

**CITY OF MILWAUKIE  
PLANNING COMMISSION  
MINUTES  
Milwaukie City Hall  
10722 SE Main Street  
TUESDAY, April 9, 2013  
6:30 PM**

**COMMISSIONERS PRESENT**

Lisa Batey, Chair  
Shaun Lowcock  
Wilda Parks  
Gabe Storm

**STAFF PRESENT**

Stephen C. Butler, Planning Director  
Ryan Marquardt, Senior Planner  
Brad Albert, Civil Engineer

**COMMISSIONERS ABSENT**

Clare Fuchs, Vice Chair  
Sine Adams

**1.0 Call to Order – Procedural Matters**

**Chair Batey** called the meeting to order at 6:30 p.m. and read the conduct of meeting format into the record.

***Note:** The information presented constitutes summarized minutes only. The meeting video is available by clicking the Video link at <http://www.ci.milwaukie.or.us/meetings>.*

**2.0 Planning Commission Minutes – None**

**3.0 Information Items**

There were no information items.

**4.0 Audience Participation** –This is an opportunity for the public to comment on any item not on the agenda. There was none.

**5.0 Public Hearings – None**

**6.0 Worksession Items**

- 6.1 Summary: Stormwater Master Plan  
Staff: Brad Albert

**Brad Albert, Civil Engineer**, introduced Jim Harper of Brown & Caldwell, the consultant hired to develop an update of the 2004 Stormwater Master Plan (SWMP). Mr. Albert reviewed the background of the SWMP, current status, proposed amendments to the Comprehensive Plan, and noted the SWMP was scheduled for a City Council worksession on May 7<sup>th</sup>.

**Mr. Harper** presented the staff report via PowerPoint and reviewed the process of the update in order to meet current standards and updated National Pollution Discharge Elimination System (NPDES) and Underground Injection Control (UIC) regulations. He outlined the goals and objectives, and scope of the project. He reviewed the evaluation and findings, and recommendations, and noted the outline for the updated SWMP.

The draft SWMP summarized the findings and recommendations. The draft amendments to the Comprehensive Plan were to reflect the language in the updated SWMP.

**Mr. Harper** answered questions of the Planning Commission. He reviewed the identified utilities at risk, potential water quality retrofit opportunities, and the stormwater management plan which explained how the City manages its stormwater facilities and regulated development.

There were 28 CIP projects identified which could be combined into 17 projects. These were ranked for priority within certain criteria such as staffing, vehicle maintenance and replacement, funding, etc.

The Planning Commission asked questions and discussed the proposed SWMP, stormwater management for new development, rates, incentives for onsite stormwater management i.e. bioswales, drinking water vs. ground water, and the Kellogg watershed.

**Mr. Albert** clarified that the Planning Commission's responsibility was to recommend adoption of the amendments to the Comprehensive Plan with regard to the SWMP as an ancillary document to the Comp Plan. He reviewed the timeline for recommendation and adoption.

The Commission discussed the proposed amendments.

## 6.2 Summary: Draft Planning Commission Work Plan Staff: Steve Butler

**Steve Butler, Planning Director**, reviewed the staff report, noted the work over the past 12 months, and what was on the horizon. He responded to questions and the Commission discussed some of the key work plan items:

- CCEP – Project background, draft grant scope of work, and planned work. Identified opportunity sites and reviewed the consideration criteria, project timeline, public outreach, other opportunities, and code update work needed to implement the programs. Programs within the CCEP included the Fresh Look Milwaukie: Downtown Roadmap and the Neighborhood Main Street Program.
- Murals Program – The program had needed more extensive legal review and was put on hold but was to return to the Commission for review.
- City Council Goals – How the goals pertain to the Planning Commission, how it supports implementing those goals, and what the impact would be on the Planning Department.
- Other Projects for Consideration – Preferences of “other project” options for consideration if there were time and staff ability. The Commission felt that Sign Code Amendments should be a priority due to potential development in the wake of light rail, as well as with regard to the Murals Program.

**Chair Batey** noted that all of the projects called for different levels of work, and questioned how involved the Commission or the Planning Department would need to be in the Council goals noted.

The Commission agreed that “Other Projects for Consideration” should be listed before “City Council Goals” within the work program. They would discuss the revised draft work program at the next meeting and then present it to Council as a draft for discussion.

## **7.0 Planning Department Other Business/Updates**

### **7.1 Commercial Core Enhancement Program (CCEP) Overview**

Summarized above in Item 6.2.

### **7.2 Tacoma Station Area Plan (TSAP) status update *(added)***

**Mr. Butler** noted the tight timeline for this project with Council adoption goal by the end of June.

### **7.3 Other Updates/Information *(added)***

*Fresh Look Milwaukie: Downtown Road Map*

**Mr. Butler** briefed the Commission on the open house event held on April 1, 2013. The next event was scheduled for May 9 at the Masonic Lodge.

*Transportation System Plan (TSP) update*

There was an open house scheduled for April 17, 2013, to meet with the public and ask for their feedback on priorities within the TSP update. There would be a follow-up meeting on June 3. The goal was for Council to approve the TSP update by the end of October.

*Volunteer Recognition Event, May 3<sup>rd</sup>, 2013*

*Riverfront Park*

The Oregon Marine Board grant application was submitted the previous Friday and the Oregon Parks and Recreation grant application would be submitted this Friday. Results should be known by the end of June/early July.

## **8.0 Planning Commission Discussion Items**

- The Adams Street Connector Lanterns Survey should be wrapping up by the end of this month.
- Submitted building permits, tenant improvement applications, and preapplication meetings and conferences have been increasing.

## **9.0 Forecast for Future Meetings:**

April 23, 2013	1. Worksession: Tacoma Station Area Plan (TSAP)
May 7, 2013	1. Joint Session with City Council
May 14, 2013	1. Public Hearing: Tacoma Station Area Plan (TSAP)

Meeting adjourned at approximately 9:49 p.m.

Respectfully submitted,

Alicia Martin, Administrative Specialist II

  
Lisa Batey, Chair