



# CITY OF MILWAUKIE

## AGENDA

March 27, 2025

6:00 pm

## PUBLIC SAFETY ADVISORY COMMITTEE

### HYBRID MEETING

Public Safety Building

3200 SE Harrison St, Milwaukie, OR 97222

OR

Zoom Meeting:

<https://us02web.zoom.us/j/83859859220?pwd=WUxzV3liUFh4cmplOEsvaTRWelhhUT09>

Meeting ID: 838 5985 9220

Passcode: 705178

For any questions, please contact the staff liaison Benjamin Green at [GreenB@milwaukieoregon.gov](mailto:GreenB@milwaukieoregon.gov).

- I. CONSENT AGENDA
  - A. Mission Statement and Land Acknowledgement Statement
  - B. Approve Minutes from: All  
2/27/25
  - C. Committee Introductions
- II. Public Comments (Limited to 3 min per person) All
- III. REPORTS
  - A. Milwaukie Police Report (6:20PM – 6:30)
  - B. NDA Concerns (6:40PM – 7:05) PSAC Member
- IV. DISCUSSION
  - A. SPOT Program (7:05PM – 7:30PM)
    - i. Representatives from Safe Routes to Schools/North Clackamas School District
    - ii. Island Station Signs (Initial proposal)
    - iii. Speed Bumps on Wichita (update)
    - iv. RRFB at Stanley Ave & Harlow St (update)
    - v. Gravel Hollywood (update)
  - B. TSP Advisory Committee
- V. ACTION ITEMS
  - A. Spot Program (7:30PM – 7:50PM)

VI. FUTURE MEETING DATE/AGENDA ITEMS

All

Next regular meeting April 24<sup>th</sup>, 2025

VII. ADJOURN

Attachments:

1. Minutes from: 2/27/25
2. Clackamas County Fire Report
3. Capital Improvement Project Updates
4. 2025 Poster Art Contest – Safe Routes to School
5. Get to Know Your Neighborhood With a Walk Audit – Safe Routes to School
6. Spot Program Proposals
  - a. Island Station Signs (initial proposal)

PSAC Meeting  
February 27<sup>th</sup> 2025  
Public Safety Building

**Attendance:**

**Chair:** Shimron Tubman (Linwood) **Vice Chair:** Stephan Lashbrook (Lewelling/TSP) **Secretary:** Jessica Peterson (Hector Campbell) **NDA Representatives:** Andy Fisher (Historic Milwaukie), Elvis Clark (Ardenwald) Julie King (Island Station), Christine Giatti (Lake Rd- TSP) **At-Large members:** Jack Hudson, Rachel Burlington **City Engineering Liasons:** Jeff Tolentino, Ben Green **Police:** Tony Cereghino **Community Members:** Anonymous **Zoom:** Camden Mckone (At-large)

A quorum was established  
The meeting was called to order at 6:00pm by Chair Tubman

**I. Approve Minutes**

Two proposed amendments to January minutes-

1. Future proposals should be in by the 3<sup>rd</sup> Wednesday
2. On the last page: Proposal #2- much less than the cost of hardwiring which is \$50K

(Jack/Stephan) Motion to approve the minutes from 1/23/2025

# 8 approved/0 opposed/0 abstentions Motion Carries

**II. Public Comment**

Julie King- with Island Station NDA- we are working on SPOT proposal to be submitted

**III. Reports**

Emergency Management- Dan Harris

- Separating the position of events coordinator and emergency management coordinator into separate roles. It is being discussed by council this coming Tuesday.
- March 8<sup>th</sup> grand opening in City of Milwaukie- Noon to 3pm- Entertainment and light refreshments.

Police Report- Tony Cereghino

- Officers- 33 sworn officers- 8 non-sworn officers. Currently trying to fill a school resource officer
- Use of Force in PD: 93% of calls used no force, 6% used force with minor injury, 1% force with no injury. Examples of threatened use of force: pull tazer or presenting a firearm without discharging it. Use of force: A tackle to the ground. Anything that could potentially create injury.
- There has been a drastic decrease in use of force due to drone use. PD is able to watch, look for subjects, shift the perimeter offering greater collaboration with whole department and therefore has decreased injury from use of force.

#### Heat Maps-2022/23/24 Police Crash Data

- This data is useful to see the high use areas
- Can be helpful to focus limited funds from Spot Program to areas of greatest need
- Time component- does this give us data on daytime vs nighttime events? Response: No, but that would be useful to look into.

#### **IV. NDA Concerns**

Ardenwald: Construction of cottage clusters on Harvey & 37<sup>th</sup> – the construction crew is parking along the north side and even on the corners of 36-38<sup>th</sup>. It cuts down the visibility for people trying to cross Harvey.

Linwood: Spot Program

Hector Campbell: no concerns

Historic Milwaukie: Construction on sidewalk- Main St to Jefferson/Monroe. Businesses would like more communication on schedules, traffic control measures. They are losing parking and not sure the plan.

Response: Full closure until Mon-Tues at the latest.

Island Station: no concerns

Lake Rd: no concerns

Lewelling: SPOT Program-will discuss later in the meeting

#### **V. Action Items**

Bylaws

Article IV. Section G. Public comments 3-5min

Change the bylaws to limit public comment to 3 minutes

(Christine/Jack) Motion to change public speakers to a limit of 3min each

8 approve Motion Passes

#### **VI. Discussion**                      Spot Proposals

Wichita Ave speed bumps

- Talked to engineering about this proposal. Looking to fold this proposal into summer projects  
Need signage in addition to speed bumps- typical for bumps. More info at next meeting
- What about snow plow usage? Any conflicts? Response: not too many concerns since plowing is done mainly on arterial roads.

Flashers on Stanley

- Received another email from a parent who was talking about a flasher or crosswalk at a lower section on Stanley. Currently the route through Stanley Park with the proposed flasher is not available as a route after school. Custodial staff has this gate locked until 4:45pm. Kids and parents are using the driveway of the church south of Stanley Park to walk home west of the school. Tony observed around 20 people using this route when onsite.

- Tony met with security officer and is working with school to make changes so there are safer routes out of school-encouraging the route back thru Stanley Park.
- How many users justify a safety intervention? Discussion of a mechanical counting machine vs volunteer counters. There is potential for city to invest in a counting machine. Need to identify peak times. It is difficult to acquire cameras with long periods (8hrs) of recording capacity. Tony reiterates the data (low incidence of crashes/speed data/# of users of Stanley Park after school) does not show a safety need for flashers at this intersection.

(Jack/Stephan) Motion to approve the proposal for flashers at Stanley

5 approved/3 opposed/1 abstentions (Elvis Clark- lack of data)

Motion Passes

### Spot Program- New Proposals

Harrison & 24<sup>th</sup> Street

- Crosswalk near Waldorf School on Harrison needs more visibility. Motorists often see it too late or not at all. Proposed solution: change existing crosswalks to have LED flashers on 24<sup>th</sup>, 21<sup>st</sup> and additional signage
- Safety assessment from Harrison to Mcloughlin is funded with a federal grant. We may consider waiting until the data comes in to give further recommendations.

(Christine/Andy) Motion to move forward with second application

8 approved/0 opposed/0 abstentions Motion Passes

TSP Update

- Many maps reviewed- Can look at these maps on Engage Milwaukie- Planning
- Redefining arterials, collectors, greenways, etc.
- A public comment meeting in the spring. The maps have determined all areas in the city that need improvement. Presented in order of highest priority.

(Christine/Jack) Motion to Change the Agenda – Spot Program within Discussion (instead of Action Items)

8 approve Motion Passes

### **VII. Future Meeting/Agenda Items**

March 27<sup>th</sup>, 2025

### **VIII. Adjourn**

Meeting ended at 7:50pm

## March 2025 Monthly Talking Points

- **Levy:**

- Continue to thank the community for their support of the Emergency Services Levy.
- Here are a couple updates for progress related to the levy:
  - Increasing total number of firefighters across the fire district by 62.
  - **Completed Objectives:**
    - Staffing increase at 7 community fire stations (and the areas they support):
      - **Station 1-Unincorporated Clackamas County, Happy Valley, Milwaukie** (added a quick response unit, R301, in January 2025)
      - **Station 8 - Clackamas, Happy Valley, Damascus**
      - **Station 13 - Clarkes, Beavercreek** (transitioned to 24/7 staffing)
      - **Station 14 - Boring, Eagle Creek**
      - **Station 15 - Oregon City**
      - **Station 16 - Oregon City, Beavercreek** (Medic 316 transitioned to 24/7 staffing)
      - **Station 19 – Damascus, Happy Valley, Boring**
    - **Upcoming Objectives**
      - 24/7 career staffing at Logan Fire Station #12 - **Summer of 2025**

*\*The levy info will continue so use discretion on what to repeatedly share. Early 2025 is a great time to recap the highlights noted above.*

- **Call Volume:**

- January 2025: 2,938 incidents. Almost 300 fewer than in January last year.
- 2024 total call volume: 34,119
- 2023 total call volume: 30,132 / 2022 total call volume: 27,975

- **Fire District Newsletter:**

- This year, The Fire District reintroduced a quarterly community newsletter that will be distributed. Since it is quarterly, this will not be an all-inclusive document for what is happening over the 3 months but rather will focus on some key areas to include regular levy updates. The newest issue is for January-March. The January 2025 edition will be available by late January.

- **Other District Info:**

- The new quick response vehicle out of station #1 began responding to calls on January 1<sup>st</sup>. with an average of 12.5 calls a day totaling 386 calls for the month of January. This allows the heavier apparatus to stay in service for larger, more involved incidents.
- In 2024, Clackamas Fire responded to 228 fire incidents. With an estimated total of \$81.65 million dollars of property involved, \$63.5 million of that was saved through firefighting efforts.
- Academy 25-01 began Wednesday March 5<sup>th</sup>. This academy will further support and enhance response within the community related to the levy approved in 2023 while also backfilling positions through attrition.
- Backyard burning Backyard burning will be back open on March 1<sup>st</sup> as outlined within Oregon Administrative Rules. We encourage the public to call the daily burn line for updates and follow all local burn laws.

- Station 12 in the Logan community is now under remodel in preparation to be fully staffed and responding 24/7. This timeline keeps us in line with the Emergency Services Levy goals that were set and passed in 2023.
  - Nurse Navigation: The program launched in September. The program is in partnership with our 911 dispatching. This will help patients with non-emergency injuries or illnesses talk with a nurse and decide together about connecting with a doctor's office or urgent care clinic when appropriate instead of taking a costly ride in an ambulance or waiting for hours in an emergency room.
  - Wildfire Property Assessments: Now is a great time to begin to think about wildfire preparedness and your property's defensible space. If you are interested in receiving a free on-site defensible space assessment of your home and property, go to our website to complete the request form for a visit from the Fire District.
- **Noteworthy Incident**
    - On March 4<sup>th</sup> at approximately 0115 hours, Engine 313 responded to a well involved barn fire on SE Buckner Creek Road in Beavercreek. The crew from E313, which is our newest, levy-funded, 24/7 staffed engine, arrived and was able to prevent the fire from spreading to a nearby house, standing timber (trees), and other items belonging to the property owner. Previously, Station #13 was a volunteer station and staffed intermittently as personnel were available. Now, because of the support of the Emergency Services levy that was passed in 2023, the fully staffed station was able to respond, extinguish the fire in a timely manner and prevent further damage.
    - On January 30<sup>th</sup>, Clackamas fire responded to a 3-alarm fire on the property that was once the home of the Blue Heron paper mill. Firefighters managed to control the blaze with the help of our neighbors from TVF&R, Canby Fire, Lake Oswego and Portland Fire and Rescue. The Confederated Tribe of the Grand Ronde who own the property, are currently working to demolish the existing, unsafe, buildings. The fire, which continued to flare up for weeks, could not be fully extinguished due to the failing conditions of the building which made it unsafe to send firefighters inside. The fire was monitored and kept under control for the weeks to follow while waiting for the demolition crew to begin.
- **Safety Message**: In March, the Fire District safety focus will be on bicycle safety and fall prevention.
  - **Bicycle Safety**
    - When riding your bike, always wear a properly fitting bike helmet.
    - Make sure that you are more visible to others by wearing bright clothing (during the day), reflective gear, and a white front light and red rear light and reflectors on your bike (at night or when visibility is poor).
    - Drive with the flow, in the same direction as traffic.
    - Obey street signs, signals, and road markings, just like a car.
    - Assume the other person doesn't see you; look ahead for hazards or situations to avoid that may cause you to fall, like toys, rocks, potholes, grates, train tracks, etc...
    - Avoid texting, listening to music or using anything that distracts you by taking your eyes and ears or your mind off the road and traffic.
  - **Fall Prevention**: Falls are the number one cause of injury; hospital visits due to trauma and death from an injury among people 65 years and older. More than 40% of people hospitalized with hip fractures do not return home and are not capable of living independently again. Here are a few tips to help reduce your (or your loved ones') chances of falling:

- Exercise regularly
- Take your time getting up.
- Keep stairs and walking areas clear of clutter and anything you can trip over.
- Improve the lighting in and outside your home, stairways should be well lit.
- Use non-slip mats in your bathtub.
- Be aware of uneven surfaces.
- Wear sturdy, well-fitting shoes.
- Clean up spills right away.
- If you must have throw rugs, make sure they are securely fastened and have rubber backing.
- Plan your escape around your abilities, have walker, cane or wheelchair near.



## **PSAC CIP Update – February 2025**

**Meek Street** – Contractor has completed installation of the pipeline between the Murphy Site and the Balfour Pond as well as from the pond to existing facility on Roswell St. Roswell Pond construction is continuing and is one of the last project milestones. The project is still anticipated to wrap up this Spring.

**Hillside Phase I (Clackamas County Housing Authority Project)** – Construction is underway for Phase 1/building C. Utility work is nearing completion and contractors have begun testing newly installed infrastructure. Clackamas Housing Authority is looking to begin the next phase.

**Ardenwald North** – Landis & Landis has been awarded the project. The contractor has begun construction. Sanitary sewer and water work has started.

**Harvey Street** – The project is in 100% design development and anticipated to go out to bid this summer.

**East Monroe Greenway** – The project is in 60% design development. Staff provided an update to City Council on December 3, 2024 and are hoping to get funding for sidewalk on Monroe St west of Garrett St. Design to be completed end of 2025 and construction is anticipated for 2026.

**Central Monroe** – Sidewalk maintenance project for the railroad crossing on SE Oak St as well as SE 37<sup>th</sup> Ave. Design has begun.

**King Road Improvements** – Permit of Entry letters have been mailed sharing details of the 90% design and are currently receiving feedback about concerns with current design. As of January 2025, there have been POEs signed and returned to the City. It is expected to send all comments back to Kittleson for the preparation of the 100% design plans. The cost estimate is being revised to have a project price ready to prepare the budget and bid documents.

**Washington Street** – Currently, the new water line has been installed under Washington Street. A new PRV will be installed on the main waterline at Washington and 29<sup>th</sup> Street. Edison Street, 35<sup>th</sup> Avenue, and Washington Street asphalt paving will continue, weather permitting.

**Kellogg Creek Restoration** – Sediment testing was completed over the summer, and samples are currently being analyzed. Design and community engagement will begin sometime afterward. On December 12<sup>th</sup>, Metro announced that the project would receive \$10M in large scale community vision grant funds. These funds will be utilized as the local match requirement called out in federal grant applications.

**Waverly Heights** – The project is in 90% design development and staff are working to acquire temporary Construction Easements.

**Waverly South/26th Ave** – Design is on hold until winter 2025.

**Downtown Curbs and Storm** – Improvements to sidewalks and stormwater infrastructure on Main Street between Jefferson St and Monroe St have begun. The City has selected R.A. Roth Construction & Sons as the contractor. We are anticipating the project to be complete this Spring. Storm water work has been completed. Downtown curb and gutter have been poured in addition to the ADA ramp in front of the Collectors Mall on Main St.

**Downtown Streetscape Improvements (Main St)** - The City will improve the sidewalk conditions along Main Street in Downtown. The design will be in-house. Currently the City is evaluating the existing conditions of the sidewalk and contracting surveying services to start the engineering design.

Project pages - <https://www.milwaukieoregon.gov/projects>

Engage Milwaukie - <https://engage.milwaukieoregon.gov/>



## Design A Poster Using One Of These Themes:

- 1) Always Be Visible
- 2) Always Be Aware
- 3) Always Travel Safely
- 4) Always Wear A Helmet
- 5) Always Use Crosswalks

### Who

K-12 students from Clackamas County.

### When

Submissions accepted until MAY 1, 2025.

### Instructions

Hand draw or digitally create originals on 8½ x 11 paper with pencils, crayons, pens or paint; **Include** name, grade, school, phone number and email address.

### Awards

Posters will be judged on creativity, clear originality, overall design and the focus on safety for each age group as follows:  
**kindergarten to 2nd grade, 3rd to 5th grade, 6th to 8th grade, and 9th to 12th grade.**

### How to Enter

- Email entry to [srts@clackamas.us](mailto:srts@clackamas.us)
- Mail or drop off original artwork to:  
Clackamas County (Attn: Scott Hoelscher)  
150 Beavercreek, 3rd Floor Engineering  
Oregon City, OR 97045

### Prizes

All participants and ages will receive a prize pack. Winning students in each age group will be awarded gift cards as follows:

- 1st place = \$100; 2nd place = \$50;
- 3rd place = \$25

### Questions?

Visit [www.clackamas.us/engineering/srts.html](http://www.clackamas.us/engineering/srts.html) or contact Clackamas County SRTS Coordinator Nicole Perry at [nicoleperry@thestreettrust.org](mailto:nicoleperry@thestreettrust.org).

### Sponsored by:





Safe Routes  
to School  
**National  
Partnership**

# Get to Know Your Neighborhood With a Walk Audit

Walk audits are a great tool to gather information about street conditions, engage community members, and inform planning and traffic safety projects. Through walk audits, you can help improve walking, health, and quality of life in your community! In a walk audit, community members go for a walk together, noting what makes their streets feel comfortable for walking and what is missing. Walk audits can be informal and casual events with just a few friends, or can include city councilmembers, traffic engineers, and detailed forms.

## What Is a Walk Audit?

A walk audit can be as simple as taking a walk during which you assess how supportive the street is for walking. Walk audits can be done solo, but are often conducted by a group of people using a checklist to assess street infrastructure and conditions, documenting barriers, positive features, activities, and perceptions of the walking environment. Walk audits let you survey a planned route, evaluating and documenting the street on a scale that helps assess the current walkability and identify how to make it better for people of all ages and abilities. A walk audit can occur as part of a bigger plan to assess overall walkability, or can be a one-time event to understand or express concerns about a specific area.



Photo Credit: City of Cleveland Planning Commission



Photo Credit: City of Cleveland Planning Commission

## Safe Routes to School and Walk Audits

Safe Routes to School helps improve safety for students walking to and from school. Holding a walk audit around a school is one way to start thinking about Safe Routes to School. Walk audits can also help assess areas for improvements once your program is underway. Conducting walk audits on streets near the school and students' routes can help:

- Improve safety to and from school on streets and in neighborhoods
- Select recommended safer routes for students who walk or bike to school
- Prioritize which schools have the highest need for investment in safer streets and school zones
- Identify school entrance/exit and facility needs
- Engage students in understanding and improving their neighborhoods
- Lead to reductions in traffic around school at peak hours
- Encourage healthy behaviors and physical activity which can improve student performance
- Assist with attendance and tardiness issues
- Improve air quality around schools by lessening traffic and managing vehicular traffic patterns near schools



## Why Do a Walk Audit?

Conducting a walk audit can be the start to making positive change in your community, leading to a safer, more accessible, more comfortable walking environment for everyone. A walk audit can occur for different reasons. They can be used to:

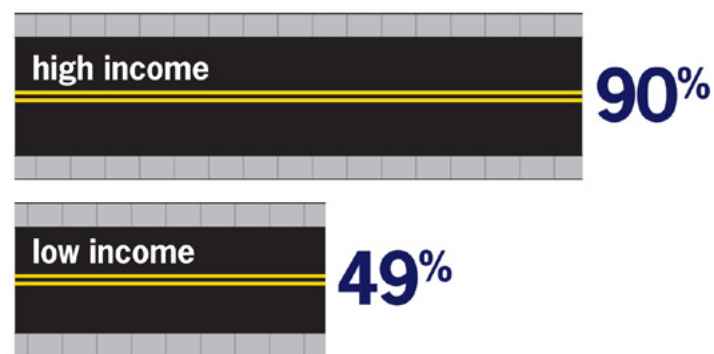
- Create a starting point for a Safe Routes to School program
- Document how walkable a route is
- Identify walking barriers and benefits in a community
- Bring community members together to discuss problems and brainstorm solutions
- Quantify disparities, assessing whether different neighborhoods have walking environments that differ in quality
- Determine problems that can be easily fixed
- Identify needed improvements to be included in funding asks, plans, and projects
- Engage elected and appointed officials around a problem and request change
- Capture conditions before and after a street renovation to assess the effects of improvements

## Conducting a Walk Audit

[Let's Go For A Walk: A Toolkit for Planning and Conducting a Walk Audit](#) provides detailed information and resources for conducting a walk audit. The toolkit will assist you in planning your walk audit and achieving your community's goals through four simple steps:

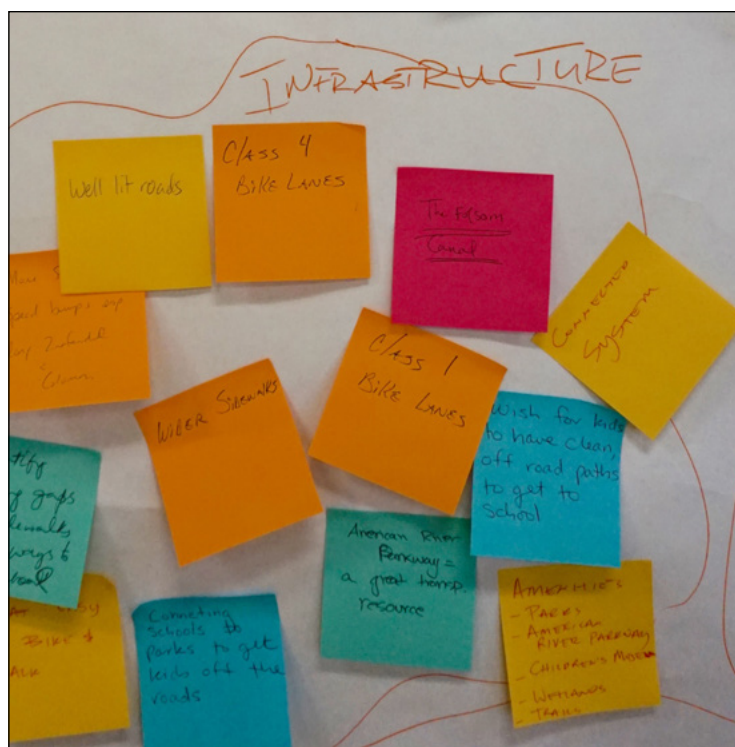
1. Get Ready: Where's the Route and How to Rate it  
Make initial decisions about your walk audit: your goals, what tool to use, what route to assess, and scheduling your walk audit.
2. Get Set: Who Will Help and What You Need  
Figure out who to invite to the walk audit and what supplies you will need.
3. Get Walking: What to Do and What to Look for  
Conduct your walk audit and document infrastructure, behaviors, and factors that support or deter walking and bicycling.
4. Get Active: Share Observations and Make Change  
After your walk audit, compile your observations, share results with elected officials, transportation departments, and other decision makers, and make change on your streets.

## Communities with Sidewalks



Bridging the Gap, Income Disparities in Street Features that Encourage Walking, 2012

Walk audits can identify street inequities and lead to safer and fairer street environments.



## Walk Audit Resources

[Let's Go For A Walk: A Toolkit for Planning and Conducting a Walk Audit](#) includes a sample one-page school neighborhood walk audit form, a sample general walk audit checklist, and a chart of other walk audit tools. The tools vary based on length, questions asked, complexity, and audience, among other things. The following are some walk audit tools designed for community members.

- [AARP Walk Audit Toolkit](#)

This toolkit focuses on crossings, sidewalks, safety, and comfort and appeal, and provides an overall rating system. The toolkit also includes proposed solutions and a separate leaders' guide.

- [Healthy and Complete Communities in Delaware: The Walkability Assessment Tool](#)

The tool includes a Walkability Assessment Checklist within a much longer guide to organizing and conducting a walk audit.

- [Microscale Audit of Pedestrian Streetscapes \(MAPS\) Mini Version](#)

The Microscale Audit of Pedestrian Streetscapes (MAPS) Mini has only 15 questions and is intended to be used by community members.

- [Pedestrian Environmental Quality Index](#)

This assessment contains separate questionnaires for street segments and intersections, and includes a number of tools and resources to assist in training and implementing, such as a quiz and a cheat sheet. There is a Spanish version as well.





**PROPOSER:**

3-2-2025

First Name: Pam	Last Name: Denham
Mailing address: 12106 SE 19th Ave, Milwaukie	Zip: 97222
Phone(s): 503-380-9739	Email: pamdenham@gmail.com
Neighborhood District Association: Island Station NDA	

**LOCATION (NEAREST ADDRESS OR INTERSECTION):**

The entire neighborhood

**BRIEF DESCRIPTION OF THE PROBLEM:**

Island Station is a small neighborhood that has only 2 collector streets - SE River Rd and SE 22nd Ave. SE 19th Ave and SE Sparrow are desingated neighborhood greenways. Most of the rest of our streets are narrow and have no sidewalks by choice of the NDA and are used as a 'shared street' by pedestrians, cyclists, motor vehicles and kids playing in the streets or walking to and from the school busses or to friends houses. These narrow streets have had a speed limit of 15mph but rarely is that speed upheld. Visitors and people heading to Elk Rock Island make the vehicle speeds concerning for the neighbors. Spring Par, in our neighborhood, is the only access to Elk Rock Island without a boat.

**PROPOSED SOLUTION:**

We are not asking for a speed study to be done. We would like to put up signs on the current 15 mph speed limit posts and add a few more at specified locations (see map).

Our NDA has come up with some signage that we believe to be MUTCD compliant as they have been seen posted in Portland, see attached signs. These are the choices we like our NDA.

We feel that the signage with visuals will help increase safety of everyone and help control the 15mph speed.



Placing signs at these designated areas where people will most likely see them when entering the neighborhood:

**MAP/SKE**

- 1) Lark & River Road (east side of intersection, entering neighborhood)
- 2) Sparrow & 22nd Avenue (west side of intersection, entering neighborhood, on downhill slope)
- 3) Bluebird & 22nd Avenue ( west side of intersection, entering neighborhood)
- 4) Bobwhite & 22nd Avenue ( west side of intersection, entering neighborhood)
- 5) Wren & 22nd Avenue (west side of intersection, entering neighborhood)
- 6) Dove & 26th Avenue (north side of intersection, entering neighborhood)
- 7) Wren & River Road (east side of intersection, entering neighborhood)
- 8) Wren & 19th Avenue (south side of intersection, for visitors traveling north to look for parking to visit Elk Rock Island park)
- 9) Bluebird & 19th Avenue (south side of intersection, for visitors traveling south to look for parking to visit Elk Rock Island park)

When placing signs next to 22nd Avenue and next to River Road, move them a short distance into the neighborhood to make them more visible to visitors to the neighborhood, as people may not see them if they are right at the corner of one of these busy streets.



**PRELIMINARY COST (PROVIDE ANY ANTICIPATED COSTS):**

The NDA has allotted a budget of up to \$1,000 towards the cost of this project.

**OFFICE PROCESSING:**

Received by:

Date:

Considered by PSAC on:

Response: