

From: [Jamie Bliss](#)
To: [Milwaukie Planning](#)
Subject: Pre-Application Conference
Date: Wednesday, February 28, 2024 10:30:47 AM

This Message originated outside your organization.

Please find form attached and advise if an alternate date for the conference is required.
 Thank you.



MILWAUKIE PLANNING
 10501 SE Main St.
 Milwaukie OR 97222
 503.786.7630
 planning@milwaukieoregon.gov

Preapplication Request Form

File #: 24-002PA

05/09/24

Meeting Date: ~~03/07/24~~ Time: **10 AM** Location: 10501 SE Main St. Today's Date: ~~02/26/24~~ 2/28/24

Applicants and representatives are expected to present a detailed explanation of their proposal at the conference.

The purpose of the preapplication conference is to acquaint the applicant or applicant's representative with the requirements of the municipal code in preparation for submission of a land use application, including relevant approval criteria, development standards, and procedures. The preapplication conference is not an exhaustive review of all potential issues or requirements. Furthermore, the information provided by the City is not binding, and it does not preclude the City from raising new issues or identifying additional requirements during the land use review process. (MMC 19.1002 Preapplication Conference)

Although the primary purpose is as stated above, preapplication conferences may also be used as part of a due diligence process to obtain a higher degree of certainty about a property development. An applicant is not required to be the property owner to request a preapplication conference.

SITE INFORMATION:

Site Address: **Milwaukie, Oregon** Map & Tax Lot(s): **12E31AA03600** Zone: **R - M7**

PROPOSAL (brief description):

To create a legal lot of record by completing the required replat/partition and recording of map/survey.

APPLICANT:

Project Contact Name: **James Bliss** Company:

Mailing Address: **1001 W Lambert Road #243, La Habra CA** Zip: **90631**

Phone(s): **(714) 222-5714** Email: **jameson.bliss@gmail.com**

of Expected Attendees: **4** Owner Architect Contractor
 Representative Engineer Other: **2***

REQUESTED MEETING TYPE:

* **Andy Wilton, Realtor & Eduard Shtogrin, Buyer's rep.**

- Preapplication Meeting—1st meeting free; 2nd meeting \$50; Subsequent meetings \$100/mtg.**
 - Optional meeting with 2 City staff. No meeting notes are provided by staff.
 - Staff will coordinate meeting date and time once Submittal Information (listed on reverse) is received.
- Preapplication Conference—\$200**
 - Optional or required meeting with 3 or more staff. Meeting notes are provided by staff 2 weeks after the conference.
 - City staff from the Planning, Building, Engineering, and Public Works departments usually attend. Other public agencies (such as the Fire District) may attend as necessary.
 - Appointment times are Thursdays from 10:00 a.m.–11:00 a.m.
 - Appointments are scheduled on a first-come, first-served basis. Preapplication Requests must be submitted during counter hours, and by 12:30 p.m. every Thursday for the first appointment available.
 - Appointments must be made no less than **three weeks** before the desired meeting date for **Major projects** (e.g. commercial, industrial, multi-family, subdivisions) and no less than **two weeks** in advance of the desired meeting date for **Minor projects***(e.g. single family, ADUs, partitions).
- Transportation Impact Study Review—\$100**
 - Mandatory second meeting if the project requires a Transportation Impact Study (TIS).
 - To be scheduled after completion of a TIS by the applicant's engineer.

IMPORTANT INFORMATION ON REVERSE SIDE

~ James

