



Ledding Library Board Meeting

Agenda

September 11, 2023

Ledding Library

Meeting called by: Karla Branson, Library Board Chair

Attendees:

- | | | | |
|------------------------------------------------------------|------------------------------------------------------------|------------------------------------------|-------------------------------------------------------------------|
| <input type="checkbox"/> Karla Branson
<i>Chair</i> | <input type="checkbox"/> Deepak Kadetotad | <input type="checkbox"/> Shawne Smith | <input type="checkbox"/> Maryruth Storer |
| <input type="checkbox"/> Ann Heiliger
<i>Vice-Chair</i> | <input type="checkbox"/> Joel McLemore
<i>Secretary</i> | <input type="checkbox"/> Krystina Thomas | <input type="checkbox"/> Brent Hushner
<i>Library Director</i> |

Guest: Nancy Wittig, Friends of Ledding Library President

AGENDA TOPICS

	LEAD	TIME
1. Call to order <ul style="list-style-type: none"> ● Native Lands Acknowledgement ● Gratitude Exercise ● Approval of minutes from August 14 meeting 	Karla	5:30 pm
2. Meet The Staff: Jan Zumwalt	Brent	5:40 pm
3. Friends Report	Nancy	5:50pm
4. Community Comment	Karla	5:55 pm
5. New Business <ul style="list-style-type: none"> ○ Partnerships in the Library Update ○ Reminder meeting date change for October 	Karla	6:00 pm
6. Director's Report <ul style="list-style-type: none"> ○ Library Update 	Brent	6:20 pm

Next meeting date: 5:30 pm, October 16 2023, Meeting Room, Ledding Library, 10660 SE 21st Ave, Milwaukie. Please contact Brent Husher at 503-786-7584 or husherb@milwaukieoregon.gov if you cannot attend the meeting.



Ledding Library Board Meeting

Minutes

August 14, 2023

Ledding Library

Meeting called by: Karla Branson, Library Board Chair

Attendees:

Karla Branson Deepak Kadetotad Shawne Smith Maryruth Storer
Chair

Ann Heiliger Joel McLemore Krystina Thomas Brent Hushner
Vice-Chair Secretary Library Director

Guest: Donna Fuller, Friends of Ledding Library Vice-President

AGENDA TOPICS

	LEAD	TIME
1. Call to order <ul style="list-style-type: none"> • Native Lands Acknowledgement • Gratitude Exercise • Approval of minutes from July 10 meeting 	Karla	5:31 pm
2. Meet The Staff: Melissa Perkins	Brent	5:39 pm
3. Friends Report Successful quarterly book sale, over \$2,000.00, sales ongoing until Farmers Market closes. Funds to support Authors' Series. Changes ongoing at Friends Bookstore.	Nancy	5:52pm
4. Community Comment No community comment this month.	Karla	5:55 pm
5. Old Business <ul style="list-style-type: none"> ○ Library Fines—City has adjusted Fee Schedule as described in prior meeting, all Ledding Library items other than Library of Things will be billed at the fee schedule that was previously for children's items. 	Karla	5:55 pm
6. New Business <ul style="list-style-type: none"> ○ Board Photo 		
7. Director's Report <ul style="list-style-type: none"> ○ Library Update 	Brent	6:02 pm

Report distributed to Board, increase in usage metrics aside from WiFi Sessions and new cards issued. Adult Summer Reading producing lots of engagement.		
8. Adjournment	Karla	6:08 pm

Next meeting date: 5:30 pm, September 11, Meeting Room, Ledding Library, 10660 SE 21st Ave, Milwaukie.
Please contact Brent Husher at 503-786-7584 or husherb@milwaukieoregon.gov if you cannot attend the meeting.

Monthly Report, Ledding Library, Milwaukie, OR – August 2023

Director

Summer Reading

Thanks to the Friends of Ledding Library for making the summer reading program possible for all ages! Their generous sponsorship paid for a summer's worth of prizes, free books, and performers.

1787 kids and 777 teens signed up for this year's summer reading program, a 22% increase over last year. Each of them received a free book. By summer's end, 796 kids and teens turned in completed reading logs for another free book, a swim pass to the N. Clackamas Aquatic Park and other prizes. In addition, 91 teens won \$15 gift cards in weekly prize drawings.

The adult program was extremely successful with lots of patron engagement. Through the Summer, we had 282 signups, received 1290 weekly book slips (many with thoughtful book reviews on the back), received 45 Book Bingo cards, awarded 47 gift cards that supported 8 local businesses supported (Powell's, Wallace Books, Enchante', Wind Horse Coffee, Cha Cha Cha, Ohana, Ovation Bistro, and Mama & Hapa's Zero Waste Shop) and created 18 topical [librarian-curated book lists](#).

Chrisine selected 5 winners from Book Bingo. These prizes were purchased with funds and support from the Friends of the Ledding Library. All winners also get an assortment of City of Milwaukie stickers, pins, and keychains, courtesy of Jordan and Korin at City Hall.

- Kim W.: \$50 at Ovation Bistro, Ledding Library canvas tote, Friends of the Library t-shirt, pair of socks
- Sara H.: \$60 at Powell's, Ledding Library string backpack, pink Dogwood Day sunglasses, book worm keychain
- Sarah L.: Ledding Library mug, I Heart Books tote, copies of the books from our Fall Author Series
- Sue-Ellen J.: \$25 at Ovation Bistro and \$15 at Wallace Books
- Sara F.: \$25 at Ovation Bistro and \$15 at Wallace Books

During the heat wave staff provided water bottles for patrons. We provided over 3 cases of water to patrons over 2 days. In August, we passed out over 280 water bottles and granola bars to patrons.

Clackamas County Parole and Probation Officers held another monthly outreach event at the library. Officers were able to meet with 8 clients who said the library is a safe and easy place for them to access resources and check in with their probation officers.

Kudos

Thank you to Kelly and Jana for being compassionate, present, and supportive of staff in challenging situations and interactions. It really makes an incredible difference!

Long time Ledding Library patron Wendy Mednick commented on the upcoming author series, *"That's amazing and great what you guys are doing at the library!"*

Thanks to Christine for a fabulous and successful adult summer reading program that broke records for participants.

Some positive feedback on social media for the 2023 Adult Summer Reading Program:

- "Thank you for having a great adult summer reading program!!!"

- "I had so much fun participating. I completed every square on the Book Bingo Card (I'm a retired librarian) and it was interesting and informative to try new genres. You did a great job!"

Below are our monthly statistics comparing numbers from August 2023 to July 2022. More items were checked out. More people visited. More questions were asked. More volunteers completed more volunteer hours. More programs were offered.

More library cards were issued. This is an important trend to consider. After reviewing new card data over the previous decade, it shows that in a typical year, the library issues about 2500 cards. In the fiscal year ending June 2023, the library issued nearly 4000!

Fewer computers were used, and fewer people attended programs.

**Ledding Library Statistics
August 2023**

	2023	2022	2021	2020	2019	2018	2017
Circulation	57869	52161	50354	22515	45262	55129	56598
Patron visits	19450	17250					
New Cards	398	375					
Computer use	955	1075					
WiFi sessions	1202	1299					
Questions (all desks)	2658	2366					
Programs							
Adult	2	5					
Attendance	26	70					
Juvenile	15	18					
Attendance	1537	1819					
Teen	9						
Attendance	83						
Total Programs	26	23					
Total Attendance	1646	1889					
Volunteers							
Number	78	50					
Hours worked	781	375					

Adult Services

Programing:

The August Daylight Book Club had its largest attendance in almost a year with 14 people eager to discuss "Trust Exercise" by Susan Choi.

8/24 - The Ledding Book Club - 13 readers met in the Library Conference/Meeting Room to discuss this month's book: *The Personal Librarian* by Heather Terrell & Victoria Christopher Murray.

Donovan Scribes has agreed to do a Oregon Humanities Conversation Project workshop on November 15th: Music as a Tool for Justice. The workshop will be limited to 25 attendees.

Special Projects & Staff Initiatives

Tara reached out to local artist Gabe Storm (PDX Designs) about designing a poster for our Fall Author Series and worked with Sasha Salkanovich (MODAHealth) to produce 100 high-quality posters & 500 postcards. MODAHealth's in-house print shop offers discounted rates to local nonprofits & civic institutions.

Tara contacted the Clackamas County Master Recycling Program to ask if any Repair Fair volunteers might be interested in volunteering as repair czars for our Adult Library of Things collection. 3 community members volunteered to assist with minor repairs to this collection.

YOUTH PROGRAMS

Spotlight: Teen Lock-In

If you hold a teen lock-in, will they come? The answer is a resounding YES. 54 teens claimed the library as their own after-hours on Friday, August 4. With pizza, video games, a photo booth, ping pong, button-making, the trickiest of scavenger hunts, games and more, there were plenty of choices but not enough cookies. 6 staff survived and hope to try it again in 2024.



Programming

The amphitheater made so much summer fun possible this year – with crowds of 100-200+ at our twice-weekly storytimes and Thursday performers in the park. The EnTaiko drumming show on August 10 was this month's highlight.

Community Partnerships & Connections

- The N. Clackamas Schools Summer Meals Program provided free sack lunches in the park after each of our weekly performers this summer. 698 kids received a free lunch at the library thanks to them.
- N. Clackamas Teacher Summer Institute: Jessalynn and Tasha issued 18 educator cards and renewed 10 more at this teacher workshop on August 11.
- Slavic and Eastern European Center: Families from this Immigrant and Refugee Community Organization center visited the library on August 31 for storytime.

Special Projects

1000 Books Before Kindergarten: It's been one year since we started the 1000 books before kindergarten program. The goal is to encourage caregivers to share as many books as possible with young children, making their world language rich. In that first year, 345 kids ages birth to 5 (and their caregivers) have signed up for the challenge.

Circulation Services

- Position posted for open on-call Librarian Assistant 1. Fida, Kelly, and a representative from another LINCC Library will interview in Mid-September
- Circulation Staff have completed a first draft of procedures for billing, damaged, and missing parts and pieces (aka SNAG). Becky is updating a simplified form, and we will share the procedures with the librarians for feedback.
- Kelly began training one of our librarians, Tara, on basic circulation tasks like issuing library cards and taking fines at the circulation desk.
- Nicole attended the Milwaukie Houseless Connections Meeting with Kelly. During the meeting, every community partner represented was working with clients at the library.
- Staff participated in being early adopters and testing of the upcoming Text Notifications service which will soon be available to patrons in October. Patrons will soon be able to receive text notifications for their library items, including holds, overdues, and fines.