

PSAC Meeting September 26, 2024  
Public Safety Building

Attendance:

**Chair:** Shimron Tubman (Linwood) **Vice Chair:** Stephan Lashbrook (Lewelling/TSP) **Secretary:** Jessica Peterson (Hector Campbell) **NDA Reps:** Elvis Clark (Ardenwald), Christine Giatti (Lake Road/TSP) **At-Large members:** Jack Hudson, Camden Mckone , Rachel Burlington **City Engineering Liasons:** Jeff Tolentino, Ben Green **Community members:** Anonymous, Anonymous **Police:** Captain Tony Cereghino

A quorum was established

The meeting was called to order at 6:02pm by Chair Tubman

I. Approve Minutes

(Jack/Stephan) Motion to approve the minutes from August 22<sup>nd</sup> 2024

7 approved/0 opposed/1 abstention Motion Carries

II. Public Comment

Neighbors concerned with illegal activity on their street. They are wondering what can be done to make their street safer. Captain Cereghino responded with the importance of documentation and communication with law enforcement.

III. Reports

A. Police

- a. Dept hired a new officer from Lake Oswego, she is going through training
- b. Srgt Robbie Graves is coming back to help for the next year
- c. 3-4 officers in backgrounds
- d. K9 Flora helped on a shooting case and found a phone, also helped the FBI
- e. Community outreach at the library on Tuesdays, 10am-12, reduced probation violations 50%
- f. Officer placed on paid administrative leave for ICAT case- Internet Crimes Against Children. Not much is known since it is an ongoing investigation

B. NDA Concerns

Ardenwald: comment that the lip on the side of the street (berm) is a nice low-cost way to create a distinction btw road and walking path. Engineering added that it also prevents water drainage into driveways

Linwood: No specific concerns

Hector Campbell:

- Speed Study: Conducted on Sept 4<sup>th</sup> on Lewellyn Street. Results found no change in speeds but increase in volume. It is expected for that street considering the changes at King & 42nd. There was a safety issue at that turn. The candlestick diversions were installed temporarily but will become permanent. There are plans to do a larger study (and eventual traffic change) around Harrison & 42<sup>nd</sup> where this street concern could be readdressed.
- Speed Study at 46<sup>th</sup> has been completed and will send details soon. There is a plan to get school zone/20mph signs installed around the new charter school. Estimated completion 12/24-7/25.

Historic Milwaukie: No representative  
Island Station: No representative  
Lake Road: Who is responsible for cleaning up bio swales?  
In town: Milwaukie public works.  
Along Hwy 224: ODOT  
Lewelling: still waiting on SAFE Routes to School response

#### IV. PSAC Bylaws Discussion

- a. Currently in the bylaws there is some contradiction in protocol if the Chair is absent. Our committee wants to make a change so it is clear that the Vice Chair steps in to act as Chair for that meeting, already described in Article V. Section D.

(Christine/Stephan) Motion to remove the sentence in Article V Section B “In the event the Chairperson cannot attend a scheduled meeting, another elected officer shall act as the presiding officer, either as appointed by the Chair or by agreement of the members attending.”

8 approved/0 opposed/0 abstention Motion Carries

- b. Changing the location to Dogwood Room at City Hall
  - i. Currently there is another meeting happening at this time (4<sup>th</sup> Thursday of the month) so if we want to go to the new building someone needs to take on the task of polling current members for an alternate day
  - ii. For now, we stay at the Public Safety Building
- c. Changing the meeting in December
  - i. Typically there is no meeting in November. December we have a social gathering.
  - ii. We want to continue PSAC business and allow for a holiday gathering by having a shortened meeting on the 2<sup>nd</sup> Thursday of December

(Jack/Christine) Motion to change the December meeting to the 2<sup>nd</sup> Thursday of the month

8 approved/0 opposed/0 abstention Motion Carries

- d. Having breaks from monthly meetings
  - i. Currently we meet every month except November
  - ii. There is consensus around continuing this schedule
- e. End time of meeting
  - i. Should we extend the end time of meetings to 8pm? It is more accurate to when we typically end which gives new or potential members a better sense of time commitment. We have made adjustments to our agenda to make meetings more efficient but have ongoing business and new programs that could fill that time.
- f. Reducing Quorum
  - i. Only 5 active reps from the neighborhoods
  - ii. 2 neighborhoods have not sent representatives to PSAC meetings in many months
  - iii. We should change quorum to be defined by the active representation

#### V. Spot Program

- a. Jeff is looking for more feedback on the Spot Program form he handed out, please email him. PSAC members want to move forward and get the form out into the community and start discussing Spot with neighbors.

- b. Rough outline of Spot program process:
  - 1) A community member has an issue. They see a problem at an intersection, for example. They fill out Form 1- which describes the problem...solution...general cost of project (form may include examples of project costs).
  - 2) Form 1 is presented to NDA. NDA brings it to PSAC. Form 2 is filled out by PSAC and is more detailed considering right of way, traffic enforcement, and public works. Engineering dept. has to give the okay. This process will strengthen some proposals and weed out some that do not meet necessary criteria.
  
- c. Concern was raised about the need for funneling the process through the NDA. Since many residents do not know about or have the time to connect to their neighborhood group. In response, the NDA step in the application process was made to be an inclusive measure. Many NDA groups want more involvement in projects. In the end, the discussion landed on the application could be submitted to the city without the NDAs first look.
- d. Presently Spot is a one-time pot of money. It's a pilot program that may be consistently funded in the future.
- e. Elements of the Spot Program discussion:
  - i. Application forms
  - ii. How to process applications: number of applications considered at one time, deadlines, equity across city
  - iii. Cost examples for similar projects
  - iv. Communication of Spot Program: Jason Wachs Friday email, NDA
  - v. Educating the public- how can someone know or learn if a crosswalk is viable at a certain location?
- f. A simple form is more approachable but it creates more work for this group. Should we put more responsibility to find answers on the community member submitting the application?

(Stephan/Jack) Move to extend the meeting 5min

8 Approve 0 Oppose 0 Abstain Motion Carries

- g. Jeff will integrate Jacks recommendations and will input more if given additional feedback. Will send out electronic copy of updated form before the next meeting.

Stephan/Christine) Move to adjourn meeting

8 Approve 0 Oppose 0 Abstain Motion Carries

Adjourn at 8:04pm