

**CUAB MEETING MINUTES**  
**Wednesday, June 9, 2010**  
**Johnson Creek Facility Conference Room**  
**6101 SE Johnson Creek Blvd.**

**Members Present**

Bob Hatz, Vice Chair  
Beth Kelland  
Mike Scholar

**Members Absent**

Charles Bird, Chair (present via phone/video feed)

**Staff Present**

Gary Parkin, Engineering Director  
Andy Parks, Interim Finance Director  
Pat Duvall, Acting City Manager

**Guests**

Mayor Jeremy Ferguson

I. CALL TO ORDER

Vice Chair Hatz called the meeting to order at 6:05 p.m.

II. INTRODUCTIONS.

III. CONSENT AGENDA

Minutes from the May 5, 2010 meeting were presented, and adopted without change.

IV. REPORTS

A. Andy Parks reviewed the City/CCSD#1 Settlement Agreement terms and provided information on the impact of the pending settlement with a rate for treatment of \$20/EDU in 2010, \$23 in 2011 and \$26 in 2012. Additional rate increases of about 12% in 2011 and 27% in 2012 would be needed to fully recover costs. The information is preliminary, and an EDU count will be postponed until a long-term agreement is reached (an EDU audit is planned for 2011 for use in 2012).

Andy Parks reviewed billing alternatives, including monthly billing, credit and automatic withdrawal. Andy talked about providing an incentive (like 2% reduction) for those using auto pay since it was less costly for the City. The CUAB agreed that this would be a good thing to pursue.

Andy presented a table showing current revenue and expenditure requirements, showing the revenue with surcharge and planned rate increase, and the expenditures for collection and treatment. He asked the

board to consider continuation of the wastewater surcharge (it was set to expire when an agreement with the County was reached).

**Motion from the board:**

Maintain the wastewater rate surcharge as-is until monthly billing is in place at which time it will be rolled into regular rate.

The motion passed 3-0 with one abstention (Vice Chair Hatz)

Questions were asked about the EDU billing basis. Andy said it was easier to bill and required less staff time but he was comfortable with the consumption based method.

Andy discussed the need to set a rate for capital for the City's collection system, minimum 60 days cash for minor repairs, etc. and planning to replace major capital needs when needed rather than when funds are available (borrow to complete if needed).

V. MATTERS FROM THE BOARD.

VI. OTHER

VII. INFORMATION SHARING


VIII. FUTURE MEETING DATE/AGENDA ITEMS

Next meeting: Wednesday, July 7, 2010. Plan for field trip to Tri-City plant.

IX. ADJOURN

The meeting adjourned at 8:25 p.m.

  
\_\_\_\_\_  
Bob Hatz, Vice Chair

  
\_\_\_\_\_  
Gary Parkin, Scribe