the city had received a “clean” unmodified opinion for FY2024, the highest level of assurance, meaning the financial statements were presented fairly in accordance with generally accepted accounting principles (GAAP). **Osten** noted that compliance testing identified one budget over-expenditure in the information technology (IT) department totaling \$45,000, which resulted from a change in accounting principles requiring subscription-based expenses to be recorded upfront. **Osten** stated that the audit team performed interviews with city staff outside of the finance department and did not uncover fraud, waste, or abuse and that no significant deficiencies or material weaknesses were identified.

The group discussed clarifications and definitions on audit adjustments, liabilities, deferred inflows and outflows, and Public Employees Retirement System (PERS).

Council Reports

Councilor Khosroabadi reported on a Community Action Board (CAB) meeting, where discussions focused on bylaws, recruitment, and accessibility initiatives. The CAB also planned upcoming presentations with the Energy Trust of Oregon (ETO) and the Clackamas County weatherization program to explore resources for residents. **Khosroabadi** also reported on a Clackamas County Water Environment Services (WES) meeting, where discussions included system development charges (SDCs) and the possibility of increasing rates to reduce burdens on ratepayers.

Councilor Massey reported on a North Clackamas Watershed Council (NCWC) meeting, which focused on different aspects of the Kellogg Creek Dam removal project. **Mayor Batey** noted a tour of the site with Neil Schulman of NCWC and a representative from Congresswoman Janelle Bynum's office.

Councilor Stavenjord attended a Downtown Alliance of Milwaukie (DAM) meeting, where discussions focused on beautification efforts, including hanging flower baskets, lighting, and other streetscape improvements.

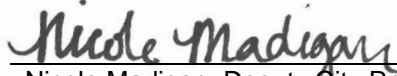
Councilor Khosroabadi added a note on the WES' SDC discussion, and the group discussed.

Councilor Anderson stated that Clackamas County Coordinating Committee (C4) had concerns about potential funding adjustments for Metro's Supportive Housing Services (SHS) bond measure and the timing of the renewal vote. The group considered options for advocacy and monitoring legislative developments. **Anderson** also highlighted Oregon House Bill (HB) 2138, which proposed zoning and housing policy changes, including applying middle housing standards to urban unincorporated areas and updating density and affordability requirements. **Mayor Batey** and **Anderson** discussed potential impacts on the city's housing policies.

4. Adjourn

Mayor Batey adjourned the meeting at 5:58 p.m.

Respectfully submitted,



Nicole Madigan, Deputy City Recorder

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