



## Ledding Library Board Meeting

## Agenda

October 16, 2023

Ledding Library

Meeting called by: Karla Branson, Library Board Chair

### Attendees:

☐ Karla Branson      ☐ Deepak Kadetotad      ☐ Shawne Smith      ☐ Maryruth Storer  
*Chair*

☐ Ann Heiliger      ☐ Joel McLemore      ☐ Krystina Thomas      ☐ Brent Hushner  
*Vice-Chair      Secretary      Library Director*

**Guest:** Nancy Wittig, Friends of Ledding Library President

### AGENDA TOPICS

	LEAD	TIME
1. Call to order <ul style="list-style-type: none"><li>• Native Lands Acknowledgement</li><li>• Gratitude Exercise</li><li>• Approval of minutes from September 11 meeting</li></ul>	Karla	5:30 pm
2. Meet The Staff: Robert Lanxon	Brent	5:40 pm
3. Friends Report	Nancy	5:50pm
4. Community Comment	Karla	5:55 pm
5. New Business <ul style="list-style-type: none"><li>○ Board Report to City Council in November</li></ul>	Karla	6:00 pm
6. Director's Report <ul style="list-style-type: none"><li>○ Library Update</li></ul>	Brent	6:20 pm

Next meeting date: 5:30 pm, November 13 2023, Meeting Room, Ledding Library, 10660 SE 21<sup>st</sup> Ave, Milwaukie.  
Please contact Brent Husher at 503-786-7584 or [husherb@milwaukieoregon.gov](mailto:husherb@milwaukieoregon.gov) if you cannot attend the meeting.



## Ledding Library Board Meeting

## Minutes

September 11, 2023

Ledding Library

Meeting called by: Karla Branson, Library Board Chair

### Attendees:

☒ Karla Branson      ☐ Deepak Kadetotad      ☒ Shawne Smith      ☒ Maryruth Storer  
*Chair*

☐ Ann Heiliger      ☒ Joel McLemore      ☒ Krystina Thomas      ☐ Brent Husher  
*Vice-Chair*      *Secretary*      *Library Director*

**Guest:** Donna Fuller, Friends of Ledding Library  
Kelly Lamm, Circulation Manager

### AGENDA TOPICS

	LEAD	TIME
1. Call to order <ul style="list-style-type: none"><li>• Native Lands Acknowledgement</li><li>• Gratitude Exercise</li><li>• Approval of minutes from August 14 meeting</li></ul>	Karla	5:34 pm
2. Meet The Staff: Jan Zumwalt	Kelly	5:39 pm
3. Friends Report—quarterly book sale will be 11/18-11/19. 9/23—Group will have booth at Sustainability Fair. Books have been purchased for upcoming Authors event.	Donna	5:49pm
4. Community Comment—No comment this month.	Karla	5:53 pm
5. New Business <ul style="list-style-type: none"><li>○ Partnerships in the Library Update New resource staff for behavioral health support for patrons/staff. New partnership with Clackamas County Probation/Parole—meeting with clients in library.</li><li>○ Reminder meeting date change for October—10/16.</li><li>○ Members encouraged to submit topics to Brent or Karla for future meetings.</li><li>○ Update on work with Ledding Library Foundation.</li></ul>	Karla	5:53 pm

<p>6. Director's Report</p> <ul style="list-style-type: none"> <li>Library Update</li> </ul> <p>Summer reading—22% increase in participation from last year.  Adult Summer Reading—Friends group paid for gift cards for winners, 47 gift cards awarded. 1290 weekly slips submitted.  Three cases of water given out during recent heat wave.  Patrons excited about upcoming Authors series.  Library has given out 4000 cards this fiscal year, in a typical year the library issues around 2500 cards.  Circulation continues to be at pre-construction levels.  Teen Lock-In was very successful.  698 lunches given out as part of N. Clackamas School Summer Meals program.</p>	Brent	6:20 pm
7. Adjournment	Karla	6:23 pm

**Next meeting date: 5:30 pm, October 16 2023, Meeting Room, Ledding Library, 10660 SE 21<sup>st</sup> Ave, Milwaukie.**  
**Please contact Brent Husher at 503-786-7584 or [husherb@milwaukieoregon.gov](mailto:husherb@milwaukieoregon.gov) if you cannot attend the meeting.**

## Monthly Report, Ledding Library, Milwaukie, OR – September 2023

### Director

September was another busy and productive month. The Library team continued its work of building community partnerships and connections, and I'm especially proud of our Fall Authors Series work. Each author has been greeted with an engaged community.

### Community Partnerships & Connections

- King of Kings and St. Stephen Lutheran Churches organized and hosted displays of Soul Boxes and the library partnered to host one of these displays.
  - The Soul Box Project raises awareness of the gunfire epidemic in the United States by helping communities create and/or display hundreds of hand-folded origami Soul Boxes representing victims of gun violence.
  - September was Suicide Awareness Month, and this display is in recognition of the lives of Oregonians who died by suicide using guns.
  - In Oregon, more than four times as many people die from gun violence through suicide (463) than from homicide (114) each year.
  - To coincide with the display, Christine has pulled some related books for display
- Tara, Jan & Kirsten hosted an outreach table at the second annual Sustainability Fair in downtown Milwaukie on September 23, to publicize our Library of Things collection. They also offered button-making using discarded books and magazines. This year there were 650 to 700 people in attendance. It was an inspirational, educational, positive, and fun event for families.



- The Odd Fellows Samaritan Lodge in Milwaukie donated two bicycles as raffle prizes for our summer reading finishers. 7-year-old prize winners Farah & Evie picked up their new bikes in a brief award ceremony on Tuesday, September 26.

- Clackamas Parenting Together hosted a parenting class playgroup at the library.
- Kirsten VanDyke and Nicole Tetrick shared library info with families at the Rowe Middle School Back-to-School Night on September 27.
- Milwaukie-El Puente 5<sup>th</sup> grade and Waldorf Elementary School 2<sup>nd</sup> grade both came to the library on field trips.
- Brent accepted 50 bound volumes of the Clackamas Review / Milwaukie Review dating back to 1916 from Pamplin Media after staff sold their current office space.
- Tara, Robert & Christine welcomed Waldorf High School students who learned about library resources for their research projects. Thanks to Tara Goe for pulling together a resource guide on short notice!
- Brent met with City leaders and social service agencies to further discuss how to extend hours at the library to provide additional hours of cooling center for the community.

## Kudos

- Kudos to Kirsten VanDyke for coordinating a new teen volunteer training program. The fall orientation session is set for October 16.
- Kudos for Ainsley Nobara who completed a Spanish translation of the Welcome Brochure that is provided to patrons when they sign up for a library card.
- Deep thanks to the Friends of the Ledding Library for sponsoring our Fall Author Series and other programs, as well as Summer Reading, Lucky Day collection, book clubs, and so much more. Thank you, Friends!
- Kudos to Tara for all of her work in brining the Fall Author Series to life!

Below are our monthly statistics comparing numbers from September 2023 to September 2022. All areas that are tracked increase from the previous year.

Ledding Library Statistics							
September 2023							
	2023	2022	2021	2020	2019	2018	2017
Circulation	53360	49679	47797	22378	43277	36757	52408
Patron visits	17059	15184					
New Cards	345	318					
Computer use	1054	1009					
WiFi sessions	1375	1211					
Questions (all desks)	2516	2061					
Programs							
Adult	7	5					
Attendance	156	54					
Juvenile	10	11					
Attendance	692	380					
Teen	8						
Attendance	26						
Total Programs	25	16					
Total Attendance	874	434					
Volunteers							
Number	63	54					
Hours worked	540	262					



## Adult Services

### ***Programing:***

The Ledding Library's inaugural Fall Author Series kicked off on Wednesday September 20th with a talk about green burial practices with noted author & speaker Elizabeth Fournier.



As our second author in the Fall Author Series, Emily Prado talked on the evolving nature of her writing, drawing upon her experiences as a first-generation Chicana college student and self-proclaimed troublemaker who struggled with school and mental health.

To coincide with Hispanic Heritage Month, the Library hosted MexicaTiahui Aztec Dance at the amphitheater in Scott Park. The group featured colorful costumes, drums, and incense, and the performers shared their culture, traditions, ceremonies, and dances with over 70 attendees.



## ***Special Projects & Staff Initiatives***

Tara worked with Kelly and Circulation staff to relocate the Adult Library of Things items. All items have been moved to the shelves across from the circ desk. Additional signage (with QR codes) was also made with the intent of making the collection more browsable.

Christine partnered with City staff from Public Works and Engineering to conduct safety walk-throughs of the upper and lower water treatment plants, as well as the Stanley Park reservoir, well, and pressure boosting station. The team inspected the sites and facilities and spoke with water production staff about what they need for a safer workplace.

Christine attended a webinar entitled "Intro to Oregon Public Records". It was put on by the office of the Oregon Secretary of State and supports Christine's role as the library's records liaison.

Robert helped facilitate finding and making room for part of the donation of 50 volumes of the Milwaukie/Clackamas Review. This was done by shifting and using up free space in the Magazine Collection.

Three library sponsored book clubs for adults met in September. They read and discussed the following books:

- George Orwell's *Animal Farm*
- Ivan Turgenev's *Fathers and Sons*
- Terry Miles' *Rabbits*

The library continued its partnership with the Milwaukie Poetry Series who hosted poet Richard Lehnhart with an audience of 21 poet enthusiasts.

## **Youth Services**

### **Programming**

Toddler & preschoolers enjoyed a hands-on science class and a tiny tinkers play lab this month. Thanks to Sara O'Donnell for making a room full of creative play possible.

Parents & caregivers were invited to a hands-on Social-Emotional Arts workshop and the Oregon Home Education Network's Homeschooling 101 talk.

And all ages loved the chance to meet the Dove Lewis therapy dogs who visited the library on September 14. Thanks to Jan Zumwalt for arranging this friendly introduction to our read to the dog program.

### **Special Projects**

Sara O'Donnell attended a 2-day conference offered virtually by Colorado Libraries for Early Literacy (CLEL).



### Circulation Services

- Fida, Kris, and Kelly interviewed candidates for on-call Library Assistant I positions. There were 99 overall applicants in the initial pool. 3 Candidates were selected for the positions and will begin training in October. We were excited to use a meeting space at the new city hall during its first week of opening.
- Text Notifications are now available for all patrons. Marketing will begin in October on the self-checks. It is now an option on the library card application.
- Patrons spent a lot of time viewing the Soul Box display and staff received many comments of appreciation for supporting the organization.
- Patrons were busy checking out the Fall Author Series books, one patron commented that they were so excited to see such a professional display and event that was marketed for adults.

