



# **Ledding Library Board Meeting Minutes**

**September 27, 2010**

**Ledding Library Pond House**

**Meeting called by:** Library Board Chairperson, Mark Docken

**Board Members present:** Mark Docken, Tom Hogan, Colleen Schacht, Ron Rasch and Ed Zumwalt.

**Absent:** Kay Sweetland Bower and Robert Biswas Diener

**Library staff:** Joe Sandfort

## **Meeting Minutes**

**Call to order:** Library Board Chairperson Mark Docken called the meeting to order at 6:30 pm.

### **New business**

**Library Board tour of Ledding Library grounds:** The Board took an impromptu tour of Scott Park, primarily to evaluate its size and to determine how the park may fit into a library expansion.

**Librarian's report:** Library Director Joe Sandfort began his report by stating that the hiring process of a new city manager continues. City Attorney Bill Monahan was interviewed by city department directors and by a citizen group on September 22. The City Council will announce its decision in the near future. Joe then said that the Ledding will has not yet been examined by the city's law firm. He then said that he will go the Clackamas County Recorder's office himself, copy the entire will and send it to the firm. Joe then said that a memorial service for library patron, volunteer and friend, Stan Ross will be held at the Pond House on September 29 at 1:00PM. The city's *Space Assessment Study* was finished and distributed recently. The library staff suggested that a few changes be made. The city's new website should be ready for viewing on October 1. Because of state of Oregon funding problems, the Ready To Read grant award to the Ledding Library has been reduced significantly.

**Discussion the library's five year plan:** Mark began this discussion by distributing a draft version of the five year plan on which he has been working. He asked that each Board member provide input into the plan so that it can be made final at the October Board meeting. The plan was then described as a "living document" that should contain three components: accomplishments for 2009-2010; goals for 2010-11; and goals for 2012-2015. Mark said that the plan should drive the library expansion / relocation project forward. Discussion then centered on when the plan should be delivered to the City Council. There was a general agreement that January 2011 would probably be the best time for the plan's presentation since that is when the new City Council will take office. Mark then said it is essential that the Ledding Library Foundation be focused on the five year plan's goals. He added that he attended Mayor Ferguson's *State of the City* address. In his talk, Mayor Ferguson said that the city would like to develop the vacant land that is adjacent to SE Monroe, SE 37<sup>th</sup> and SE Oak. Mark said that this site may be appropriate for a new library if warranted.

### **Project updates and progress reports**

**Poetry Series update:** Tom reported that the fourth season of the Milwaukie Poetry Series started on September 8 with John Witte reading to a full house. Youth open mic events have now been scheduled for the last Thursday of each month. Tom is working on a 2009-2010 *Poetry Series Report* that he will present at the October meeting. Joe said that all Ledding Library events are now posted on two websites – the library's new city-affiliated site and a library network calendar. Hannah Wells of the City Recorder's office is in the process of creating a website for the Poetry Series.

**General Discussion:** Ed announced that October's First Friday event will include an *Authors' Corner* reading featuring Scott Lazenby at 8 Bitts Coffee Shop. Tom then said that there will be a First Friday poetry open mic at St. John's Episcopal Church.

Mark expressed an interest in Radio-frequency identification (RFID) technology and its library applications. Joe concurred, saying that RFID can be used to circulate items, to conduct inventories and to act as a security system. The library network office is currently investigating whether or not RFID is viable as a network-wide project.

Ed said that he had learned of a partnership between ODS and Baker County that resulted in an enhanced library building. He would like to investigate whether or not a similar partnership could work in Milwaukie.

Mark reported that Clackamas Community College may at some time be interested in adding a public library to its Harmony Road campus.

The meeting was adjourned at 7:50PM.

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