CITY OF MILWAUKIE

PUBLIC WORKS STORMWATER DIVISION
6101 SE Johnson Creek Blvd
Milwaukie OR 97206
erosioncontrol@milwaukieoregon.gov

INSPECTION & MAINTENANCE REPORT

for Private Stormwater Quality Facilities

SITE INFORMATION:

Site Address:	PWQFMA #:
Map & Tax Lot(s):	Utility Account Number:

APPLICANT:

RESPONSIBLE PARTY FOR MAINTENANCE *(check one)*:

☐ Homeowners Assoc. ☐ Property Mgmt. Co. ☐ Property Owner ☐ Tenant ☐ Other: _____

Contact Name:	Company:
Mailing address:	Zip:
Phone(s):	Email:

INSTRUCTIONS

- Retain a copy of this form and maintenance log for a minimum of 3 years.
- Complete and submit this form to the Public Works Stormwater Division by **December 31st of each year**. Submit a separate O&M log sheet for **each** type of facility. Attach additional pages if necessary.

Step 1: List the type of facility and date of inspection with your findings.

Date of Inspection	Stormwater Facility	Findings

Operations and Maintenance Log

Step 2: List the dates of maintenance performed, type of work, and any applicable notes.

Type of Facility:

Date	Work Performed By	Type of Work Performed				Notes	Initials
		Sediment and Trash Removal	Plant Replacement: type, location	Structural Repairs: type, location	Other		