



# Comprehensive Plan Implementation Committee (CPIC) Charter

## Background and Purpose

The 2020 Milwaukie Comprehensive Plan (Plan) represents the first complete update of the Plan since 1989. The Comprehensive Plan is the city's main document for guiding growth and development, and under state law must be consistent with Oregon's [Statewide Planning Goals](#).

The updated Comprehensive Plan builds upon the work of the Milwaukie [Community Vision](#) adopted in September of 2017. The Plan was developed to:

- Be consistent with state requirements;
- Address community priorities mentioned in the Community Vision;
- Be easy to read and navigate; and
- Incorporate the City's quadruple bottom line to sustainability (People, Place, Planet and Prosperity).

With adoption of the updated Plan, the City is initiating the process of plan implementation – adopting code and map amendments consistent with the plan policies. Phase 1 implementation will focus primarily on housing, urban forestry and parking as they relate to housing, as well as compliance with [House Bill 2001 \(HB 2001\)](#).

On March 3, 2020, the City Council adopted [Resolution 19-2020](#), which appointed 15 at-large members and liaisons from the City Council and Planning Commission to a Comprehensive Plan Implementation Committee (CPIC). The CPIC will support the City by helping to involve a variety of different stakeholders in the decision-making process, offering feedback on a code audit and draft code concepts and ensuring that the diverse interests of the Milwaukie community are reflected in the code and map amendments.

The CPIC are the primary liaisons to the Milwaukie community, and are expected to provide feedback on public involvement efforts, code concepts and amendments, and advance recommendations to the Planning Commission and City Council.

The CPIC will interact with City of Milwaukie staff, particularly the Planning Division and its consultant team. The CPIC will meet monthly throughout the code amendment process, with adoption of the final code package plan targeted for early Summer 2021. Subcommittees may also be established to work on specific tasks and will hold meetings as necessary. CPIC members are also encouraged to help facilitate meetings with their neighborhood district associations and other community organizations.

The CPIC is encouraged to promote opportunities for public involvement, disperse information to the Milwaukie community, and solicit feedback concerning the Comprehensive Plan Implementation project.

### Committee Responsibilities

1. Utilize members' connections to their respective community networks to communicate information about the project, solicit feedback, and encourage participation in project events.
2. Provide guidance to City staff and the consultant team on outreach strategies, marketing materials, and public involvement exercises, and recommend changes as needed.
3. Review code concepts and provide input on proposed amendments to the Milwaukie Municipal Code that is consistent with comprehensive plan policies and HB 2001.

### Ground Rules for CPIC meetings

1. Listen carefully and speak honestly
2. Respect the views of others
3. Keep an open mind
4. Critique issues, not people
5. Allow everyone to speak without dominating the conversation