

**CITY OF MILWAUKIE
DESIGN AND LANDMARKS COMMITTEE
MINUTES
Milwaukie City Hall
10722 SE Main Street
WEDNESDAY, NOVEMBER 14, 2012
6:30 PM**

COMMITTEE MEMBERS PRESENT

Greg Hemer, Chair
Jim Perrault, Vice Chair
Scott Barbur
Chantelle Gamba

STAFF PRESENT

Li Alligood, Associate Planner (DLC Liaison)
Steve Butler, Planning Director

COMMITTEE MEMBERS ABSENT

Becky Ives

1.0 Call to Order – Procedural Matters*

Chair Greg Hemer called the meeting to order at 6:35 p.m. and read the conduct of meeting format into the record.

**Note: The information presented constitutes summarized minutes only. The meeting audio is available from the Planning Department upon request.*

2.0 Design and Landmarks Committee Minutes

2.1 September 5, 2012

DLC Vice Chair Jim Perrault moved to approve the **September 5, 2012, Design and Landmarks Committee minutes as presented. DLC Member Scott Barbur** seconded the motion. The minutes were approved unanimously.

DLC Member Chantelle Gamba arrived at 6:40.

3.0 Information Items

Steve Butler, Planning Director, introduced himself to the Committee and provided an overview of his professional experience and responded to questions from the Committee. He noted that **Kenny Asher**, Community Development Director, was leaving the City on December 18 for a position in Tigard.

4.0 Audience Participation –This is an opportunity for the public to comment on any item not on the agenda. There was none.

5.0 Public Meetings

There were no public meetings scheduled.

6.0 Worksession Items

6.1 Summary: Milwaukie's Historic Preservation Program
Staff: Li Alligood

Ms. Alligood provided an overview of the City's current historic preservation program, and referred to the staff report.

The Committee determined that it would participate in grassroots efforts to increase interest in the City's historic resources, including joint meetings with NDAs and other community groups.

- **Mr. Barbur** offered to contact Teri Bankhead, Assistant to the City Manager, to discuss the Milwaukie Museum and future plans for the museum and building.
- **Vice Chair Perrault** stated that he would provide a printer to the Milwaukie Museum in order to support efforts to catalogue its collection.

Ms. Alligood indicated that the City could provide limited assistance, including posting information on the web site and promoting preservation-related meetings or events.

7.0 Planning Department Other Business/Updates

7.1 Expectations for Board, Commission, and Committee Alternates

Ms. Alligood provided information about the expectations for board, commission, and committee alternates, which were adopted by Council in 2011. The DLC did not have an alternate, but could have one in the future.

7.2 December meeting

Ms. Alligood noted that there were no agenda items planned for the December meeting, and asked if the Committee would like to cancel the regular December meeting. **The Committee** agreed.

8.0 Design and Landmarks Committee Discussion Items

9.0 Forecast for Future Meetings:

- | | |
|-------------------|--|
| December 3, 2012 | 1. Cancelled |
| January 7, 2013 | 1. TBD |
| February 11, 2013 | 1. Joint meeting with Historic Milwaukie NDA |

Meeting adjourned at approximately 8:10 p.m.

Respectfully submitted,

Li Alligood, Associate Planner



Greg Hener, Chair