



**PUBLIC SAFETY ADVISORY
COMMITTEE (PSAC)**
10501 SE Main St
Milwaukie OR 97222
503-786-7606
engineering@milwaukieoregon.gov

Spot Program Proposal Initial Proposal

PROGRAM DESCRIPTION:

Small public safety project proposals (for example, Speed humps, pedestrian crosswalk signage, bump outs and re-painting crosswalks). The expected cost of any project submitted on the Spot program should be approximately \$25,000 or less.

INSTRUCTIONS:

If you have identified a problem and a corresponding improvement opportunity related to public safety, complete this form. Copies of this form are available on the city's website (at <https://www.milwaukieoregon.gov/engineering/safe/spot>), or through your local Neighborhood District Association (NDA) representative. The completed form can be submitted by:

- Emailing a copy to: engineering@milwaukieoregon.gov.
- Giving a hard copy to the NDA's representative on the Public Safety Advisory Committee (PSAC).
- Mailing a copy to:
Milwaukie Engineering Department
Spot Program
10501 SE Main St
Milwaukie, OR 97222

PSAC will evaluate all Spot program proposals submitted each month and provide a prioritized list to the city's Engineering staff. During their review, PSAC considers the proposal's merit, available funding, and equitable distribution of Spot programs across the city, among other considerations.

The Engineering staff evaluates each proposal and gets input from other departments (eg, Public Works and the Milwaukie Police Department) as warranted. If there are no concerns, the project will be scheduled for implementation. If there are concerns about the proposal, it will send it back to PSAC for further evaluation. The proposer of the project will be notified of the decision either by their NDA's PSAC representative or via email from a city Engineer.

Supplemental Information

The City of Milwaukie encourages project proposers to include as much information as practical in the initial proposal, but it may be necessary to develop additional information after submission. Proposals do not need complete information for initial consideration.

Given the inherent difficulty for community and PSAC members to anticipate the cost of a project, or the unintended consequences that a proposed project could have on such things as traffic patterns, emergency vehicle access or long term street maintenance, it is anticipated that many proposed projects may not gain approval through the Spot program. Other funding mechanisms (eg. SAFE routes to schools and capital improvement projects) exist that may be better suited for some projects. For that reason, PSAC will include more projects on the list submitted to Engineering for evaluation than can be funded; and PSAC will be expected to prioritize the projects after their costs are better understood.

PROPOSER:

First Name:	Last Name:
Mailing address:	Zip:
Phone(s):	Email:
Neighborhood District Association:	

LOCATION (NEAREST ADDRESS OR INTERSECTION):

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BRIEF DESCRIPTION OF THE PROBLEM:

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PROPOSED SOLUTION:

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MAP/SKETCH:

PRELIMINARY COST (PROVIDE ANY ANTICIPATED COSTS):

OFFICE PROCESSING:

Received by:	Date:
Considered by PSAC on:	Response:

