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**CITY OF MILWAUKIE
DESIGN AND LANDMARKS COMMITTEE
MEETING MINUTES
MILWAUKIE CITY HALL
10722 SE Main St
WEDNESDAY, MAY 23, 2012
7:00 PM**

DLC MEMBERS PRESENT

Greg Hemer, Chair
Jim Perrault, Vice Chair
Becky Ives
Chantelle Gamba
Scott Barbur

STAFF PRESENT

Li Alligood, Assistant Planner, (DLC Liaison)
Scot Siegel, Contract Project Planner
Justin Gericke, City Attorney

1.0 Call to Order – Procedural Matters*

Chair Greg Hemer called the meeting to order at 7:00 p.m. and read the conduct of meeting format into the record.

***Note:** The information presented constitutes summarized minutes only. The meeting audio is available from the Planning Department upon request.*

2.0 Design and Landmarks Committee Minutes

2.1 April 2, 2012

Vice Chair Jim Perrault moved to approve the April 2, 2012, Design and Landmarks Committee minutes as presented. **DLC Member Becky Ives** seconded the motion. The minutes were approved unanimously.

3.0 Information Items

Chair Hemer welcomed **DLC Member Scott Barbur** to the Committee.

4.0 Audience Participation –This is an opportunity for the public to comment on any item not on the agenda. There was none.

5.0 Public Meetings

The Committee proceeded to Item 6.0 before Item 5.0.

6.0 Worksession Items

6.1 Façade Improvement Program Application Review (10921 SE Main St, 12,500 Commercial Window Coverings)

Li Alligood, Assistant Planner, provided an overview of the request. The Committee reviewed the application on April 2, 2012, and had asked the applicant to return with additional information about the proposed replacement windows and exterior lighting.

Patrick Jones, 12,500 Commercial Window Coverings, Inc., was in attendance and responded to questions from the Committee.

Mr. Perrault moved to approve the revised application. Mr. Barbur seconded the motion. The motion was approved unanimously.

The Committee returned to Item 5.1.

5.0 Public Meetings

5.1 Milwaukie Light Rail Station Design Review (DR-12-04)

Chair Hemer opened the public meeting for DR-12-04 and read the conduct of design review meeting into the meeting record. He read a statement regarding his ex parte contacts as a member of the DLC, the Portland Milwaukie Light Rail (PMLR) Citizen's Advisory Committee (CAC), and as an employee of Milwaukie Lumber. No member of the audience or Committee challenged his participation in the meeting.

Ms. Alligood presented the staff report via PowerPoint presentation. The Committee was reviewing the light rail station design against the Downtown Design Guidelines and would make a recommendation to the Planning Commission for its consideration. Staff suggested two conditions of approval related to on-site seating and stormwater facility design.

Jeb Doran, TriMet, presented an overview of the project via PowerPoint presentation. **Mr.**

Doran and Ron Heiden, Mayer/Reed, responded to questions from the Committee.

Ms. Alligood and Wendy Hemmen, Light Rail Design Coordinator, responded to questions from the Committee.

The Committee discussed the proposed design and conditions of approval and requested that the bike lockers be stainless steel; confirmed that bike shelter rafters would be painted black; and determined that seating would not be appropriate in the bike plaza for safety reasons.

Mr. Perrault moved to recommend approval of Design Review application DR-12-04 with the suggested conditions of approval, amended to remove the condition requiring seating in the bike plaza. DLC Member Chantelle Gamba seconded the motion. The motion was approved unanimously.

***Note:** The information presented constitutes summarized minutes only. The Design Review meeting video is available at <http://www.ci.milwaukie.or.us/planning/design-and-landmarks-committee-16>.*

7.0 Other Business/Updates

7.1 DLC representative to attend Planning Commission hearing on DR-12-04

The Committee determined that **Chair Hemer** and **Ms. Gamba** would attend the July 12, 2012, Planning Commission hearing on the application to present the DLC's recommendation.

7.2 June meeting

Ms. Alligood noted that there were no agenda items scheduled for the June 2 meeting. **Chair Hemer** suggested cancellation of the meeting. **The Committee** agreed.

7.3 City Council update

Ms. Alligood stated that the DLC update with City Council was scheduled for July 17. She was not available on that date and requested the update be rescheduled for August 7, 2012, in place of the regularly scheduled August 6, 2012, DLC meeting. **The Committee** agreed.

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109 7.4 DLC notebook updates

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111 **Ms. Alligood** distributed update pages for the DLC notebooks related to recently adopted
112 amendments to Title 14 Sign Ordinance.

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114 **8.0 Design and Landmarks Committee Discussion Items – None**

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116 **9.0 Forecast for Future Meetings:**

117 June 4, 2012 1. Cancelled

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119 July 2, 2012 1. Design Review meeting for PMLR signal and communications
120 building (DR-12-05)

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122 Meeting adjourned at approximately 10:00 p.m.

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Greg Hemer, Chair

