**CITY OF MILWAUKIE**
**DESIGN AND LANDMARKS COMMITTEE**
**NOTES**
**Milwaukie City Hall**
**10722 SE Main St**
**Monday, June 4, 2018**
**6:30 PM**

**COMMITTEE MEMBERS PRESENT**
Lauren Loosveldt, Chair
Cynthia Schuster, Vice Chair
Mary Neustadter
Kyle Simukka

**MEMBERS ABSENT**
None

**STAFF PRESENT**
Denny Egner, Planning Director

**OTHERS PRESENT**
Ben Weber, SERA Architects
Matt Arnold, SERA Architects
Elizabeth Decker, JET Planning
Brett Laurila (pending appointment to DLC)

**1.0     Call to Order – Procedural Matters**

**Chair Lauren Loosveldt** called the meeting to order at approximately 6:30 p.m.

**2.0     Design and Landmarks Committee Notes**
  2.1     April 2, 2018
  2.2     April 17, 2018 (special session)
  2.3     May 7, 2018

**Chair Loosveldt** called for any revisions to the notes from the past 3 meetings. **Planning Director Denny Egner** clarified that there was not a quorum present on May 7 and so that was not an official meeting for which notes were necessary. No changes were proposed to the notes either of the April meetings, and they were approved unanimously.

**3.0     Information Items** – None

**4.0     Audience Participation** – None

**5.0     Public Meetings** – None

**6.0     Worksession Items**
  6.1     Downtown Design Guidelines (DDG) Assessment, Session 4
          Facilitators: Ben Weber and Matt Arnold, SERA Architects

The group continued its review of the draft materials prepared by the consultant team, looking at several of the various design elements and discussing how each one's purpose, standards, and guidance fit together to achieve the desired effect.

**7.0     Other Business/Updates** – None

**8.0     Design and Landmarks Committee Discussion Items –** None

**9.0** **Forecast for Future Meetings:**

| | |
|---|---|
| July 2, 2018 | DDG Assessment, Session #5 |
| August 6, 2018 | DDG Assessment, Session #6 |
| Sept. 2018 (TBD) | Ongoing DDG Assessment |
| Oct. 1, 2018 | Ongoing DDG Assessment |

**Chair Loosveldt** adjourned the meeting at approximately 8:30 p.m.

Respectfully submitted,

Brett Kelver, Associate Planner

Lauren Loosveldt, Chair