



# Ledding Library Board Meeting

# Minutes

September 9, 2024

Ledding Library

Meeting called by: Karla Branson, Library Board Chair

**Attendees:**

Karla Branson   
  Deepak Kadetotad   
  Shawne Smith   
  Maryruth Storer   
  Bea Perkins  
*Chair*

Ann Heiliger   
  Joel McLemore   
  Krystina Thomas   
  Brent Hushner  
*Vice-Chair                      Secretary                      Library Director*

**Guest:** Donna Fuller, Friends of Ledding Library

**AGENDA TOPICS**

	LEAD	TIME
1. Call to order <ul style="list-style-type: none"> <li>• Native Lands Acknowledgement</li> <li>• Gratitude Exercise</li> <li>• Approval of minutes from August 5 meeting</li> </ul>	Karla	5:31 pm
2. Friends Report—From Shawne—Sunday sales continue until end of October, last quarterly book sale will be 3 <sup>rd</sup> weekend in November, sales are above \$600 per weekend. Friends are funding authors’ events at Library.	Donna	5:41pm
3. Foundation Report—strategic planning retreat scheduled for 10/27.	Krystina	5:41
4. Community Comment—No community comment this month.	Karla	5:46 pm
5. Old Business <ul style="list-style-type: none"> <li>○ Library Hours—Move to change hours has been made with the City. Changes made based on survey data and staff capacity. Adjustments to be made for evening events. The changes will allow the library to offer alternate/adjusted schedules for the first time. Hours to be publicized via Milwaukie Pilot, social media, Library website, and signage. Communications to be integrated with Strategic Plan.</li> </ul>	Karla	5:46 pm
6. New Business <ul style="list-style-type: none"> <li>○ Future Topic Ideas—looking for suggestions for topics from Board Members for future meetings. Suggestion to have staff introductions, project updates, and items of interest such as AI integration, and exploring library services such as The Seed Library. Suggestions can be introduced up to a couple of weeks beforehand depending on upcoming agenda.</li> </ul>	Karla	5:56 pm

<p>7. Director's Report</p> <ul style="list-style-type: none"> <li>○ Library Update</li> </ul> <p>Printed reports distributed. Summer Reading a huge success, circulation/usage numbers continue to be high. Discussion regarding managing crisis situations and creating a support network. Staff trained in de-escalation as part of integration with City Strategic Plan. Hours adjustment is partially about providing more managerial/supervisor support for these situations.</p>	Brent	6:17 pm
8. Adjournment.	Karla	6:34 pm

**Next meeting date: 5:30 pm, October 14, 2024, Community Room, Ledding Library, 10660 SE 21<sup>st</sup> Ave, Milwaukie. Please contact Brent Husher at 503-786-7584 or [husherb@milwaukieoregon.gov](mailto:husherb@milwaukieoregon.gov) if you would like to connect to the meeting via Zoom or accommodations.**