



CITY OF MILWAUKIE

PLANNING COMMISSION MINUTES

City Hall Council Chambers
10501 SE Main Street
www.milwaukieoregon.gov

June 25, 2024

Present: Jacob Sherman, Chair
Aaron Carpenter
Joseph Edge
Tina Fuenmayor
Will Mulhern

Staff: Jennifer Backhaus, Engineering
Technician III
Ryan Dyar, Associate Planner
Laura Weigel, Planning Manager

Absent: Joshua Freeman, Vice Chair

(00:11:08)

1.0 Call to Order — Procedural Matters*

Chair Sherman called the meeting to order at 6:30 p.m., read the meeting procedures and the Native Lands Acknowledgment and continued to chair the rest of the meeting.

Note: The information presented constitutes summarized minutes only. The meeting video is available by clicking the Video link at <http://www.milwaukieoregon.gov/meetings>.

2.0 Planning Commission Minutes

There were no minutes presented for approval.

(00:13:02)

3.0 Information Items

Planning Manager Weigel reported that the Lake Road Neighborhood District Association (NDA) had appealed the Commissions' decision on file VR-2024-003 for a variance at 11932 SE 35th Avenue to the City Council. **Chair Sherman** and **Weigel** noted community activities scheduled over the summer.

(00:14:36)

4.0 Audience Participation

No information was presented for this portion of the meeting.

(00:15:05)

5.0 Community Involvement Advisory Committee (CIAC)

No information was presented for this portion of the meeting.

6.0 Work Session Items

(00:15:39)

6.1 Draft Transportation System Plan (TSP) Performance Measures

Weigel, **Associate Planner Dyar**, and TSP project consultant **Matt Hughart** provided the report and presentation that are in the meeting packet. The presentation summarized how

the goals and policies of the TSP are related to the performance measures and are used to prioritize improvement projects at the end of the TSP update. The presentation also summarized the new state requirements related to performance measures, which performance measures were being considered for adoption, and how specifically those measures would be used.

Commissioner Edge, Hughart, and Chair Sherman remarked on the TSP's performance-based measures for transportation modes. The group discussed transportation measurement tools the city is proposing to use in the future, including Bicycle Level of Traffic Stress (BLTS), Pedestrian Level of Traffic Stress (PLTS), system completeness, and accessibility to transit. **Commissioner Edge and Chair Sherman** commented on specific aspects of the measurement methodology.

(01:26:00)

6.1 Draft Transportation System Plan (TSP) Goals and Policies

Weigel explained how previous Commission input had been incorporated into the TSP. The Commission provided additional feedback on the TSP goals and policies related to the transportation projects that improve the natural environment, mode-split targets, slowing traffic, and intergovernmental coordination and advocacy in the city's urban growth management area (UGMA). **Chair Sherman** and **Commissioner Edge** discussed the role of the city's neighborhood greenway system in relation to Policy #7 under the Active, Healthy, Transportation Choices" goal. **Commissioner Edge** explained that the TSP goal language should be as aspirational as possible.

(02:17:27)

Chair Sherman recessed the meeting.

(02:23:00)

6.1 Draft TSP – Livable Streets

Hughart provided the report and presentation that are in the meeting packet. **Chair Sherman, Hughart, and Commissioner Edge** remarked on the visual graphic samples in the TSP document and the inclusion of trees in cross sections. **Sherman, Backhaus, and Commissioner Edge** commented on the ideal width of multi-use pathways and the placement of mailboxes in pathways. **Edge** and **Weigel** noted the status of maps that were being developed that would include the street types. **Commissioner Carpenter** commented on including signage and cross-section examples and discussed traffic calming devices planned and pedestrian plazas with the group.

Commissioner Edge and **Chair Sherman** discussed setting and prioritizing street function classification as a policy choice to inform the city's future engineering decisions. **Commissioner Carpenter** and **Backhaus** discussed when classifications were set by staff.

Chair Sherman remarked on what traffic volumes should trigger the neighborhood greenways classification in the draft TSP.

Chair Sherman and **Hughart** thanked staff for their work on the draft TSP.

(03:12:37)

7.0 Planning Department/Planning Commission Other Business/Updates

Chair Sherman proposed that an in-person Commission orientation be scheduled given the number of new Commission members. The group discussed the feasibility and logistics of scheduling a Commission orientation.

Commissioner Edge announced the upcoming Oak Grove Festival.

Planning Manager Weigel and **Chair Sherman** noted a new commissioner would join the Commission in July.

(03:22:00)

8.0 Forecast for Future Meetings

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|-----------------|---|
| July 9, 2024 | 1. Hearing Item: Clackamas County Water Environment Services (WES) Addition (DR-2024-002) |
| | 2. Work Session Item: Citizen Involvement Advisory Committee (CIAC) <i>Tentative</i> |
| | 3. Work Session Item: Natural Resources Code Amendments (Part 2, Water Quality Resource (WQR) Code) <i>Tentative</i> |
| July 23, 2024 | Nothing scheduled at this time. |
| August 13, 2024 | 1. Hearing Item: The 1847 Food Park continued hearing and |
| | 2. Work Session Item: A discussion of a draft agenda for the Commission's annual meeting with the neighborhood district associations (NDAs) tentatively scheduled for September 24. |

Chair Sherman proposed that the Commission send a letter to the City Council regarding the Commission's position on the proposed neighborhood hubs code amendments package. The group discussed the proposal hubs letter and the issues that had been discussed during the Commission's hearing on the hubs code amendments. It was the Commission consensus to send a letter to Council regarding the hubs code amendments.

Meeting adjourned at approximately 9:43 p.m.

Respectfully submitted,
Scott Stauffer, City Recorder