

**CITY OF MILWAUKIE
DESIGN AND LANDMARKS COMMITTEE
NOTES
Milwaukie City Hall
10722 SE Main St
Monday, October 7, 2013
6:30 PM**

COMMITTEE MEMBERS PRESENT

Greg Hemer, Chair
Sherry Grau, Vice Chair
Val Ballestrem

STAFF PRESENT

Li Alligood, Associate Planner (DLC Liaison)

MEMBERS ABSENT

Chantelle Gamba
Becky Ives

1.0 Call to Order – Procedural Matters*

Chair Hemer called the meeting to order at 6:35 p.m. and read the conduct of meeting format into the record.

**Note: The information presented constitutes summarized minutes only. The meeting audio is available from the Planning Department upon request.*

2.0 Design and Landmarks Committee Notes

2.1 August 5, 2013

DLC Member Val Ballestrem noted that his name had been misspelled as Ballestrom in the minutes. **Chair Hemer** moved to approve the August 5, 2013, meeting minutes as amended. **DLC Member Ballestrem** seconded the motion. The minutes were approved unanimously.

3.0 Information Items

Li Alligood, Associate Planner, noted that JoAnn Herrigel, Director of Parks and Sustainability, was leaving the City. Two positions in the Planning Department had been posted.

4.0 Audience Participation –This is an opportunity for the public to comment on any item not on the agenda. There was none.

5.0 Public Meetings - None

6.0 Worksession Items

6.1 Summary: Design Review Training
Staff Person: Li Alligood, Associate Planner

Ms. Alligood provided an overview of the design review process and downtown design guidelines via PowerPoint presentation. **The Committee** discussed the applicability of design standards and design guidelines to a number of images in the presentation.

7.0 Other Business/Updates

7.1 Vice Chair Elections

Ms. Alligood noted that the DLC had been without a Vice Chair since Jim Perrault had resigned earlier in the year.

DLC Member Ballestrem moved to elect Sherry Grau as Vice President. Chair Hemer seconded. The motion was approved unanimously.

7.2 Moving Forward Milwaukie Project Update

DLC Member Grau provided an overview of the September 23, 2013, Moving Forward Milwaukie Project Advisory Committee (PAC) meeting.

7.3 DLC Notebook Replacement Pages

Ms. Alligood distributed replacement pages for the DLC notebooks.

8.0 Design and Landmarks Committee Discussion Items


9.0 Forecast for Future Meetings:

October 23, 2013	1. Public Meeting: DR-13-01 10400 SE Main St
November 4, 2013	1. TBD

Meeting adjourned at approximately 8:22 p.m.

Respectfully submitted,

Li Alligood, Associate Planner



Greg Hemer, Chair