

**CUAB MEETING MINUTES**  
**Wednesday, September 1, 2010**  
**Johnson Creek Facility Conference Room**  
**6101 SE Johnson Creek Blvd.**

**Members Present**

Charles Bird, Chair  
Bob Hatz, Vice Chair  
Beth Kelland  
Mike Sclar

**Staff Present**

Gary Parkin, Engineering Director  
Andy Parks, Interim Finance Director (arrived at 7:10)

**Guests**

None

I. CALL TO ORDER

Chair Bird called the meeting to order at 6:05 p.m.

II. INTRODUCTIONS.

III. CONSENT AGENDA

Minutes from the June 9, 2010 meeting will be completed and presented for adoption at the next meeting.

IV. REPORTS

Gary discussed the Wastewater Master Plan. It was in the adoption phase last year when, because of the treatment plant issue, the adoption process was stopped. Now that the treatment issue has reached a conclusion, the adoption process will continue. Chairman Charles Bird mentioned that rates would be a main master plan issue.

The board commented on the Kellogg treatment plant with Bird relating that simple fixes and taking away the smell would be sufficient from his perspective (someone living near to the plant). Beth Kelland said that having a plant like Vancouver's was a good vision and that not much money should be spent on the plant that will be obsolete.

Interim Finance Director Andy Parks reported on the monthly billing issue, including changing the municipal code, and needing to quantify billing loss. He also mentioned the need for accurate water meters. The board raised questions about meter reads.

Andy discussed a billing equity issue is caused primarily by the fact that wastewater treatment for Milwaukie is provided by three different entities, City of Portland, Clackamas County (Kellogg), and Oak Lodge Sanitary District. Each jurisdiction charges a different treatment rate. Current policy is that each

account pays based on where their treatment is done. The billing equity proposal is for the City to charge all accounts using the same treatment cost basis. That is, the total treatment cost for the City is proportioned to all accounts.

Andy presented information showing that since there are relatively few accounts served outside of the Kellogg plant, there was very little effect on the wastewater sewer rates by combining the treatment cost. The exception would be for any accounts with extremely large usage that were treated outside of the Kellogg plant. To account for this he suggested that those customers using more than 500 ccf (hundred cubic feet of water usage) would pay the treatment costs per the treating jurisdiction's rate. After discussion a motion was proposed.

**Motion from the board:**

Equalize rates for services billed and collected by the City of Milwaukie, for all customers using up to 500 ccf per two-month billing cycle. Those customers using more than 500 ccf per the billing cycle will be billed the City rate on usage up to 500 ccf and the charge assessed to the City for consumption above 500 ccf per two-month billing cycle.


The motion passed 3-0 with one abstention (Vice Chair Hatz)

- V. MATTERS FROM THE BOARD.
- VI. OTHER
- VII. INFORMATION SHARING
- VIII. FUTURE MEETING DATE/AGENDA ITEMS

Next meeting: Wednesday, October 6, 2010.

- IX. ADJOURN

The meeting adjourned at 8:45 p.m.

  
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~~Charles Bird, Chair~~  
Bob Hatz Vice Chair for

  
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Gary Parkin, Scribe