



CITY OF MILWAUKIE

PLANNING COMMISSION MINUTES

City Hall Council Chambers
10722 SE Main Street
www.milwaukieoregon.gov

April 26, 2022

Present: Joseph Edge, Vice Chair
Greg Hemer
Adam Khosroabadi
Robert Massey
Jacob Sherman

Absent: Lauren Loosveldt, Chair
Amy Erdt

Staff: Jennifer Backhaus, Engineering Technician III
Justin Gericke, City Attorney
Brett Kelper, Senior Planner
Laura Weigel, Planning Manager

(00:01:25)

1.0 Call to Order — Procedural Matters*

Vice-Chair Edge called the meeting to order at 6:30 p.m., read the conduct of meeting format into the record, and Native Lands Acknowledgment.

Note: *The information presented constitutes summarized minutes only. The meeting video is available by clicking the Video link at <http://www.milwaukieoregon.gov/meetings>.*

(00:03:42)

2.0 Meeting Minutes

(00:03:42)

2.1 March 8, 2022 Meeting Minutes

The March 8, 2022 minutes were approved with a 5-0 vote.

(00:04:29)

3.0 Information Items

No information was presented for this portion of the meeting.

(00:04:38)

4.0 Audience Participation

No information was presented for this portion of the meeting.

(00:05:12)

5.0 Community Involvement Advisory Committee (CIAC)

Commissioner Hemer noted that the Island Station Neighborhood District

Association (NDA) has been successfully utilizing a hybrid meeting format by using a laptop and Zoom Video to allow online attendees to participate.

Commissioner Hemer suggested assigning a CIAC member to the NDA leadership meetings which occur quarterly. **Laura Weigel, Planning Manager**, noted potential conflicts if commissioners attended the meeting representing the Planning Commission but added that commissioners may attend representing the CIAC. **Commissioner Sherman** reiterated the importance of distinguishing involvement in the meetings as a CIAC member rather than as a planning commissioner. **Commissioner Hemer** stated he could not participate in the meetings due to a conflict of interest but suggested both Commissioner Massey and Khosroabadi as potential representatives. **Commissioner Khosroabadi** noted interest in representing the CIAC at the NDA leadership meetings. **Commissioner Massey** expressed interest in representing the CIAC as an alternate at the NDA leadership meetings. **Commissioner Sherman** asked what the expectations were regarding representing the CIAC during these meetings and reporting back to the committee. **Vice-Chair Edge** noted potential for a representative and alternate to attend each meeting and responded that Commissioners would only need to share what was discussed at each meeting informally with the committee. **Commissioner Hemer** suggested confirming with NDA leaders whether a CIAC representative would be beneficial to their meetings. **Weigel** noted that staff will discuss whether any official action is necessary to designate Commissioners Khosroabadi and Massey as representatives and follow up at the next Planning Commission meeting.

(00:20:37)

6.0 Hearing Items

(00:20:37)

6.1 R-2021-004, Subdivision Replat at 10586 & 10610 SE Home Ave

Brett Kelter, Senior Planner, shared the staff report for this continued hearing. The applicants are proposing to replat two existing lots to create eight new lots. The applicants are seeking a variance to reduce lot width and area for lots 1 and 4. The applicants propose an extension of Harrison Street (Harrison) through to Home Avenue (Home). In response to the public testimony received during the March 22 Planning Commission hearing, the applicants revised the roadway plan. The revised roadway plan includes a one-way westbound connection of Harrison through to Home, with a two-way bicycle/pedestrian connection on the south side of the roadway.

Vice-Chair Edge asked whether there was any review criteria for the proposed roadway. **Kelter** responded that review of the roadway plan is outside of the scope of the Commission's authority for this application.

Commissioners Hemer, Sherman, and Edge noted their support for the application package.

R-2021-004, 10586 & 10610 SE Home Ave, was approved by a 5-0 vote.

(00:42:00)

7.0 Planning Department Other Business/Updates

Weigel noted that City Council plans to adopt the middle housing code package on May 3, it will be effective June 3, 2022. The tree code package was adopted and will be effective May 19, 2022. **Commissioner Hemer** asked when the associated forms and handouts for the tree code will be available. **Weigel** responded that staff is currently creating the forms and they will be available May 19, 2022.

Weigel thanked the commissioners who attended the joint meeting with City Council.

Commissioner Sherman asked if there were any updates to Transportation and Growth Management grant to fund the Transportation System Plan. **Weigel** responded that staff is meeting with ODOT to discuss the different consultant packages the City's received.

(00:45:31)

8.0 Planning Commission Committee Updates and Discussion Items

No information was presented for this portion of the meeting.

(00:47:49)

9.0 Forecast for Future Meetings:

May 10, 2022	Canceled
May 24, 2022	1. Public Hearing: VR-2021-012, 9285 SE 58 th Dr 2. Public Hearing: CSU-2022-003, 2301 SE Willard St

Meeting adjourned at approximately 7:30 p.m.

Respectfully submitted,

Will First, Administrative Specialist II