

**CITY OF MILWAUKIE  
DESIGN AND LANDMARKS COMMITTEE  
MEETING MINUTES  
Milwaukie City Hall  
10722 SE Main St  
MONDAY, APRIL 2, 2012  
6:30 PM**

**DLC MEMBERS PRESENT**

Greg Hemer, Chair  
Jim Perrault, Vice Chair  
Becky Ives  
Scott Barbur

**STAFF PRESENT**

Li Alligood, Assistant Planner, (DLC Liaison)  
Katie Mangle, Planning Director

**MEMBERS ABSENT**

Chantelle Gamba

**1.0 Call to Order – Procedural Matters**

**Chair Greg Hemer** called the meeting to order at 6:32 p.m. and read the conduct of meeting format into the record.

**2.0 Design and Landmarks Committee Minutes**

2.1 March 5, 2012

**DLC Member Jim Perrault** moved to approve the **March 5, 2012, Design and Landmarks Committee minutes as presented**. **DLC Member Becky Ives** seconded the motion. The minutes were approved unanimously.

***Note: The information presented constitutes summarized minutes only. The meeting audio is available from the Planning Department upon request.***

**3.0 Information Items**

**Li Alligood, Assistant Planner**, introduced Scott Barbur, a new member of the Committee. He would be appointed by City Council on April 3 and was at the meeting as an observer.

**4.0 Audience Participation** –This is an opportunity for the public to comment on any item not on the agenda. There was none.

**5.0 Public Meetings** – None

**6.0 Worksession Items**

Item 6.2 was taken out of order.

6.2 Review of FIP grant revision request from Bernard's Garage

**Ms. Alligood** provided an overview of the request. The Committee had asked the applicant to return with additional information about the sidewalk regarding on 21<sup>st</sup> Ave and its impact on the building.

**Siri Bernard, applicant, and Jim Bernard, property owner,** stated that TriMet would start regrading the sidewalks in the summer of 2012 and they did not yet know what the impact on the office building would be.

**The Committee unanimously agreed to grant the applicant's request to remove the awning from the approved scope of work, and directed staff to reimburse the applicant for the remainder of the work that had been done.**

6.1 Façade Improvement Program Grant application: 10921 SE Main St

**Ms. Alligood** provided an overview of the request. The applicant had requested matching grant funds to replace the storefront windows and doors.

**The Committee** requested additional information before making a decision.

- Suggested the applicant consider installing an exterior light fixture to deter customers of the Brew from leaning against the window.
- Asked staff to tell the applicant that additional funds were available due to the revised scope of work for the Bernard's Garage grant.
- Requested additional information regarding the aluminum window frame color.

6.3 Land use training

**Katie Mangle,** Planning Director, provided a land use training via PowerPoint presentation.

7.0 Other Business/Updates

7.1 May meeting date

**Ms. Alligood** noted that there would be a design review meeting for the light rail station, DR-12-04, in May. She asked the Committee if they would be able to reschedule the regular May meeting to the 23<sup>rd</sup>. **The Committee** agreed to reschedule the meeting in order to hold the design review meeting for the light rail station.

8.0 Design and Landmarks Committee Discussion Items – None

9.0 Forecast for Future Meetings:

- May 23, 2012
1. Façade Improvement Program application review (tentative)
  2. Design review meeting for light rail station (DR-12-04)

- June 4, 2012
1. 2012-2013 work plan

Meeting adjourned at approximately 8:45 p.m.

  
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Greg Hemmer, Chair