

**CITY OF MILWAUKIE
DESIGN AND LANDMARKS COMMITTEE
NOTES
Milwaukie City Hall
10722 SE Main St
WEDNESDAY, OCTOBER 23, 2013
6:30 PM**

COMMITTEE MEMBERS PRESENT

Greg Hemer, Chair
Sherry Grau, Vice Chair
Val Ballestrem
Chantelle Gamba

STAFF PRESENT

Steve Butler, Interim Planning Director
Li Alligood, Associate Planner (DLC Liaison)
Peter Watts, City Attorney

MEMBERS ABSENT

Becky Ives

1.0 Call to Order – Procedural Matters*

Chair Hemer called the meeting to order at 6:30 p.m. and read the conduct of meeting format into the record.

**Note: The information presented constitutes summarized minutes only. The meeting video is available by clicking the Video link at <http://www.milwaukieoregon.gov/planning/design-and-landmarks-committee-30>.*

2.0 Design and Landmarks Committee Notes

2.1 May 28, 2013, Joint Meeting with Planning Commission

Chair Hemer clarified that two DLC members had not participated in the May 28, 2013, DLC meeting.

Peter Watts, City Attorney, suggested that meeting attendees should make the motion and second the motion, and the remaining members should abstain.

DLC Member Chantelle Gamba moved to approve the May 28, 2013, meeting minutes as proposed. Chair Hemer seconded the motion. The minutes were approved 2-0-2, with DLC Members Sherry Grau and Val Ballestrem abstaining.

3.0 Information Items

Li Alligood, Associate Planner, noted that two Moving Forward Milwaukie opportunity site workshops would be held on October 28 and 29 from 6:00-8:00 p.m.

Steve Butler, Interim Planning Director, noted that the City was hosting an elections law training for the City's boards, committees, and commissions on November 20, 7:00-8:30 p.m., at the Public Safety Building.

4.0 Audience Participation –This is an opportunity for the public to comment on any item not on the agenda. There was none.

5.0 Public Meetings

- 5.1 Summary: Design Review of Veterinary Clinic Expansion
Applicant/Owner: Alyssa Leeviraphan, Mahlum Architects/Kim Freeman, 10400 SE Main LLC
Address: 10400 SE Main St
File: DR-13-05
Staff: Li Alligood, Associate Planner

Chair Hemer called the meeting to order and read the conduct of design review meeting format into the record.

Li Alligood, Associate Planner, provided an overview of the staff report and recommendation via PowerPoint.

- The applicant proposed to construct three additions to the building.
- Because the building was located in the Downtown Residential zone DR, the additions triggered Type III Downtown Design Review.
- The applicant had also requested an exception to the design standards for roofs.

Alyssa Leeviraphan, Mahlum Architects, was available to answer questions.

- **Chair Hemer** asked if the concrete linear accelerator could be textured or covered with vinyl siding to match the rest of the building. **Ms. Leeviraphan** stated that it was possible but would add substantial cost to the addition.
- **Chair Hemer** asked what type of fence material would be used for the fenced dog area. **Ms. Leeviraphan** was uncertain, but noted that chain link had been discussed.
- **DLC Member Gamba** suggested the landscape architect review the downtown design guidelines before putting too much time into the design.

Chair Hemer closed the public testimony portion of the meeting.

The Committee discussed the proposal.

DLC Member Ballestrem moved to recommend approval of DR-13-05 and the recommended findings and conditions of approval. **DLC Member Grau** seconded the motion. **The motion was approved unanimously.**

6.0 Worksession Items – None

7.0 Other Business/Updates

- 7.1 Moving Forward Milwaukie Project Update

DLC Member Grau provided an overview of the October 21, 2013, Moving Forward Milwaukie Project Advisory Committee (PAC) meeting.

Ms. Alligood noted that the key discussion points were related to the permitted uses and development type on the opportunity sites.

Mr. Butler emphasized that the input from the workshops would be very important.

7.2 November and December DLC Meetings

Ms. Alligood noted that the next regularly-scheduled meeting was November 4, 2013. **The Committee** agreed to cancel the November 4 meeting and reschedule the meeting to later in the month via e-mail in place of both the November and December meetings.

7.2 DLC Recommendation to Planning Commission

Chair Hemer asked if any DLC members would be interested in presenting the DLC's recommendation to the Planning Commission at the November 12 public hearing. **DLC Member Ballestrem** offered to attend with Chair Hemer.

8.0 Design and Landmarks Committee Discussion Items

9.0 Forecast for Future Meetings:

November 4, 2013 1. Cancelled

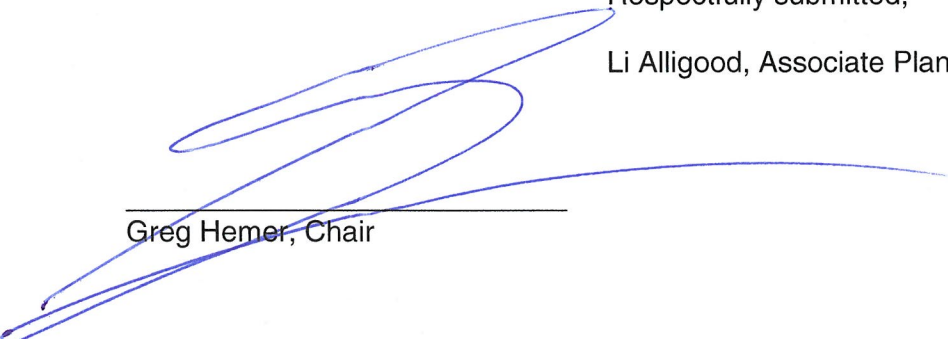
November ?, 2013 1. Worksession: After-action review of DR-13-05
2. Worksession: Discussion of DLC Bylaws

December 2, 2013 1. Cancelled

Meeting adjourned at approximately 7:45 p.m.

Respectfully submitted,

Li Alligood, Associate Planner



Greg Hemer, Chair