



**MILWAUKIE ENGINEERING**  
 10501 SE Main St  
 Milwaukie OR 97222  
 503.786.7600  
 engineering@milwaukieoregon.gov

# Right-of-Way Permit Application

Date: \_\_\_\_\_  
 Permit #: \_\_\_\_\_

<b>PERMIT TYPE:</b>	<input type="checkbox"/> Construction*	<input type="checkbox"/> Tree Removal or Major Pruning	<input type="checkbox"/> Use	<input type="checkbox"/> Intersection Painting	<input type="checkbox"/> Parklet	<input type="checkbox"/> Encroachment
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**Please allow 2 weeks for permit review time.**

Before beginning work, **24-hour notice** must be given to the Engineering Department and transportation agencies. 24-hour notice shall also be given to Fire / Police Dispatch for **complete road closures ONLY**.

- City Public Works.....(503) 786-7606
- Fire / Police Dispatch.....(503) 786-7500
- North Clackamas School District #12....(503) 353-6000
- Tri-Met.....(503) 661-8117

Permittee shall notify applicable utility companies **48 hours** prior to start of work.

**Milwaukie Engineering must be notified prior to each stage of construction.**

## SITE INFORMATION:

Address:	
Project Name:	Map & Tax Lot(s):
Description of Work:	

## RESPONSIBLE PARTIES:

<b>PROPERTY OWNER:</b>	
Mailing address:	State/Zip:
Phone(s):	Email:
<b>APPLICANT:</b> <input type="checkbox"/> Contractor	<input type="checkbox"/> Representative <input type="checkbox"/> Other:
Business Name:	
Mailing address:	State/Zip:
Phone(s):	Email:
CCB License #:	City/Metro Lic. #:
Insurance:	Policy #:

**SEE REVERSE FOR ADDITIONAL INFORMATION  
 – SIGNATURE REQUIRED –**

## RIGHT-OF-WAY PERMIT GENERAL PROVISIONS:

### Traffic Control Requirements

1. A Traffic Control Plan is required for any work that will obstruct the normal flow of vehicular or pedestrian traffic. The plan must be submitted to the City for review and approval 48 hours before beginning work.
2. Employ traffic control signage/methods per Manual on Uniform Traffic Control Devices (MUTCD) or Oregon Temporary Traffic Control Handbook. On jobs where a specific traffic control plan is required, work shall not begin until the plan has been reviewed and approved by the City.
3. One travel lane must remain open at all times unless otherwise specified on the traffic control plan.

### Hours of Work

Noise generating equipment is limited to the following hours of operation by the City's noise ordinance (MILWAUKIE MC 8.08.0701): Weekdays 7:00 a.m. to 7:00 p.m.; Saturdays 8:00 a.m. to 5:00 p.m. See front of permit for the hours the project street may be occupied.

### Erosion Prevention and Sediment Control Requirements

1. See Milwaukie Municipal Code Title 16 Chapter 16.28 Erosion Control
2. Cover all stock piles with plastic.
3. Do not stock pile in the street.
4. Mud or other debris may not be washed into the City's storm or sanitary system or deposited in the right-of-way.
5. For more information, visit the Erosion Prevention and Control webpage:  
[www.milwaukieoregon.gov/publicworks/erosion-prevention-and-control](http://www.milwaukieoregon.gov/publicworks/erosion-prevention-and-control)

### Other Provisions

Please see other applicable General Provisions based on the type of right-of-way permit applied for at [www.milwaukieoregon.gov/engineering/right-way-permit-application](http://www.milwaukieoregon.gov/engineering/right-way-permit-application).

- Construction General Provisions  
**\*Construction permits may require a refundable deposit of \$1,500.** Deposits require completion of a Deposit Authorization Form, found at [www.milwaukieoregon.gov/building/deposit-authorization-form](http://www.milwaukieoregon.gov/building/deposit-authorization-form).
- Intersection Painting General Provisions
- Parklet General Provisions

We hereby agree to replace said premises satisfactory to the City Engineer at our own expense, and to hold the City of Milwaukie harmless from any and all damages or expense caused by, or in any way connected with, the use of said property or restoring the same to its original condition. City specifications shall be met unless otherwise authorized by the City Engineer or their authorized representative. If work cannot be completed by expiration date, applicant must apply for an extension.

\_\_\_\_\_

Applicant Name/Business

\_\_\_\_\_

Applicant Signature

\_\_\_\_/\_\_\_\_/\_\_\_\_

Date

## THIS SECTION FOR OFFICE USE ONLY:

FEE TYPE	AMOUNT	
Permit Fee	\$	Date Issued:
Plan Review Fee	\$	Exp. Date:
Inspection Fee	\$	
Street Opening Deposit*	\$	<input type="checkbox"/> Deposit Authorization Form received
<b>TOTAL AMOUNT RECEIVED:</b>	<b>\$</b>	<b>RECEIPT #:</b>

NOTES: